

**THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND
AGENDA**

April 23, 2024

10:00 AM Call to Order/Pledge of Allegiance/Moment of Silence

Meeting Announcements - Time Is Allotted At The End Of Each Meeting For The Commissioners To Receive Comments From The Public

Consent Items

#1 - Regular Session Minutes, April 16, 2024

#2 - Liquor Minutes, April 16, 2024

#3 - Democratic Club of Kent County, Raffle Only, May 14, 2024

#4 - Women's League of Washington College, Raffle Permit, May 28, 2024

#5 - Bill Mackey, Director, Planning, Housing, and Zoning

Maryland Environmental Service Stormwater Management Memorandum of Understanding Amendatory Agreement

Proclamations

Allan W. Schaubert, Elks National Youth Week

May 1 - 7, 2024

Owen Bailey, Director of Land Use Policy, Eastern Shore Land Conservancy

Celebrate Trails Day April 27, 2024

Honoring and Celebrating the 100th Birthday of Mary Roe Walkup

May 4, 2024

Appointments

Liliana Tschanett, Public Affairs Specialist, Field Operations Center - East, United States Small Business Administration, Office of Disaster Recovery and Resilience

Business Recovery Centers - Disaster Loan Assistance Available

Human Resources Director

Jim Miller, Director, Human Resources

Deputy Director, Public Works Updated Job Description

Public Works Director

Dan Mattson, Director, Public Works

Environmental Operations Division, Bayside Landing Public Event

Dan Mattson, Director, Public Works

Local Parks and Playground Infrastructure Funded Upgrade to Worton Park
Playground and Walking Trail

Commissioner Ronald Fithian

Commissioner Ronald Fithian
Right-Of-Way Discussion

County Administrator

Kamili Jamal Brown, Assistant Director, Single Family Housing Maryland Department of
Housing and Community Development

2024 Annual Housing Bond Allocation

Will Albright, Property Manager, KRM Development Corporation

Board of Elections Lease Discussion

County Administrator Report

Harry Kettner, Captain, Kent County Sheriff's Office

FY2025 Body Armor for Local Law Enforcement

Susan O'Neill, Executive Director, Upper Shore Regional Council

Reallocation of Rural Maryland Economic Development Fund for the Millington
Infrastructure Project

Letters for Signature

Request to Appeal Interest Accrued

Letter of Credit Approval

Public Comment/Media Review

Procedures For Public Comment

For Your Information

Andy Harris, M.D., Member of Congress, Congress of the United States

Rural Development Broadband ReConnect Grant Program

Robert Peoples, Water Supply Program, Maryland Department of the Environment

Water Appropriation and Use Permit No. KE1993G006(06) Publication of Permit
Decision

American Rescue Plan Act Funds

American Rescue Plan Act (ARPA) Funds Spend Plan

Contingency Fund

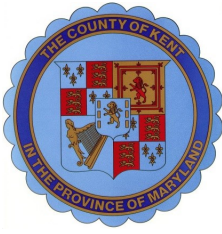
Contingency and Use of Fund Balance Report

(Meetings are conducted in Open Session unless otherwise indicated. All or part of County Commissioners' meetings can be held in closed session under the authority of the MD Open Meetings Law by vote of the Commissioners. Breaks are at the call of the President. Please note that times listed for specific items on the agenda are only estimates, and that the order of agenda items may change as time dictates or allows. Meetings are subject to audio and video recordings.)



**#1 - Regular Session Minutes, April 16, 2024
4/23/2024
County Commissioners Meeting**

ATTACHMENTS:
Description



**#2 - Liquor Minutes, April 16, 2024
4/23/2024
County Commissioners Meeting**

ATTACHMENTS:
Description



**#3 - Democratic Club of Kent County, Raffle Only, May 14, 2024
4/23/2024
County Commissioners Meeting**

ATTACHMENTS:

Description

Democratic Club of Kent County, Raffle Only, May 14, 2024 Application

Permit# 15-2024

MULTIPLE GAMING DEVICE AND RAFFLE PERMIT APPLICATION

Pursuant to the provisions of the Annotated Code of Maryland, Criminal Law §§ 13-1701 to 13-1706.

Name of Organization: Democratic Club of Kent County
Address of Organization: P.O. Box 776 Chestertown, MD 21620
Telephone: (413) 417-7578 William J. Herb, Treasurer
Is the organization formed or located in Kent County? ☒ Yes ☐ No
Does the organization serve the residents of Kent County? ☒ Yes ☐ No
Is this organization tax exempt under the provisions of the Internal Revenue Code? Yes ☒ No
Tax Exempt Number: _____

Person responsible for complying with permit regulations and requirements:

Name: William J. Herb
Address: 9782 White Swan Ct., Chestertown, MD 21620
E-Mail: m.b.tailfeathers@gmail.com
Telephone: (413) 417-7578

Type of permit sought: ☒ Raffle Only ☐ Combined gaming devices used in a single fund-raising event

Location address of fund-raising affair: Great Oak Manor
10568 Clift Rd.
Chestertown, MD 21620

Are these premises owned, leased, or regularly occupied by the organization named above? Yes ☒ No

Date(s) of fund-raising: PERMIT ☒ ISSUES DATE UNTIL 5/14/24

Date and Time of Drawing: 5/14/24 Begin at: 7:00 p.m. End at: 7:00 p.m.

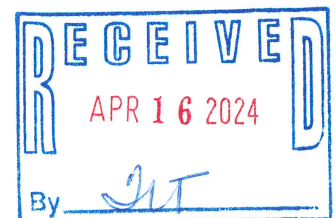
If you are seeking a permit authorizing only a raffle that is not conducted in combination with other gaming activity, please sign below.

If, however, you are seeking to conduct a fund-raiser using more than one gaming activity in a single event, please complete the following page.

Signature of person completing this application: William J. Herb

Please Select One:

- ☒ Pick Up
☐ Mail Permit (will be mailed to person responsible)





**#4 - Women's League of Washington College, Raffle Permit, May 28,
2024
4/23/2024
County Commissioners Meeting**

ATTACHMENTS:

Description

Women's League of Washington College, Raffle Permit, May 28, 2024

Permit# 16-2024

MULTIPLE GAMING DEVICE AND RAFFLE PERMIT APPLICATION

Pursuant to the provisions of the Annotated Code of Maryland, Criminal Law §§ 13-1701 to 13-1706.

Name of Organization:	<u>WOMEN'S LEAGUE OF WASHINGTON COLLEGE</u>	
Address of Organization:	<u>46 223 S. WATER ST. CHESTERTOWN MD 21620</u>	
Telephone:	<u>(703) 861-9179</u>	
Is the organization formed or located in Kent County?	<input checked="" type="radio"/> Yes	No
Does the organization serve the residents of Kent County?	<input checked="" type="radio"/> Yes	No
Is this organization tax exempt under the provisions of the Internal Revenue Code?	<input checked="" type="radio"/> Yes	No
Tax Exempt Number:	<u>31201724</u>	

Person responsible for complying with permit regulations and requirements:

Name: BARBARA BROWN
Address: 223 S. WATER ST
E-Mail: barbarajune223@gmail.com
Telephone: (703) 861.9179

Type of permit sought: ☒ Raffle Only () Combined gaming devices used in a single fund-raising event

Location address of fund-raising affair: FRONT OF WHITE SWAN TAVERN MAY 4, 11, 18, 25
DRAWING - CHESTER RIVER YACHT AND COUNTRY CLUB

Are these premises owned, leased, or regularly occupied by the organization named above? Yes ☒ No

Date(s) of fund-raising: MAY 4 - MAY 28 2024

Date and Time of Drawing: MAY 28 Begin at: 11am End at: 4p.m.

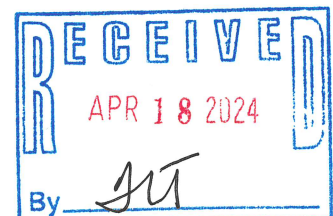
If you are seeking a permit authorizing only a raffle that is not conducted in combination with other gaming activity, please sign below.

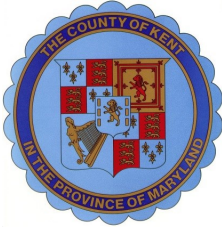
If, however, you are seeking to conduct a fund-raiser using more than one gaming activity in a single event, please complete the following page.

Signature of person completing this application: Barbara Brown

Please Select One:

- ☒ Pick Up 703-861-9179
☐ Mail Permit (will be mailed to person responsible)





**#5 - Bill Mackey, Director, Planning, Housing, and Zoning
4/23/2024
County Commissioners Meeting**

Item Summary:

Maryland Environmental Service Stormwater Management Memorandum of Understanding Amendatory Agreement

ATTACHMENTS:

Description

04.23.24 Maryland Environmental Service Stormwater Management Memorandum of Understanding Amendatory Agreement (MES Agreement No. 2-20-4-36)

AMENDATORY AGREEMENT
BETWEEN
MARYLAND ENVIRONMENTAL SERVICE
AND
KENT COUNTY

(MES Agreement No. 2-20-4-36)

THIS AMENDATORY AGREEMENT, dated this 23rd day of April, 2024, by and between the Maryland Environmental Service, a body politic and corporate constituting an instrumentality of the State of Maryland (hereinafter referred to as the ("Service")) and the Kent County (hereinafter referred to as the ("County")).

R E C I T A L S

WHEREAS, the parties entered into an Intergovernmental Agreement (hereinafter referred to as the ("Agreement")) dated July 2, 2020 for MES to provide timely engineering and technical services to the County on an as needed basis in order to help respond to the County's environmental requirements; and amended the Agreement on June 29, 2021, to extend the Agreement for six (6) months; and amended the Agreement on November 16, 2021, to extend the Agreement for six (6) months; and amended the Agreement on May 17, 2022, to extend the Agreement for twelve (12) months; and amended the Agreement on February 7, 2023, to provide an updated Certified Classification Payroll Roster for FY23; and amended the Agreement on September 26, 2023, to provide an updated Certified Classification Payroll Roster for FY24 and extend the Agreement for Twelve (12) months; and

WHEREAS, the County and the Service desire to amend the Agreement to provide an updated Certified Classification Payroll Roster for FY25 and to extend the Agreement for twelve (12) months, and;

WHEREAS, both the MES and the County consent to enter into this AMENDMENT of the Agreement; and

NOW, THEREFORE, for and in consideration of the premises and agreements herein set forth, the parties hereto agree to amend the Agreement as follows:

**AMENDATORY AGREEMENT
MARYLAND ENVIRONMENTAL SERVICE and
KENT COUNTY
AGREEMENT I.D. NO. 2-20-4-36
Page 2**

I. AMENDMENT

1. The Certified Classification Payroll Roster FY25, which is attached hereto and incorporated herein, shall replace the Certified Classification Payroll Roster FY24, which was made part of the Fifth Amendment, dated September 26, 2023.
2. The term of the Contract has been extended from June 30, 2024, to June 30, 2025.

II. GENERAL

- A. Except as modified by this AMENDMENT, the provisions of the Agreement shall remain in full force and effect.
- B. This AMENDMENT shall inure to and be binding upon the parties hereto, their agents, successors and assigns.

IN WITNESS WHEREOF, the parties have caused this AMENDMENT to Agreement No. 2-20-4-36 to be executed and delivered as of the date first set forth above.

MARYLAND ENVIRONMENTAL SERVICE

Amanda Cooper
WITNESS

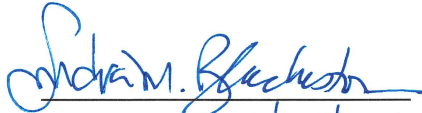
BY: William C. Kessel
WILLIAM C. KESSEL
MANAGER, AGREEMENTS ADMINISTRATION


Approved as to form and legal
sufficiency this 15th day of

April, 2024.
Sean L. Coleman
Assistant Attorney General

AMENDATORY AGREEMENT
MARYLAND ENVIRONMENTAL SERVICE and
KENT COUNTY
AGREEMENT I.D. NO. 2-20-4-36
Page 3

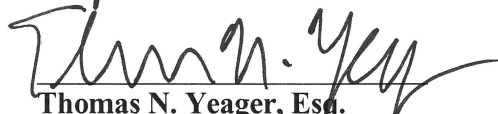
KENT COUNTY


WITNESS 04/23/24

BY: 
NAME: Ronald P. Fithian
TITLE: Commissioner President

Approved as to form and legal
sufficiency this 23rd day of

April, 2024.


Thomas N. Yeager, Esq.
County Attorney

MARYLAND ENVIRONMENTAL SERVICE

ENVIRONMENTAL MONITORING

ANTICIPATED PAYROLL CLASSIFICATIONS FY 2025

CLASSIFICATION	HOURLY RATE
Senior Engineer	\$168.32
Senior Enviornmental Specialist	\$76.57
Engineering Section Chief	\$138.39
Assistant Section Chief	\$98.83



**Allan W. Schaubert, Elks National Youth Week
4/23/2024
County Commissioners Meeting**

Item Summary:

May 1 - 7, 2024

ATTACHMENTS:

Description

04.23.24 Proclamation, Elks National Youth Week

Kent County, Maryland



Proclamation

ELKS NATIONAL YOUTH WEEK MAY 1 -7, 2024

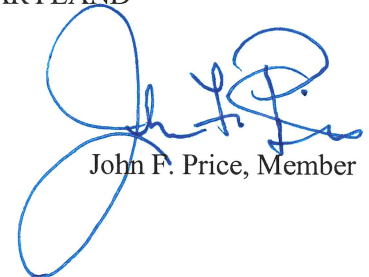
- WHEREAS,** The Benevolent and Protective Order of the Elks has designated May 1-7, 2024, as Youth Week to honor America's Junior Citizens for their accomplishments, and to give fitting recognition of their services to Community, State, and Nation; and
- WHEREAS,** The Chestertown Elks Lodge #2474, will sponsor an observance during this week to tribute to the Junior Citizens of this Community; and
- WHEREAS,** No event could be more deserving of our support and participation than one dedicated to these young people who represent the nation's greatest resource, and who in the years ahead will assume the responsibility for the advancement of our free society; and
- WHEREAS,** Our Youth need the guidance, inspiration, and encouragement that we alone can give in order to help develop those qualities of character essential for future leadership; and go forth to serve America; and
- WHEREAS,** To achieve this worthy objective we should demonstrate our partnership with Youth, our understanding of their hopes and aspirations, and a sincere willingness to help prepare them in every way for their responsibilities and opportunities of citizenship.

NOW, THEREFORE, WE, THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND, do hereby proclaim May 1-7, 2024, as "ELKS NATIONAL YOUTH WEEK" and urge all departments of government, civic, fraternal, and patriotic groups, and our citizens generally, to participate wholeheartedly in its observance.

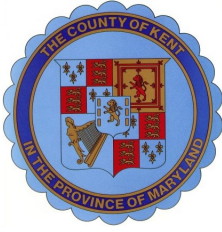
THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND


Ronald H. Fithian, President


Albert H. Nickerson, Member


John F. Price, Member

April 23, 2024



**Owen Bailey, Director of Land Use Policy, Eastern Shore Land
Conservancy**

4/23/2024

County Commissioners Meeting

Item Summary:

Celebrate Trails Day April 27, 2024

ATTACHMENTS:

Description

04.23.24 Proclamation, Celebrate Trails Day

Kent County, Maryland



Proclamation

CELEBRATE TRAILS DAY

APRIL 27, 2024

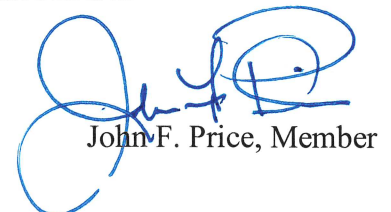
- WHEREAS,** Celebrate Trails Day is an annual spring celebration of America's trails. Started by Rails and Trails Conservancy in 2013, the celebration encourages people across the country to get outside and enjoy trails in their communities and explore trail systems in their region; and
- WHEREAS,** Trails make accessing the outdoors by foot, bike, and wheelchair more accessible for everyone and are essential outdoor spaces that allow us to use active transportation; and
- WHEREAS,** The Eastern Shore Trail Network is working with counties, municipalities, and the state to plan and develop safe facilities separated from vehicular traffic to encourage bicyclists, walkers, the physically challenged, and other non-motorized users of all ages to be more active and spend time outdoors, thereby improving their fitness and health; and
- WHEREAS,** The Eastern Shore Trail Network, by increasing access for both residents and tourists to natural, cultural, and historical sites, will bring health and economic benefits to counties, municipalities, and businesses in the region such as revenues to local economies, healthcare savings, enhanced real estate values, increased visits and longer stays; and
- WHEREAS,** Kent County is one of eight counties committed to working toward the shared vision of connecting people and communities through a safe and sustainable Eastern Shore Trail Network.

NOW, THEREFORE, WE, THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND, do hereby proclaim April 27, 2024, as "CELEBRATE TRAILS DAY" and urge all residents to get outside and enjoy our trails.

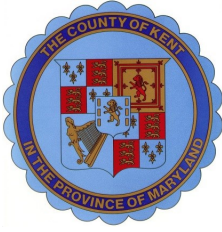
THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND


Ronald H. Fithian, President


Albert H. Nickerson, Member


John F. Price, Member

April 23, 2024



Honoring and Celebrating the 100th Birthday of Mary Roe Walkup 4/23/2024 County Commissioners Meeting

Item Summary:

May 4, 2024

ATTACHMENTS:

Description

04.23.24 Proclamation, Mary Roe Walkup 100th Birthday

Kent County, Maryland



Proclamation

Honoring and Celebrating the 100th Birthday of Mary Roe Walkup, May 4, 2024

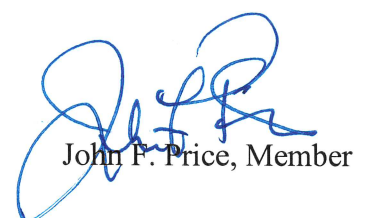
- WHEREAS,** Former Kent County Commissioner and Maryland Delegate Mary Roe Walkup celebrates her 100th birthday on May 4, 2024. Ms. Walkup was born in Kennedyville, Maryland on May 4, 1924, to William B. Groves, a farmer, and Catharine R. Groves, a teacher. In 1945, she graduated from the University of Maryland School of Nursing in Baltimore, where she met and married Harry E. Walkup, Sr. M.D., and had four children; and
- WHEREAS,** Mary Roe Walkup began her involvement in local environmental issues and state and national political campaigns. Mary Roe has always believed it's every American's duty to contribute toward good government; and
- WHEREAS,** In 1978, Mary Roe Walkup became the first woman elected to the Board of Kent County Commissioners, and served two four-year terms; and
- WHEREAS,** In 1994, Mary Roe Walkup became the first woman elected to represent the 36th Legislative District in the Maryland House of Delegates, and served four terms (1995-2011) until her retirement at age 86; and
- WHEREAS,** Summing up her decades-long service as a voice of her constituents, Mary Roe Walkup says "Being an elected representative is a humbling experience, yet exhilarating; it is exacting, but it is also exciting. It is a responsibility that we owe our Country.

NOW, THEREFORE, WE, THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND, hereby offer our admiration, and our very best wishes and congratulations to Mary Roe Walkup on her 100th Birthday.

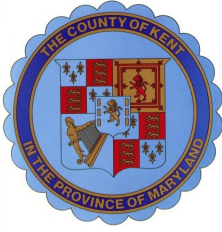
THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND


Ronald H. Fithian, President


Albert H. Nickerson, Member


John F. Price, Member

April 23, 2024



**Liliana Tschanett, Public Affairs Specialist, Field Operations Center -
East, United States Small Business Administration, Office of Disaster
Recovery and Resilience**

4/23/2024

County Commissioners Meeting

Item Summary:

Business Recovery Centers - Disaster Loan Assistance Available

ATTACHMENTS:

Description

FOCE_COM_Ppt_EIDL_Program_2024_04_21 lrt

Field Operations Center East Opens Business Recovery Center, English

Fact Sheet, English

Field Operations Center East Opens Business Recovery Center, Spanish

Fact Sheet, Spanish



U.S. Small Business
Administration

Office of Disaster Recovery and Resilience (ODR&R)

Economic Injury Disaster Loans (EIDLs)

Liliana Tschanett, Public Affairs Specialist, Field Operations Center East

April 21, 2024

Governor's Certification

If a Governor certifies that at least five (5) small businesses in a disaster area have suffered substantial economic injury as a result of the disaster, and need financial assistance not available on reasonable terms, SBA activates its Economic Injury Disaster Loan (EIDL) program only.

Note: Physical disaster loans are not available under this type of declaration.

These working capital loans may be used to pay fixed debts, payroll, accounts payable, and other bills that could have been paid had the disaster not occurred. The loans are not intended to replace lost sales or profits.

The filing deadline is **9 months** from the date of the declaration.



Governor's Certification Declaration MD 20258

Mid-Atlantic small businesses affected by the Francis Scott Key Bridge collapse on March 26, 2024 may apply for low-interest, long-term Economic Injury Disaster Loans (EIDLs) from the U.S. Small Business Administration (SBA).

The declaration covers the entire state of Maryland and contiguous counties, including the District of Columbia; Kent, New Castle, and Sussex in Delaware; Adams, Bedford, Chester, Fayette, Franklin, Fulton, Lancaster, Somerset, and York in Pennsylvania; Accomack, Independent City of Alexandria, Arlington, Fairfax, and Loudoun in Virginia; and Berkley, Grant, Hampshire, Jefferson, Mineral, Morgan, and Preston in West Virginia.



Economic Injury Disaster Loans (EIDLs)



Loan Terms:

- Up to **30 years**, based on ability to repay
- Low-Fixed interest rate **4%**
- No monthly **payments** or **interest** for the **first year**



Working capital loans for both farm related and nonfarm related businesses



Small businesses, small agricultural cooperatives, small aquaculture businesses, and private nonprofit organizations.



Maximum loan amount is **\$2,000,000**



Help meet working capital needs caused by the low snow, lack of snow



EIDLs do not replace lost revenue, lost profits or fund expansion

SBA Disaster Loans are Different from SBA Guaranteed Loans

- SBA's Economic Injury Disaster Loan (EIDLs) funds come **directly from the U.S. Treasury**
- Applicants **do not** go through a bank to apply. Instead apply directly to SBA's Disaster Assistance Program at: sba.gov/Disaster
- There is **no cost** to apply
- There is **no obligation** to take the loan if offered
- Applicants can have an existing SBA Disaster Loan and still qualify for a loan for this disaster, but the **loans cannot be consolidated**.

Requirements for Loan Approvals



Eligibility

- Damaged property must be in a declared area.



Credit History

- Applicants must have a credit history acceptable to SBA.



Repayment

- Applicants must show the ability to repay all loans.

Collateral Requirements

- Economic injury disaster loans **over \$25,000** require collateral.
 - SBA takes real estate as collateral when it is available.
 - SBA will not decline a loan for lack of collateral but will require the borrower to pledge collateral that is available.

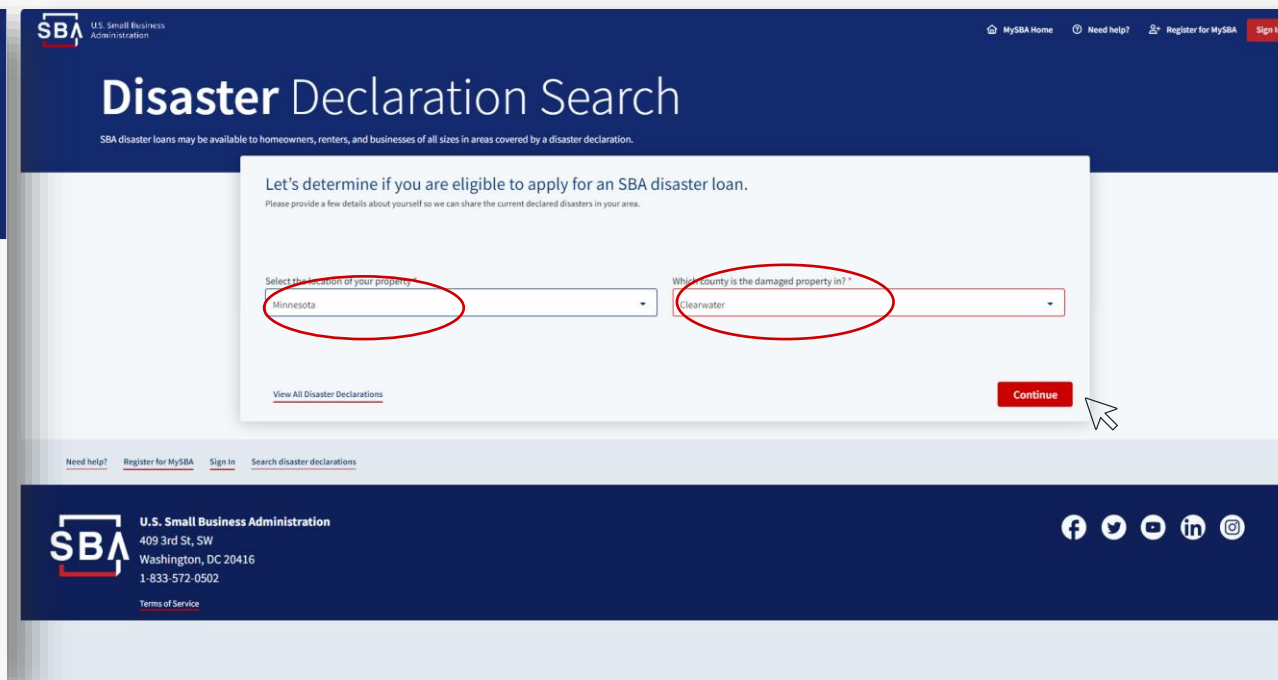
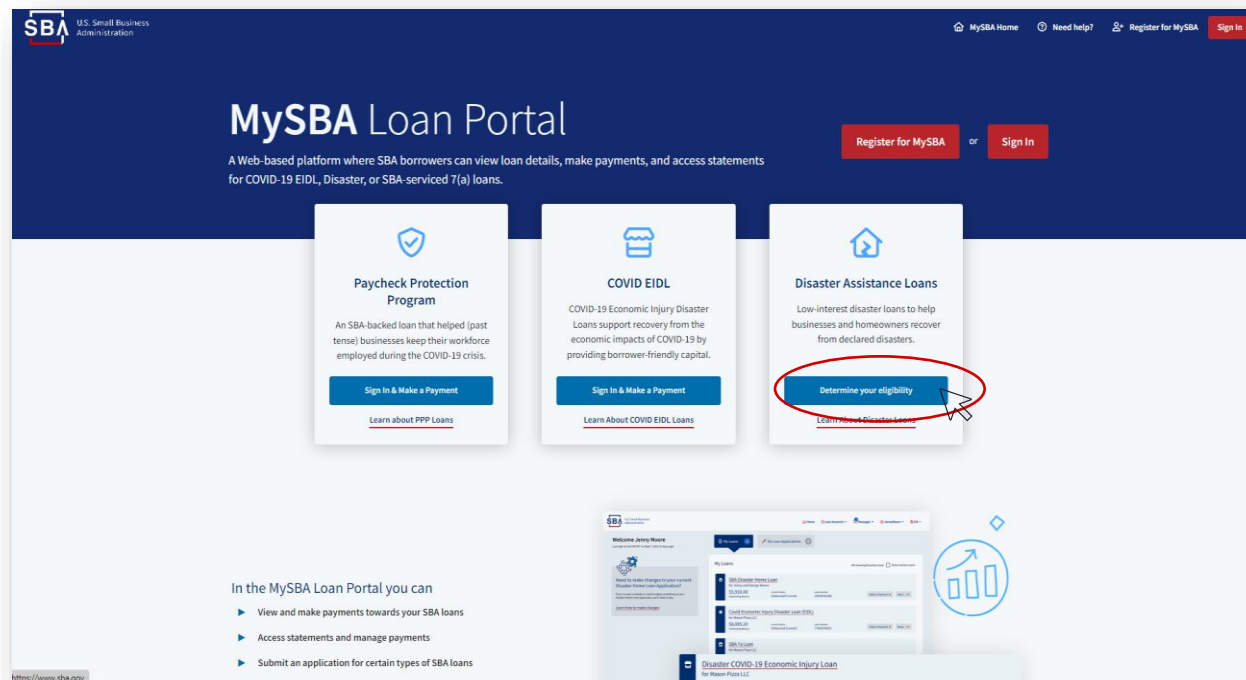


How to Apply

Disaster Declaration Search

Step 1: Visit <https://Lending.sba.gov/> and select **Determine your eligibility**

Step 2: Select your **State** and **County**



Searching for a Disaster- Step 3:

Choose the
property type
✓ Business

SBA U.S. Small Business Administration

MySBA Home Need help? Register for MySBA Sign In

Disaster Declaration Search

SBA disaster loans may be available to homeowners, renters, and businesses of all sizes in areas covered by a disaster declaration.

Let's determine if you are eligible to apply for an SBA disaster loan.
Please provide a few details about yourself so we can share the current declared disasters in your area.

Select your property type.*

☐ Home
Choose this if your home has been affected. You can either own or rent the home to qualify.

☒ Business
Choose this if your business can be a for-profit business.

[Back](#) [View All Disaster Declarations](#)

If business is selected an
additional screen will appear to
determine type of loss:

- ✓ Physical Damage
- ✓ Economic Injury
- ✓ Not Sure

Let's determine if you are eligible to apply for an SBA disaster loan.
Please provide a few details about yourself so we can share the current declared disasters in your area.

What Type of Loss Have You experienced? *

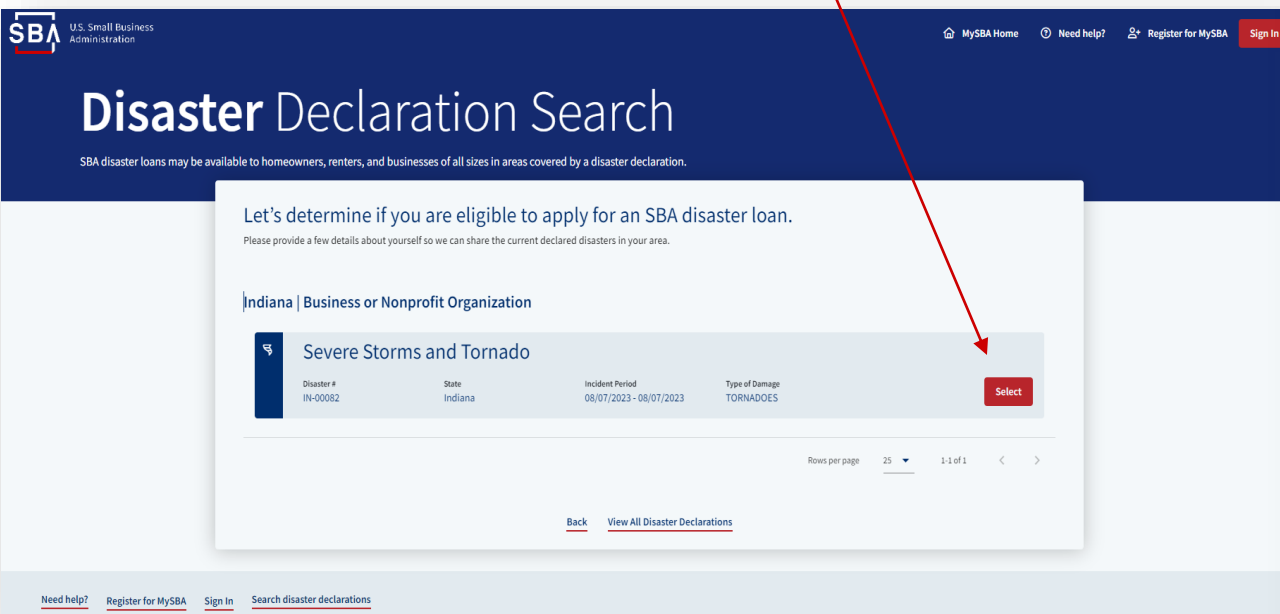
☒ Physical Damage
(Including personal property)

☐ Economic Injury
(Unable to cover operating expenses)

☐ Not sure

[Back](#) [View All Disaster Declarations](#) [Continue](#)

Step 4: Select the applicable **disaster declaration**



The screenshot shows the SBA Disaster Declaration Search page. The header includes the SBA logo and navigation links: MySBA Home, Need help?, Register for MySBA, and Sign In. The main heading is "Disaster Declaration Search" with a subtext: "SBA disaster loans may be available to homeowners, renters, and businesses of all sizes in areas covered by a disaster declaration." Below this, a message states: "Let's determine if you are eligible to apply for an SBA disaster loan. Please provide a few details about yourself so we can share the current declared disasters in your area." The user is identified as "Indiana | Business or Nonprofit Organization". A list of disaster declarations is shown, with "Severe Storms and Tornado" selected. The details for this disaster are: Disaster # IN-00082, State Indiana, Incident Period 08/07/2023 - 08/07/2023, Type of Damage TORNADOES. A red "Select" button is visible next to the disaster name. At the bottom, there are links for "Back" and "View All Disaster Declarations".

Disaster Declaration Search

SBA disaster loans may be available to homeowners, renters, and businesses of all sizes in areas covered by a disaster declaration.

Let's determine if you are eligible to apply for an SBA disaster loan.
Please provide a few details about yourself so we can share the current declared disasters in your area.

Indiana | Business or Nonprofit Organization

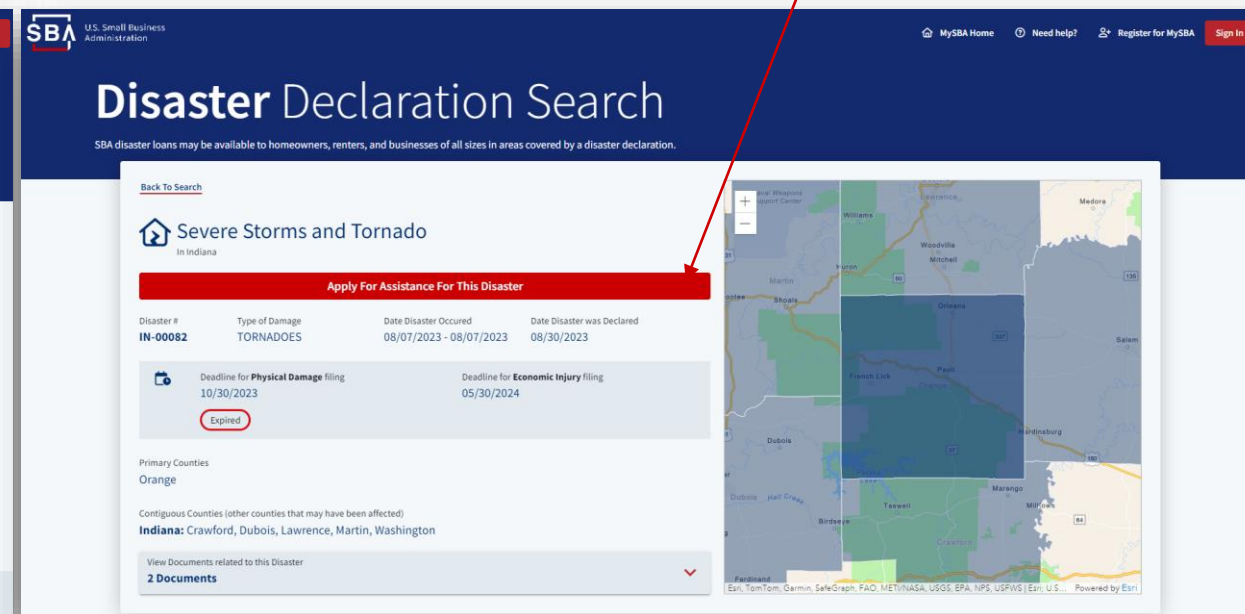
Severe Storms and Tornado

Disaster # IN-00082 State Indiana Incident Period 08/07/2023 - 08/07/2023 Type of Damage TORNADOES

Rows per page 25 1-1 of 1

[Back](#) [View All Disaster Declarations](#)

Step 5: Click on **Apply for Assistance For This Disaster**



The screenshot shows the SBA Disaster Declaration Search page with the "Severe Storms and Tornado" disaster declaration selected. A red arrow points to the "Apply For Assistance For This Disaster" button. The page displays details for the disaster, including the disaster number (IN-00082), type of damage (TORNADOES), date of occurrence (08/07/2023 - 08/07/2023), and date of declaration (08/30/2023). It also shows deadlines for physical damage filing (10/30/2023) and economic injury filing (05/30/2024). The "Physical Damage" deadline is marked as "Expired". The page lists primary counties (Orange) and contiguous counties (Crawford, Dubois, Lawrence, Martin, Washington). A section for "View Documents related to this Disaster" shows 2 documents. A map of the disaster area is visible on the right side of the page.

Disaster Declaration Search

SBA disaster loans may be available to homeowners, renters, and businesses of all sizes in areas covered by a disaster declaration.

[Back To Search](#)

Severe Storms and Tornado
In Indiana

[Apply For Assistance For This Disaster](#)

Disaster # IN-00082 Type of Damage TORNADOES Date Disaster Occured 08/07/2023 - 08/07/2023 Date Disaster was Declared 08/30/2023

Deadline for **Physical Damage** filing 10/30/2023 **Expired** Deadline for **Economic Injury** filing 05/30/2024

Primary Counties
Orange

Contiguous Counties (other counties that may have been affected)
Indiana: Crawford, Dubois, Lawrence, Martin, Washington

View Documents related to this Disaster
2 Documents



Disaster Declaration Search

SBA disaster loans may be available to homeowners, renters, and businesses of all sizes in areas covered by a disaster declaration.

[Back](#)



Severe Storms and Tornado

In Indiana

To apply for assistance with this disaster, you'll need to **do the following**:

①

Register for MySBA



②

Click to Start a Disaster Application



Click here

③

Complete the Application



Register For MySBA And Start Application

- **Step 7:** Register for **MySBA** by creating a Capital Access Financial System Account (CAFS) or log in using an existing account

MySBA
U.S. Small Business Administration

One login for multiple SBA programs
The SBA is dedicated to protecting your data. The steps required to register and sign in are necessary to ensure your information will stay safe with us.

1 User Sign In Details
Please set up a username and password for your new account.

Phone and Address

Personal Details

Security Questions

Register an Account

This portal is part of MySBA. MySBA allows users to log in to multiple SBA systems using the same login credentials.

Sign in with your MySBA credentials to continue. If you already have a Capital Access Financial System (CAFS) or Veteran Small Business Certification (VetCert) account, use those credentials to [sign in](#).

First name *
Middle name

Last name *
Suffix

Username *

Create a Password

Passwords must be unique and must contain:

- 16 Characters
- 1 Number
- 1 Match
- 1 Uppercase Letter
- 1 Special Character
- 1 Lowercase Letter

Password *
Re-Enter Password *

Next Step

- **Step 8:** Once successfully logged in, **select Search Disasters to Apply for Assistance** to start an application

Start an application

Welcome Indiana Jones
Last Login at Nov. 3, 2023, 4:10 p.m. EDT

SBA Disasters Assistance
SBA provides low interest disaster loans to help businesses and homeowners recover from declared disasters.
[Search Disasters To Apply For Assistance](#)

Notice
COVID-19 EIDL program is not accepting new applications, increase requests, or reconsiderations

My Loans

You have no Active Accounts
Here you will see a list of all currently active SBA Loan Accounts. If the account has been closed, rejected or is no longer available, you will find it in the Inactive tab above.

Did you want to manually add a missing Account?
You can manually add accounts if you know the account number and some additional information.
[Add an Account](#)

Did someone else start an application for you, or do you have an Invitation Code?
If the Primary Contact on the application has provided you with an invitation code, enter it here to accept the invitation and add the Account.
[Enter Invitation Code](#)

Think something is missing?
Call us at 1-833-572-0502 and we can help.

What Is Needed To Apply for a Business Loan?

- Cell Phone Number & Contact Information for all applicants
- Social Security Numbers and Employer ID Numbers (EIN) for all owners
- Financial Information: income, account balances, monthly expenses, etc.
- Complete copy of the most recent Federal Income Tax Return
- Insurance Information, if available



Tips



- Legal name, ID, etc. as appears on the federal tax filing
- Multiple Log In Attempts
- Password Reset (Photo of Username and password)
- Multiple owners – Joint application
- Notifications – How to ensure you stay in the know
 - Monitor the Portal and your email two to three times a day
 - Check your Spam folder

Understanding Service Requests

The Application Summary will list requests that are required, upcoming, or completed.

Applicants can click on “Complete Request” for required and upcoming requests to complete them.

This screenshot shows the 'Disaster Home Loan Application' summary for a test user named FOCE. It displays a loan amount of \$0.00 and a 'Declined' status. A message indicates that the application was declined and that the user has six months to change and resubmit it. A warning icon and text at the bottom state that the loan has a pending action that needs attention.

Disaster Home Loan Application
For Testname FOCE

\$0.00
Loan Amount

Current Status
Declined

Loan Application Number
63045188713

What's happening right now?
After a review, your application was declined and nothing is happening right now. **You have six months to change and resubmit your application.**

Your loan has a **pending action** that needs your attention.

[More Info](#)

[Action Required](#)

This screenshot shows the 'Application Summary' for a 'Disaster Business Loan Application' with ID #63045546897. The status is 'Applicant Action Needed'. A progress bar shows the application is in the 'Initial Review' stage. Below the progress bar, there are counters for 'Action Required' (3), 'Upcoming Tasks' (0), 'Completed Actions' (1), 'Notices' (0), and 'Manage Invitations' (0). A table lists three actions: 'Service Request' for a 'Personal Financial Statement', 'Service Request' for a 'Schedule Of Liabilities (Business LLC)', and an 'Action' for 'Documents Required For Most Recent Tax Returns'. Each row has a 'Complete Request' link, which is highlighted with a red box in the first row.

Application Summary

Disaster Business Loan Application #63045546897

Status: Applicant Action Needed

Disaster Declaration Number: TN-20000

Loan Amount: -----

[Show Full Summary](#)

Application Submitted Initial Review Information Gathering Credit Evaluation Final Decision Preparing for Closing Funding

Action Required 3 Upcoming Tasks 0 Completed Actions 1 Notices 0 Manage Invitations 0

Action	Description	Assigned To	Requested On	Due Date	Status	
	Service Request	Cornelia A Brooks	10/27/2023	10/30/2023	In Progress	Complete Request
	Service Request	Cornelia A Brooks	10/27/2023	10/30/2023	In Progress	Complete Request
	Action	Cornelia A Brooks	10/27/2023	12/07/2023	In Progress	Complete Request

[Back to Home](#)

Additional Resources

Difficulties with Creating an Account

MySBA Loan Customer Service

Monday – Friday 8AM – 8PM

Closed on Federal Holidays

Phone: 1-833-572-0502

Email: CLS@sba.gov

The SBA Resource Partner Network

Access the right tools at the right time—wherever you are.



Approved and funded by the SBA



1,400+ partner offices nationwide



Find local resource partners near you at [SBA.gov/local-assistance](https://www.sba.gov/local-assistance)



SBA Office of Disaster Recovery & Resiliency Contacts for the Public

For more information about SBA's disaster assistance program,
go to: www.sba.gov/disaster

Or contact SBA's Customer Service Center
by phone at: **1-800-659-2955**

For people who are deaf, hard of hearing, or have a speech
disability, please dial **7-1-1** to access telecommunications relay
services

Or by email at: DisasterCustomerService@sba.gov

Questions



Disaster Field Operations Center East

Release Date: April 8, 2024

Contact: Michael Lampton (404) 331-0333

Michael.Lampton@sba.gov

Release Number: 24-3010, MD 20258

Follow us on [X](#), [Facebook](#), [Blogs](#) & [Instagram](#)

SBA Opens Business Recovery Center in Anne Arundel County to Assist Small Businesses Affected by the Francis Scott Key Bridge Collapse

WASHINGTON – The [U.S. Small Business Administration \(SBA\)](#) announced today it will open a Business Recovery Center (BRC) on **Tuesday, April 9, at the Arundel Christian Church, 710 Aquahart Road in Glen Burnie**. SBA continues to open more Centers to assist businesses affected by the Francis Scott Key Bridge Collapse.

“Our Business Recovery Centers are one of the most powerful resources at SBA’s disposal to support business owners in the midst of a disaster,” said [Francisco Sánchez, Jr., associate administrator for the Office of Disaster Recovery and Resilience at the Small Business Administration](#). “Business owners can meet in-person with our specialists to apply for SBA disaster loans and get information on the full breadth of our programs designed to help them navigate their recovery.”

The disaster declaration covers the entire state of **Maryland** and contiguous counties, including the **District of Columbia**; Kent, New Castle, and Sussex in **Delaware**; Adams, Bedford, Chester, Fayette, Franklin, Fulton, Lancaster, Somerset, and York in **Pennsylvania**; Accomack, Independent City of Alexandria, Arlington, Fairfax, and Loudoun in **Virginia**; and Berkley, Grant, Hampshire, Jefferson, Mineral, Morgan, and Preston in **West Virginia**.

Customer Service Representatives at SBA’s Business Recovery Centers will assist business owners in completing their disaster loan applications, accept documents for existing applications, and provide status on loan applications. The Centers will operate as indicated below until further notice.

<u>Business Recovery Center (BRC)</u> Anne Arundel County	<u>Business Recovery Center (BRC)</u> Baltimore County
Arundel Christian Church 710 Aquahart Road Glen Burnie, MD 21061	CareFirst Engagement Center 1501 South Clinton Street Baltimore, MD 21224
Opening: Tuesday, April 9, 10 a.m. to 6 p.m.	
Hours: Monday - Friday, 8 a.m. to 6 p.m. Saturday, 10 a.m. to 2 p.m.	Hours: Monday - Friday, 8 a.m. to 6 p.m. Saturday, 10 a.m. to 2 p.m.
Closed: Sunday	Closed: Sunday

Business Recovery Center (BRC)**Baltimore County**

Community College of Baltimore County (CCBC)

Dundalk Campus

[7200 Sollers Point Road](#)

Baltimore, MD 21222

Hours: Monday - Friday, 8 a.m. to 6 p.m.

Saturday, 10 a.m. to 2 p.m.

Closed: Sunday

The declaration applies to small businesses, small agricultural cooperatives, small aquaculture businesses, and private nonprofit organizations. Applicants in the declared area can now apply for a federal [Economic Injury Disaster Loan \(EIDL\)](#) of up to \$2 million to help overcome any temporary loss of revenue stemming from the bridge collapse. These loans may be used to pay normal operating expenses such as fixed debts, payroll, accounts payable and other bills that can't be paid because of the disruption.

Eligibility is based on the financial impact of the disaster only and not on any actual property damage. These loans have an interest rate of **4%** for small businesses and **3.25%** for private nonprofit organizations with terms up to 30 years and are restricted to small businesses without the financial ability to offset the adverse impact without hardship.

Interest does not begin to accrue until 12 months from the date of the first disaster loan disbursement. SBA disaster loan repayment begins 12 months from the date of the first disbursement.

Applicants may apply online and receive additional disaster assistance information at sba.gov/disaster. Applicants may also call SBA's Customer Service Center at (800) 659-2955 or email DisasterCustomerService@sba.gov for more information on SBA disaster assistance. For people who are deaf, hard of hearing, or have a speech disability, please dial 7-1-1 to access telecommunications relay services.

The filing deadline to return economic injury applications is **Dec. 30, 2024**.

###

About the U.S. Small Business Administration

The U.S. Small Business Administration helps power the American dream of business ownership. As the only go-to resource and voice for small businesses backed by the strength of the federal government, the SBA empowers entrepreneurs and small business owners with the resources and support they need to start, grow or expand their businesses, or recover from a declared disaster. It delivers services through an extensive network of SBA field offices and partnerships with public and private organizations. To learn more, visit www.sba.gov.



U.S. Small Business
Administration

U.S. SMALL BUSINESS ADMINISTRATION FACT SHEET – ECONOMIC INJURY DISASTER LOANS

MARYLAND Declaration 20258

(Disaster: MD-20001)

Incident: FRANCIS SCOTT KEY BRIDGE COLLAPSE

occurring: March 26, 2024 & continuing

in the Maryland counties of: *Allegany, Anne Arundel, Baltimore, Baltimore City, Calvert, Caroline, Carroll, Cecil, Charles, Dorchester, Frederick, Garrett, Hartford, Howard, Kent, Montgomery, Prince George's, Queen Anne's, St. Mary's, Somerset, Talbot, Washington, Wicomico, and Worcester*; the contiguous Delaware counties of: *Kent, New Castle, and Sussex*; the contiguous Pennsylvania counties of: *Adams, Bedford, Chester, Fayette, Franklin, Fulton, Lancaster, Somerset, and York*; the contiguous Virginia counties of: *Accomack, Independent City of Alexandria, Arlington, Fairfax, and Loudoun*; and the contiguous West Virginia counties of: *Berkeley, Grant, Hampshire, Jefferson, Mineral, Morgan, and Preston*

Application Filing Deadline: December 30, 2024

Disaster Loan Assistance Available:

Economic Injury Disaster Loans (EIDLs) – Working capital loans to help small businesses, small agricultural cooperatives, small businesses engaged in aquaculture, and most private, non-profit organizations of all sizes meet their ordinary and necessary financial obligations that cannot be met as a direct result of the disaster. These loans are intended to assist through the disaster recovery period.

Credit Requirements:

- Credit History – Applicants must have a credit history acceptable to SBA.
- Repayment – Applicants must show the ability to repay the loan.

Interest Rates:

The interest rate is determined by formulas set by law and is fixed for the life of the loan.

Economic Injury Loan Types	No Credit Available Elsewhere
Businesses & Small Agricultural Cooperatives	4.000%
Non-Profit Organizations	3.250%

Loan Terms:

The law authorizes loan terms up to a maximum of 30 years. SBA will determine an appropriate installment payment based on the financial condition of each borrower, which in turn will determine the loan term. Borrowers may be required to provide collateral.

Loan Amount Limit:

The law limits EIDLs to \$2,000,000 for alleviating economic injury caused by the disaster. The actual amount of each loan is limited to the economic injury determined by SBA, less business interruption insurance and other recoveries up to the administrative lending limit. SBA also considers potential contributions that are available from the business and/or its owner(s) or affiliates. If a business is a major source of employment, SBA has the authority to waive the \$2,000,000 statutory limit.

Loan Eligibility Restrictions:

Noncompliance – Applicants who have not complied with the terms of previous SBA loans may not be eligible. This includes borrowers who did not maintain required flood insurance and/or hazard insurance on previous SBA loans.

Note: Loan applicants should check with agencies / organizations administering any grant or other assistance program under this declaration to determine how an approval of SBA disaster loan might affect their eligibility.

Refinancing:

Economic injury disaster loans cannot be used to refinance long term debts.

Insurance Requirements:

To protect each borrower and the Agency, SBA may require you to obtain and maintain appropriate insurance. By law, borrowers whose damaged or collateral property is located in a special flood hazard area must purchase and maintain flood insurance. SBA requires that flood insurance coverage be the lesser of 1) the total of the disaster loan, 2) the insurable value of the property, or 3) the maximum insurance available.

Applications for disaster loans may be submitted online using the MySBA Loan Portal at <https://lending.sba.gov> or other locally announced locations. Please contact the SBA's Customer Service Center by email at disastercustomerservice@sba.gov or by phone at 1-800-659-2955 for further assistance. For people who are deaf, hard of hearing, or have a speech disability, please dial 7-1-1 to access telecommunications relay services.

Centro de Operaciones del Este por Desastres

Fecha: 8 de abril de 2024

Comunicado Nro.: 24-311, MD 20258

Contacto: Michael Lampton (404) 331-0333

Michael.Lampton@sba.gov

Síguenos en [X](#), [Facebook \(en inglés\)](#), [Blogs & Instagram\(en inglés\)](#)

SBA abre un Centro de Recuperación de Negocios en el condado de Anne Arundel para ayudar a las pequeñas empresas afectadas por el colapso del puente Francis Scott Key

WASHINGTON – La [Agencia Federal de Pequeños Negocios \(SBA, por sus siglas en inglés\)](#) anunció hoy que abrirá un Centro de Recuperación de Negocios (BRC, por sus siglas en inglés) **el martes 9 de abril en la Iglesia Cristiana Arundel, 710 Aquahart Road en Glen Burnie**. La SBA continúa abriendo más centros para ayudar a las empresas afectadas por el colapso del puente Francis Scott Key.

“Nuestros Centros de Recuperación de Negocios son uno de los recursos más poderosos a disposición de SBA para apoyar a los dueños de negocios en medio de un desastre”, dijo [Francisco Sánchez, Jr., administrador asociado de la Oficina de Recuperación y Resiliencia de Desastres de SBA](#). “Los dueños de negocios pueden reunirse en persona con nuestros especialistas para solicitar préstamos por desastre de SBA y obtener información sobre la amplitud completa de nuestros programas diseñados para ayudarlos a navegar su recuperación”.

La declaración de desastre cubre todo el estado de **Maryland** y los condados contiguos, incluido el **Distrito de Columbia**; Kent, New Castle y Sussex en **Delaware**; Adams, Bedford, Chester, Fayette, Franklin, Fulton, Lancaster, Somerset y York en **Pensilvania**; Accomack, Ciudad Independiente de Alexandria, Arlington, Fairfax y Loudoun en **Virginia**; y Berkley, Grant, Hampshire, Jefferson, Mineral, Morgan y Preston en **Virginia Occidental**.

Los representantes de servicio al cliente en los Centros de Recuperación de Negocios de SBA ayudarán a los propietarios de negocios a completar sus solicitudes de préstamos por desastre, aceptar documentos para las solicitudes existentes y proporcionar el estado de las solicitudes de préstamos. Los Centros operarán como se indica a continuación hasta nuevo aviso.

<u>Centro de Recuperación de Negocios (BRC)</u> Condado de Anne Arundel Iglesia Cristiana de Arundel 710 Aquahart Road Glen Burnie, MD 21061 Inicio: martes 9 de abril, de 10 a.m. a 6 p.m. Horario: de lunes a viernes, de 8 a.m. a 6 p.m. Sábado, de 10 a.m. a 2 p.m. Cerrado: Domingo	<u>Centro de Recuperación de Negocios (BRC)</u> Condado de Baltimore Centro comunitario de CareFirst 1501 South Clinton Street Baltimore, MD 21224 Horario: de lunes a viernes, de 8 a.m. a 6 p.m. Sábado, de 10 a.m. a 2 p.m. Cerrado: Domingo
<u>Centro de Recuperación de Negocios (BRC)</u> Condado de Baltimore Colegio Comunitario del Condado de Baltimore (CCBC) Dundalk Campus 7200 Camino de Sollers Point Baltimore, MD 21222 Horario: de lunes a viernes, de 8 a.m. a 6 p.m. Sábado, de 10 a.m. a 2 p.m. Cerrado: Domingo	

La declaración se aplica a las pequeñas empresas, las pequeñas cooperativas agrícolas, las pequeñas empresas acuícolas y las organizaciones privadas sin fines de lucro. Los solicitantes en el área declarada ahora pueden solicitar un [Préstamo Federal por Desastre por Pérdidas Económicas \(EIDL, por sus siglas en inglés\)](#) de hasta \$2 millones para ayudar a superar cualquier pérdida temporal de ingresos derivada del colapso del puente. Estos préstamos se pueden utilizar para pagar gastos operativos normales, como deudas fijas, nóminas, cuentas por pagar y otras facturas que no se pueden pagar debido a la interrupción.

La elegibilidad se basa únicamente en el impacto financiero del desastre y no en ningún daño real a la propiedad. Estos préstamos tienen una tasa de interés del **4%** para pequeñas empresas y del **3.25%** para organizaciones privadas sin fines de lucro con plazos de hasta 30 años y están restringidos a pequeñas empresas sin la capacidad financiera para compensar el impacto adverso sin dificultades.

Los intereses no comienzan a acumularse hasta 12 meses después de la fecha del primer desembolso del préstamo por desastre. El pago del préstamo por desastre de SBA comienza 12 meses después de la fecha del primer desembolso.

Los solicitantes pueden presentar su solicitud en línea y recibir información adicional sobre asistencia por desastre en sba.gov/disaster. Los solicitantes también pueden llamar al Centro de Servicio al Cliente de SBA al (800) 6592955 o enviar un correo electrónico a DisasterCustomerService@sba.gov para obtener más información sobre la asistencia por desastre de SBA. Para las personas sordas, con dificultades auditivas o discapacidades del habla, marque 7-1-1 para acceder a los servicios de retransmisión de telecomunicaciones.

La fecha límite para devolver las solicitudes por daños económicos es el **30 de diciembre de 2024.**

###

Acerca de la Agencia Federal de Pequeños Negocios (SBA)

La Agencia Federal de Pequeños Negocios (SBA por sus siglas en inglés) impulsa el sueño americano de ser propietario de una empresa. Como el único recurso y la única voz para la pequeña empresa respaldada por la fuerza del gobierno federal, la SBA otorga a empresarios y propietarios de pequeñas empresas los recursos y el apoyo necesario para iniciar, promover el crecimiento de o expandir sus empresas, o para recuperarse de un desastre declarado. La SBA presta servicios a través de una extensa red de oficinas locales y de asociaciones con organizaciones públicas y privadas. Para obtener más información, visite www.sba.gov/español.



U.S. Small Business
Administration

LA AGENCIA FEDERAL DE PEQUEÑOS NEGOCIOS HOJA DE DATOS – PRÉSTAMOS POR PÉRDIDAS ECONÓMICAS (EIDL)

Declaración de MARYLAND 20258

(Desastre: MD-20001)

Incidente: COLAPSO DEL PUENTE FRANCIS SCOTT KEY

ocurriendo: 26 de marzo de 2024 y continuando

en los condados de Maryland de: Allegany, Anne Arundel, Baltimore, Ciudad de Baltimore, Calvert, Caroline, Carroll, Cecil, Charles, Dorchester, Frederick, Garrett, Hartford, Howard, Kent, Montgomery, Prince George's, Queen Anne's, St. Mary's, Somerset, Talbot, Washington, Wicomico y Worcester; los condados estatales contiguos de Delaware de: Kent, New Castle, and Sussex; los condados estatales contiguos de Pennsylvania de: Adams, Bedford, Chester, Fayette, Franklin, Fulton, Lancaster, Somerset y York; los condados estatales contiguos de Virginia de: Accomack, Ciudad Independiente de Alexandria, Arlington, Fairfax y Loudoun; y los condados estatales contiguos de West Virginia de: Berkeley, Grant, Hampshire, Jefferson, Mineral, Morgan y Preston

Fecha límite de solicitud de préstamo: 30 de diciembre de 2024

Asistencia de préstamo por desastre disponible:

Préstamo por Desastre por Pérdidas Económicas (EIDLs) – Préstamos de capital de trabajo para ayudar a las pequeñas empresas, las pequeñas cooperativas agrícolas, las pequeñas empresas dedicadas a la acuicultura y la mayoría de las organizaciones privadas sin fines de lucro de todos los tamaños a cumplir con sus obligaciones financieras ordinarias y necesarias que no pueden cumplir como resultado directo del desastre. Estos préstamos están destinados a ayudar durante el período de recuperación de desastres.

Requisitos de Crédito:

- Historial de Crédito – Los solicitantes deben tener un historial crediticio aceptable para la SBA.
- Repago – Los solicitantes deben demostrar la capacidad de pagar todos los préstamos.

Tasas de interés:

La tasa de interés se determina mediante fórmulas establecidas por ley y se fija durante la vigencia del préstamo.

Tipos de Préstamos por Pérdidas Económicas	Si usted no tiene Otro Crédito Disponible
Negocios y Pequeñas Cooperativas Agrícolas	4.000%
Organizaciones Sin Fines de Lucro	3.250%

Términos del préstamo:

La ley autoriza plazos de préstamo hasta un máximo de 30 años. La SBA determinará un pago a plazos apropiado según la condición financiera de cada prestatario, lo que a su vez determinará el plazo del préstamo. Los prestatarios pueden estar obligados a proporcionar garantías.

Límite del monto del préstamo:

La ley limita los EIDL a \$2,000,000 para aliviar las pérdidas económicas causado por el desastre. El monto real de cada préstamo se limita a las pérdidas económicas determinado por la SBA, menos el seguro de interrupción de negocios y otras recuperaciones hasta el límite de préstamos administrativos. La SBA también considera las contribuciones potenciales que están disponibles de la empresa y/o sus propietarios o afiliados. Si una empresa es una fuente importante de empleo, la SBA tiene la autoridad para renunciar al límite legal de \$2,000,000.

Restricciones de elegibilidad del préstamo:

Incumplimiento: Es posible que los solicitantes que no hayan cumplido con los términos de préstamos anteriores de la SBA no sean elegibles. Esto incluye a los prestatarios que no mantuvieron el seguro contra inundaciones requerido y/o el seguro contra peligros en préstamos anteriores de la SBA.

Nota: Los solicitantes de préstamos deben consultar con las agencias/organizaciones que administran cualquier subvención u otro programa de asistencia en virtud de esta declaración para determinar cómo la aprobación de un préstamo por desastre de la SBA podría afectar su elegibilidad.

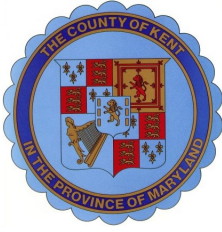
Refinanciación:

Los préstamos por desastre por pérdidas económicas no se pueden utilizar para refinanciar deudas a largo plazo.

Requisitos de seguro:

Para proteger a cada prestatario y a la Agencia, la SBA puede exigirle que obtenga y mantenga un seguro adecuado. Por ley, los prestatarios cuya propiedad dañada o colateral esté ubicada en un área especial de riesgo de inundación deben comprar y mantener un seguro contra inundaciones. La SBA exige que la cobertura del seguro contra inundaciones sea menor entre 1) el total del préstamo por desastre, 2) el valor asegurable de la propiedad o 3) el seguro máximo disponible.

Las solicitudes de préstamos por desastre se pueden enviar en línea utilizando el portal de préstamos MySBA en <https://lending.sba.gov> u otras ubicaciones anunciadas localmente. Comuníquese con el Centro de servicio al cliente de la SBA por correo electrónico a disastercustomerservice@sba.gov o por teléfono al 1-800-659-2955 para obtener más ayuda. Para las personas sordas, con problemas de audición o del habla, marque el 7-1-1 para acceder a los servicios de retransmisión de telecomunicaciones.



Jim Miller, Director, Human Resources
4/23/2024
County Commissioners Meeting

Item Summary:

Deputy Director, Public Works Updated Job Description

ATTACHMENTS:

Description

HR Cover Sheet

Deputy Director, Public Works Job Description



Department of Human Resources

“Providing leadership and support to ensure the successful recruitment, development, and retention of a diverse, effective, and competent workforce to serve the residents of Kent County, MD.”

Kent County Department of Human Resources



KENT COUNTY GOVERNMENT

Job Description

Job Title: Deputy Director
Department: Public Works
Revised Date: 04/16/2024

Grade: 11
FLSA Status: Exempt
Approved Date:

Job Summary: Under general supervision of the Director of Public Works, assists in the management, planning, organization, and direction of work in the Department of Public Works, which includes the following Divisions: County Roads, Environmental Operations (Solid Waste, Recycling, and Public Landings), Buildings & Grounds Maintenance, Water & Wastewater Services, and the County's Noxious Weed Control program. Work requires the exercise of considerable professional judgment and initiative within the framework of established regulations, and policies. While the Deputy Director will supervise a minimum of two Divisions, one of which being Buildings & Grounds Maintenance, in the absence of the Director of Public Works, this position may assume the duties of the department director when assigned.

Essential Functions

Functions listed below are intended to illustrative of the various types of work performed, but not an exhaustive list of duties.

- Assist in the direction of operations, employees, programs, projects, and activities of the Department of Public Works.
- Assist and make recommendations for the preparation and implementation of the department's budget, capital improvement plan, and appropriate master plans consistent with standard operating procedures and department priorities.
- Research and prepare detailed reports such as operating, budget, project status, staffing, regulatory compliance and emergency response reports, as well as maintenance and asset management evaluations.
- Conduct departmental reviews for various purposes including interdepartmental, outside regulatory agencies, contractors, consultants, vendors, and the general public.
- Assist the Director of Public Works in performing administration, review and inspection of the County stormwater management program.
- Provide management and oversight of County building and grounds maintenance operations and contractors.
- Oversee design of departmental projects, operations, and construction management to continuously address effective and efficient service delivery.
- Develop, recommend, revise, and enforce organizational and departmental standard operating procedures including County policies and safety rules and regulations.
- Participate and make recommendations in personnel matters including, but not limited to, interviewing and selecting employees, appraising productivity and efficiency of employees, reviewing performance evaluations completed by division managers of their subordinates, offering advice and assistance when necessary, and handling employee complaints.
- Administers MD SHA State Aid Program and County bridge Inspection program.
- Keep abreast of problems, circumstances, activities or events which may/will affect the department and keep the Director apprised of concerns.
- Provide ongoing administration and oversight of various County vendor and consulting contracts and agreements for which the Public Works Department is responsible.
- Review and respond to questions, comments, complaints and requests for service lodged by the general public and recommend, establish, and implement revisions to departmental rules, regulations, policies, and procedures when deemed appropriate.

- Assist with the development, implementation, administration and enforcement of departmental emergency operations, policies, and procedures.
- Reviews construction plans; oversees project management activities.
- Prepare and assist in making presentations before the County Commissioners and other events on matters pertaining to the Department when assigned.
- Assist the Director and other Staff in the evaluation of programs and projects for grant applications.

Supervision: The position reports to the Director of Public Works. The position directly or indirectly supervises department staff.

Required Knowledge, Skills, and Abilities

The employee is expected to perform or possess the following:

- Contribute to a positive group environment by participating in proactive team efforts to achieve departmental and county-wide goals; assisting other co-workers on special projects as required; and providing leadership to others through example and by sharing knowledge and skills.
- Conduct themselves in a professional and ethical manner.
- Possess effective leadership skills to efficiently organize, direct, and coordinate the activities, personnel, and equipment of a multi-functional Public Works department, including strong project management skills.
- Handle and complete in a timely manner multiple tasks simultaneously.
- Effectively communicate with elected and appointed officials, employees, agencies, other governmental entities, and the public.
- Possess effective negotiations skills in public speaking and conflict resolution.
- Promote and support the department's visions and objectives while promoting leadership throughout the Public Works Department
- Communications Skills: Build and maintain effective relationships with public officials, customers, staff and vendors. Ability to write clearly and informatively; ability to effectively present information and respond to questions from staff, supervisors and stakeholders.
- Customer Service: Represents the department professionally and effectively in both internal and external interactions. Manages difficult or challenging situations successfully. Treats others with respect and consideration regardless of cultural background, status, or position. Exhibits objectivity and openness to others' views.
- Leadership and Management Skills: Creates and communicates the department's vision. Builds commitment and supports employee growth and success. Sets expectations and monitors activities. Recognizes the accomplishments of others; demonstrates ability to create and lead in a team-oriented environment. Builds morale and group commitment to goals and objectives. Inspires and motivates others to perform well. Demonstrates effective problem-solving and decision-making abilities.
- Innovation and Change Management Skills: Displays original thinking and creativity. Develops innovative approaches and ideas. Presents ideas and information in a manner that is easily understood. Understands and contributes to evolving processes in response to changing communities and advances in technology.
- Technical Skills: Uses e-mail to connect and communicate with staff and stakeholders. Effectively uses the Internet to access local, state and federal data and information. Leverages Microsoft Office software to develop and maintain project and asset management initiatives.

Education and Experience:

1. Bachelor's degree in civil engineering, sanitary, or environmental engineering or related field with minimum five years of supervisory experience, or minimum ten years of experience in related field with at least eight years of supervisory experience commensurate to anticipated Division staff size and nature.
 2. Experience in Local Government operations preferred.
 3. Licensed as a professional engineer desirable.
 4. Valid Maryland Class C Driver's License or equivalent and an acceptable motor vehicle record.
 5. Knowledge of standard office software.
-

Physical and Environmental Conditions:

Work is typically conducted in a normal office setting which provides comfortable lighting, temperature and air-conditioning. Occasional light lifting, such as three to four reams of paper, four or five books, or other materials (up to 50 pounds) may be required.

Work may require exposure to extreme weather conditions or exposure to hazardous chemicals at treatment facilities.

Work environment involves everyday risks or discomforts which require normal safety precautions typical of such places as offices or meeting rooms, e.g. use of safe workplace practices with office equipment, and/or avoidance of trips and falls and observance of fire regulations.

The above job description is not intended as, nor should it be construed as, exhaustive of all responsibilities, skills, efforts, or working conditions associated with this job.

This and all County positions are subject to transfer, based on need.

Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions of this job.

I have read and understand this job description.

Employee Signature

Date



Dan Mattson, Director, Public Works
4/23/2024
County Commissioners Meeting

Item Summary:

Environmental Operations Division, Bayside Landing Public Event

ATTACHMENTS:

Description

Cover Sheet

Sons of the Legion 9-8-24 bulkhead marina area req

BIKE FEST– SEPT. 8, 2024







KENT COUNTY ENVIRONMENTAL OPERATIONS DIVISION

Request for use of Bayside Landing Park - Bulkhead

Telephone: 410-778-7439 Fax: 410-778-7424 Email: tfletcher@kentgov.org

Requests are required to be submitted at least two (2) months prior to the event. In order for your request to be considered, all fields must be completed and initialed, a drawing/diagram of the event staging provided on last page, municipality approved event permit and Certificate of Insurance must be attached/included with this request form.

Send completed form with required documents to Environmental Operations Division at 709 Morgnec Rd., Chestertown, MD 21620 or utilize E-mail/Fax options.

Request Date 1-24-24 Name of Public Landing BAYSIDE LANDING PARK - BULKHEAD ONLY

Full Name HARRY G. HOPKINS III (HAL)

Organization Sons of The American Legion

Mailing Address 21423 SHARP ST.

City, State & Zip Rock Hall, MD 21661

Phone 443-480-8588 Email joo.groze@hotmail.com

Event Date 8-8-24 Times 1pm - 5pm Set-up Date and Time 9/7/24 + 9/8/24 10am

RRV Date 9-15-24

Event/Function - Provide detailed description of the event to be held on Public Landing:

A motorcycle festival with bike show, food vendors, a leather vendor, music & games

Estimated Number of People Attending Event 200 **Electric Needed for Event?** Yes ☒ No ☐

Identify Preparation Work Required by County (If you need area cleared of equipment) will need the Bulkhead cleared of vehicles & CRAB traps

I understand that I am responsible for the repair/replacement of any damage incurred to the facility during the permitted activity and clean-up of the area utilized. I understand that failure to do so may result in the refusal for future use. Tent poles/stakes not permitted on Bulkhead. INITIAL HERE HAL

I understand that Kent County Environmental Operations Division, Kent County Government, its elected officials and employees are absolved of all responsibility and liability for any damage, injury, or loss sustained by person or property as a result of the user's negligence or that of any member in their group. INITIAL HERE HAL

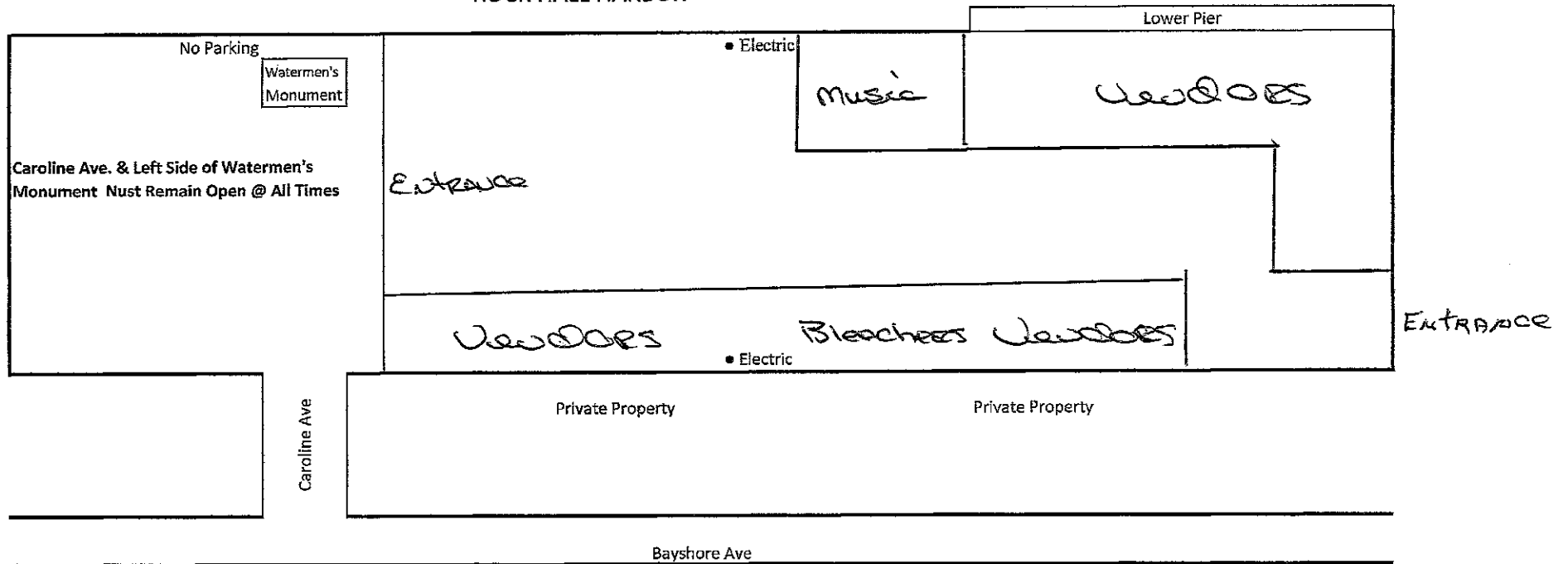
I understand that any group or agency scheduling an event on a public landing MUST provide Kent County with a Certificate of Liability Insurance with a limit of \$1,000,000. Certificate of Liability must be submitted with this form. INITIAL HERE HAL

I understand that the public landings are "public" and every effort shall be made to ensure that the public has access to the use of the landing, boat ramp and slips where applicable. INITIAL HERE HAL

The Town of Rock Hall must be informed of the planned event and written approval/permit obtained prior to submitting this request. Written approval/permit shall be attached to this application and I understand that if all documentation is not submitted the request will not be considered or approved.

INITIAL HERE HAL

ROCK HALL HARBOR





KENT COUNTY PUBLIC WORKS
BAYSIDE LANDING AERIAL



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/31/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Dukes-Moore Insurance 205 High St PO Box 179 Chestertown MD 21620	CONTACT NAME: Angela Lancaster PHONE (A/C, No, Ext): (410) 778-2346 FAX (A/C, No): (410) 778-4375 E-MAIL ADDRESS: alancaster@dukesmoore.com																					
INSURED American Legion Sgt Preston Ashley Post 228 PO Box 207 Rock Hall MD 21661	<table><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A:</td><td>Ohio Security</td><td>24082</td></tr><tr><td>INSURER B:</td><td>The Ohio Casualty Insurance Company</td><td>24074</td></tr><tr><td>INSURER C:</td><td>Chesapeake Employer's Insurance Company</td><td>11039</td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Ohio Security	24082	INSURER B:	The Ohio Casualty Insurance Company	24074	INSURER C:	Chesapeake Employer's Insurance Company	11039	INSURER D:			INSURER E:			INSURER F:		
INSURER(S) AFFORDING COVERAGE		NAIC #																				
INSURER A:	Ohio Security	24082																				
INSURER B:	The Ohio Casualty Insurance Company	24074																				
INSURER C:	Chesapeake Employer's Insurance Company	11039																				
INSURER D:																						
INSURER E:																						
INSURER F:																						

COVERAGES **CERTIFICATE NUMBER:** CL2391115656 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			BKS57400192	07/24/2023	07/24/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BKS57400192	07/24/2023	07/24/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			USO57400192	07/24/2023	07/24/2024	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input checked="" type="checkbox"/> Y N/A			5227322	08/25/2023	08/25/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Kent County Government
400 High St.

Chestertown

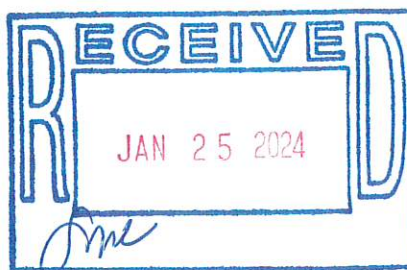
MD 21620

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Angela Lancaster

© 1988-2015 ACORD CORPORATION. All rights reserved.



Town of Rock Hall, Maryland Special Event Permits Application

Permit applications are accepted no later than 60 days prior the start of the Special Event

Town of Rock Hall
Attn: Town Manager
PO Box 367
Rock Hall, MD 21661

For Staff Use

Application fee: \$25 non refundable

Other Permit fees: \$ _____

Receipt #: _____

Date: ____/____/____ Staff: ____

Attachments: YES NO

Maps: YES NO

Name of Event: 2024 HALL Bike Fest 2024 Event Date(s): 9/8/24
Event Organizer (Sponsor): Sons of the American Legion Rain Date(s): 9/15/24
Contact Person: Hal Hopkins 501 (c) 3 Organization? ☐ Yes ☐ No
Street Address: 21423 SHARP ST City: Rock Hall ZIP: 21661
Primary Phone: _____ Cell 443-480-2585 Email: g.gessco@hotmail.com
Website: _____ Projected Attendance 800

Event Purpose: Amstarcycle festival with bike show, food vendors, leather vendors, and games

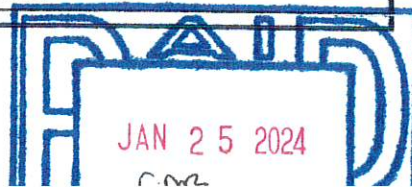
Location:
(Exact street address)

Are you requesting Town of Rock Hall Co-Sponsorship?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Will Town facilities be utilized (i.e. Streets, Parks, Greenways, Sidewalks, Multi-Use Trails)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is Fire Department required?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Are Emergency Medical Services required?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will security be provided?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Will streets/sidewalks be closed during the event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are sales/vendors being anticipated at the event?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Will amplified sound be used for or during the event?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Does this event seek to include the sale, distribution, possession, or consumption of alcoholic beverages on public property		Did you receive permission to use location of event?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Event Description A site map must be included with the application showing sidewalks/greenways or multipurpose paths to be closed, tent placement, parade/run/walk routes or other similar activities, location of electrical needs, restroom, trash and water as needed

Describe type, size and area of event (including stages, entertainment, parking, etc.)

Time event is scheduled to begin 1:00 PM Time event is scheduled to end 5:00 PM
Time set up is scheduled to begin 10:00 AM Time clean-up/take down will end _____





Town Manager Special Events

November 4th, 2019

§ 142-11 Special events.

[Added 3-8-2018 by Ord. No. 2018-02]

A.

As used in this section, the term "special event" means and refers to any temporary activity:

(1)

Requiring the use of any public property of the Town, including but not limited to any real property, public street, or other public way, and which is:

(a)

Held for recreational, cultural, entertainment, community, or social awareness purposes;

(b)

Intended to engage the community, promote tourism, showcase local talent, expose artists and performers to new audiences, or invigorate community spirit;

(c)

Intended to provide economic, health and wellness, or social benefits to a community or organization; or

(2)

Held on private property for the purpose of benefitting or promoting local business.

B.

Special events may be sponsored or co-sponsored by the Town.

C.

A special events license is required for all special events in the Town other than those sponsored solely by the Town. Special events licenses shall be issued by the Town Manager following consideration and approval by the Council, including a finding as to each of the following:

(1)

The special event's hours of operation shall be compatible with the uses adjacent to the event;

(2)

The amount of noise generated by the special event shall not disrupt the activities of adjacent properties;

(3)

**TOWN OF ROCK HALL
SPECIAL EVENTS SPONSOR/ CO-SPONSOR AGREEMENT**

We, Sons of The American Legion do hereby agree to the following conditions in order to be considered for sponsorship or co-sponsorship by the Town of Rock Hall.

1. Group or organization must be recreational in nature or principle, or provide tangible benefit to the community.
2. Group or organization is encouraged to be a non-profit group as defined by MD State Law and be accountable for all income and expenditures to the Town of Rock Hall. Event organizers may be required to submit a detailed financial statement to the Town annually or after completion of the event. Any or all financial records are subject to audit by Town of Rock Hall. For event organizers that seek to hold an event for profit are not eligible for town co sponsorship.
3. Group or organization must submit an event application, which includes the following:
 - a written plan for the event together including a narrative description of the event
4. Group or organization's activities must be open to the general public.
5. Group or organization is encouraged to include in ALL PUBLICITY, including print, video, television and radio, that the activity is co-sponsored by the Town of Rock Hall with the Town receiving significant name, logo and banner representation in tandem with the co-sponsors name, logo and banner representation.
6. No activities/events may be held at a facility, which - would result in monetary gain for an individual.
7. NO ALCOHOLIC BEVERAGES will be allowed at any outdoor event co-sponsored by the Town of Rock Hall, without prior approval and all necessary permits.
8. The Town of Rock Hall shall appoint a representative to serve as staff/liaison to the group or organization.
9. Group or organization must provide information and/or perform such other duties as may be required by the Town of Rock Hall
10. After the initial event and approval, this co-sponsorship agreement may be reviewed annually by Town of Rock Hall representative and group/organization representative provided that the parameters, purpose, and organization of the event to not substantively change.
11. The Event Organizer will provide a booth space (or equivalent thereof), at a mutually agreeable location at the event, for the use of Town of Rock Hall free of cost. Any cost associated with this shall be borne by the applicant.
12. Applicant will provide clear spoken recognition of the Town of Rock Hall and its contribution at any events or functions utilizing live entertainment or speakers. Any cost associated with this shall be borne by the applicant.
13. The Event Organizer is encouraged to provide for The Town of Rock Hall a wrap up package of copies of all media coverage including, radio, print and television ads and feature stories that relate to the event. Any cost associated with this shall be borne by the applicant.

Sons of The American Legion
Special Event Organizer

Date 1-24-24

Harry J. Hapkins III
President of Group/Organization

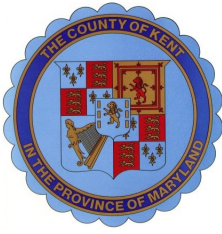
Date 1-24-24

Address 21423 Sheep St City Rock Hall State MD Zip 21661

Primary Phone 410-480-8588 Email Address jco.gosson@hotmail.com

ACCEPTED: Robert J. Resch
Town of Rock Hall

Date 3/4/2024



Dan Mattson, Director, Public Works
4/23/2024
County Commissioners Meeting

Item Summary:

Local Parks and Playground Infrastructure Funded Upgrade to Worton Park Playground and Walking Trail

ATTACHMENTS:

Description

Cover Sheet

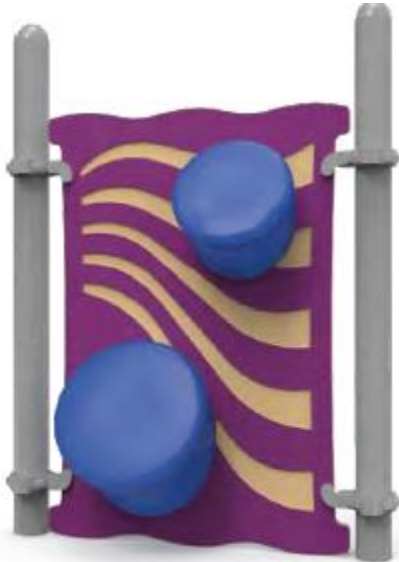
Playground Specialist Inc Proposal

Worton Park Site Plan

Bench Details

Skill and Sensory Panels

WORTON PARK – SENSORY PANELS AND BENCHES



Drum Panel AGES: 2-12

- Bongo-style drums in varying tones
- Ground-level and deck-level versions available
- Also available as single drum panel to attach to single post



Maze Half Panel AGES: 2-12



Tic-Tac-Toe Panel AGES: 2-12

- Promotes hand/eye coordination and builds dexterity



Chime Panel AGES: 2-12

- Built-in spinning mallet rings chime
- Ground-level and deck-level versions available

**Playground Specialists Inc**

29 Apples Church Road
Thurmont, MD 21788
+1 8003850075
www.playspec.com

ADDRESS

KENT COUNTY PARKS &
RECREATION
ATTN: JILLYN COLEMAN
11041 WORTON ROAD
WORTON, MD 21678

SHIP TO

WORTON PARK
C/O PLAYGROUND
SPECIALISTS

Proposal 30930C**DATE** 04/11/2024**SALES REP**

ERIC BLACK

TYPE	QTY	RATE	AMOUNT
NOTE SOURCEWELL CONTRACT #010521-LTS			
PLAYWORLD EQUIPMENT P021424-10A - GROUND LEVEL PANELS PER DRAWING	1	9,539.00	9,539.00
DISCOUNT SOURCEWELL CONTRACT 10% DISCOUNT OFF PLAYWORLD LIST PRICE ABOVE	1	-954.00	-954.00
F-100 MYTCOAT 6' BENCH W/ BACK - INGROUND - PUNCHED STEEL - INDUSTRY STANDARD COATING	16	728.00	11,648.00
INSTALLATION CERTIFIED INSTALLATION OF ALL EQUIPMENT ABOVE INCLUDING LIFETIME INSTALLATION WARRANTY	1	13,717.00	13,717.00

*Net 30 w/ PO

*3% service charge for all credit card payments.

*Pricing only guaranteed for 30 days unless specified above.

*Absolutely no engineering, permits, permit fees, drainage, wage
rates, portal fees, bonding, or additional insurance included in
above pricing unless specified on line item.

*Additional mobilization, poor soils, limited access, or utility
issues may result in change orders.

*Standard lead times always apply. Contact sales agent for
details.

**Sign and return when approved. Thank you!

SUBTOTAL 33,950.00

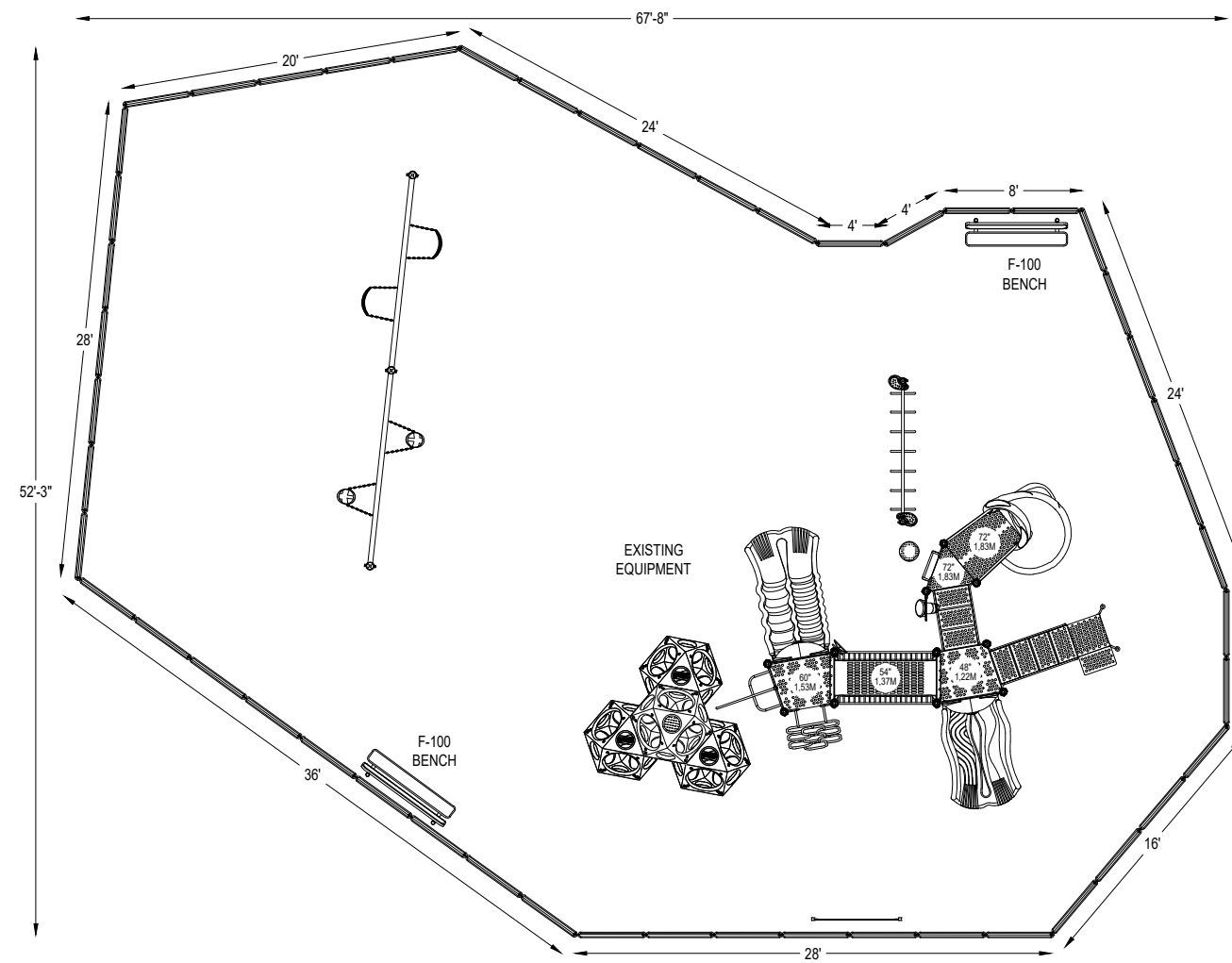
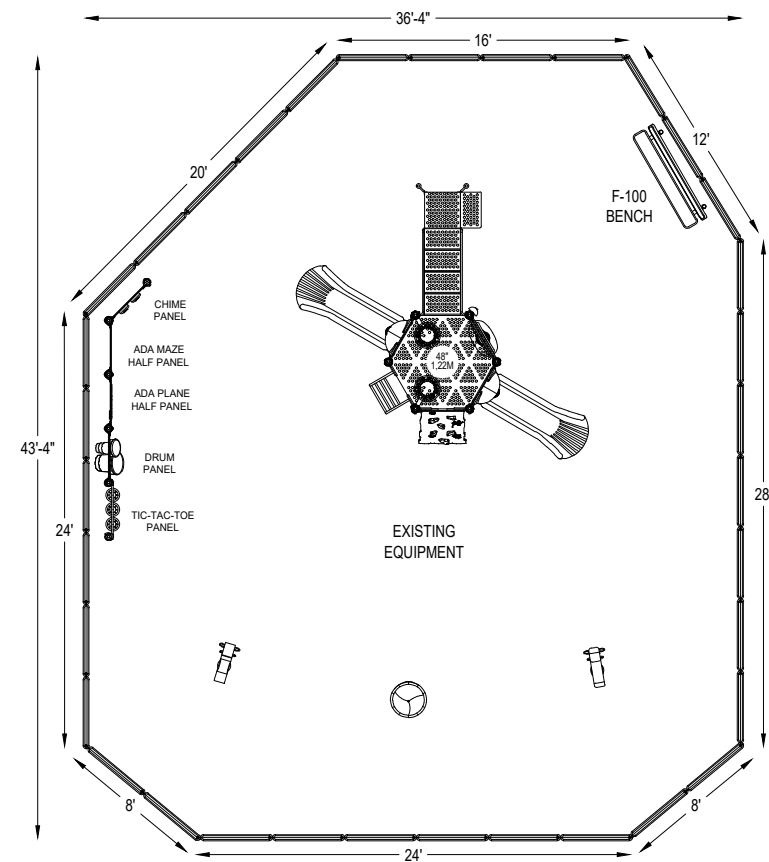
TAX (0%) 0.00

SHIPPING 1,150.00

TOTAL \$35,100.00

Accepted By

Accepted Date



PLAYGROUND SPECIALISTS INC
29 APPLES CHURCH ROAD
THURMONT, MD 21788

EQUIPMENT SIZE:

X' x Y' x Z'

USE ZONE:

X' x Y'

AREA:

PERIMETER:

FALL HEIGHT:

USER CAPACITY:

AGE GROUP:

ADA SCHEDULE

Total Elevated Play Activities:			X
Total Ground-Level Play Activities:			X
Accessible Elevated Activities	Accessible Ground-Level Activities	Accessible Ground-Level Play Types	
Required	X	X	X
Provided	X	X	X

✓ ASTM F1487-17

✓ CPSC #325



PROJECT NO:

P040424-4A

SCALE:

3/32"=1'-0"

DRAWN BY:

NRUANE

Paper Size

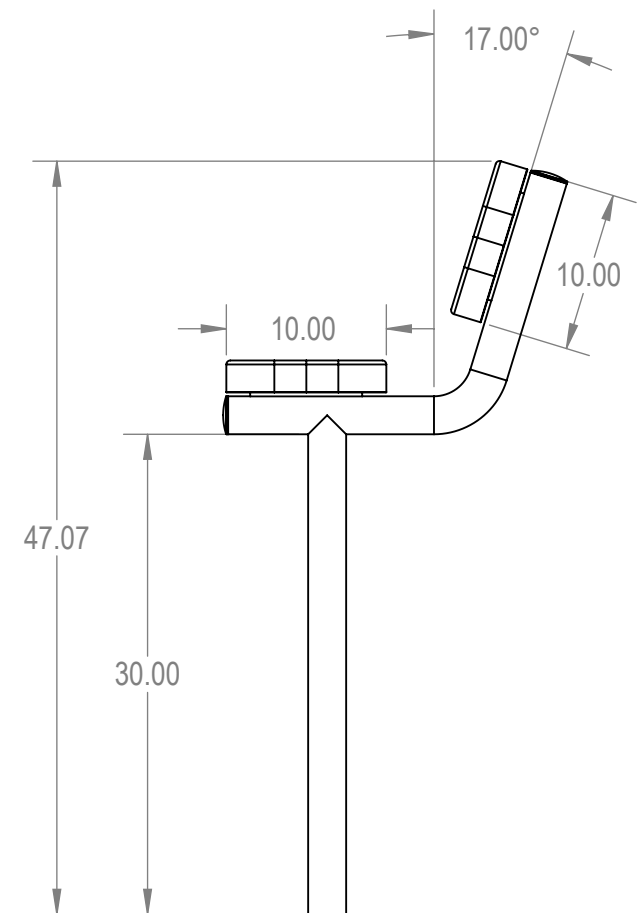
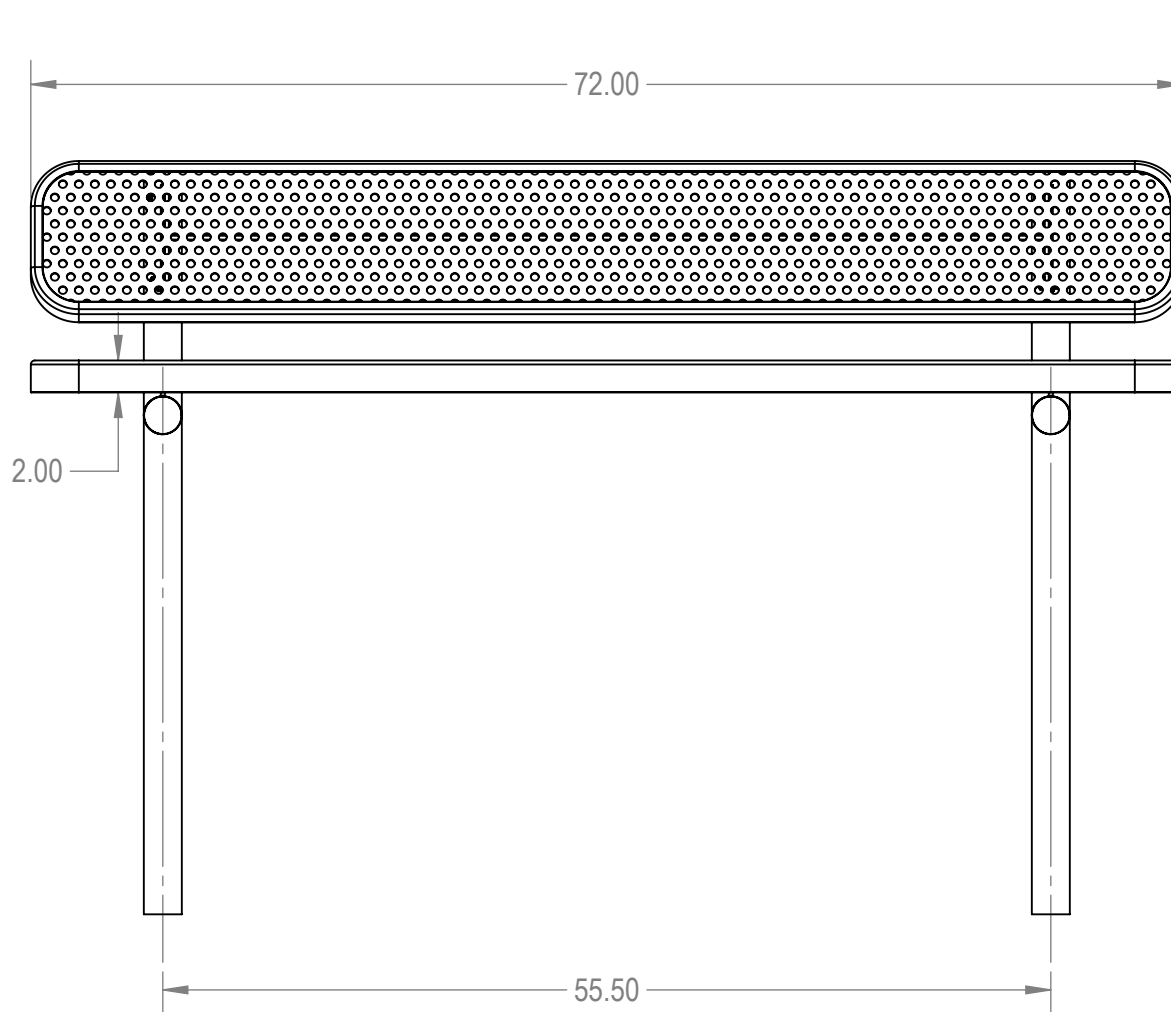
B

DATE:

04-APR-24

*PLAYGROUND SUPERVISION REQUIRED

Worton Park



Mfg. by Advantage Panels & Fence, Inc.

MyTCoat

Commercial Outdoor Furniture

www.mytcoat.com

PROPRIETARY AND CONFIDENTIAL

THE INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF Advantage Panels & Fence, Inc. PO Box 1790 Whitney, TX. ANY REPRODUCTION IN PART OR AS A WHOLE WITHOUT THE WRITTEN PERMISSION OF Advantage Panels & Fence, Inc. PO Box 1790 Whitney, TX. IS PROHIBITED.

	NAME	DATE
DRAWN	GM	1/25/2016
SALES APPR.		
CLIENT APPR.		
MFG APPR.		
Q.A.		

Design By -

CADWorksPro
Chicago, IL

www.cadworkspro.com

AAdvantage Panels & Fence, Inc.

TITLE:

**6Ft Rectangular Bench with Back
InGround - Perforated Metal**

SIZE	DWG. NO.	REV
A	BRT06-D-19-000	

WEIGHT:

SHEET 3 OF 3



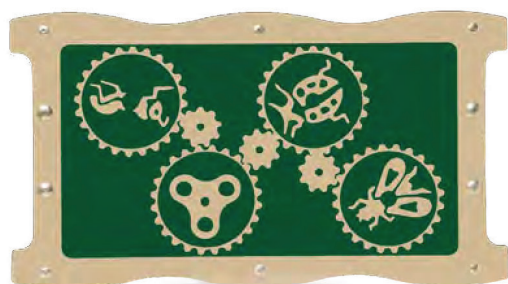
Airplane Half Panel AGES: 2-12

- Promotes gross and fine motor skills, and hand/eye coordination



Bell Half Panel AGES: 2-12

- Use attached plastic music notes to ring bells
- Two-sided panel promotes auditory awareness



Bugs Half Panel AGES: 2-12

- Promotes gross and fine motor skills, and hand/eye coordination



Driver Half Panel AGES: 2-12

- Promotes imaginative opportunities and gross motor skills



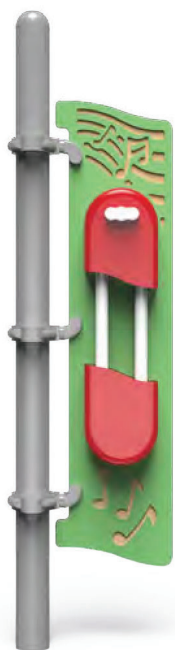
Solar System Half Panel AGES: 2-12

- Promotes gross and fine motor skills, and eye/hand coordination



Maze Half Panel AGES: 2-12

- Builds attention spans, cognitive thinking, and a sense of discovery



Chimes Banner AGES: 2-12

- Single chime with two different tones



Post Mount Bells AGES: 2-12

- One unique tone for each of the four bell sizes: 7" (17,78cm), 8" (20,32cm), 9" (22,86cm), and 10" (25,4cm)



Bell Panel AGES: 2-12

- Use attached plastic music notes to ring bells
- Four unique bell tones build auditory awareness
- Ground-level and deck-level versions available



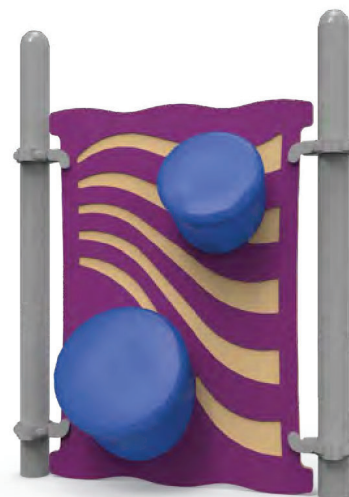
Chime Panel AGES: 2-12

- Built-in spinning mallet rings chime
- Ground-level and deck-level versions available



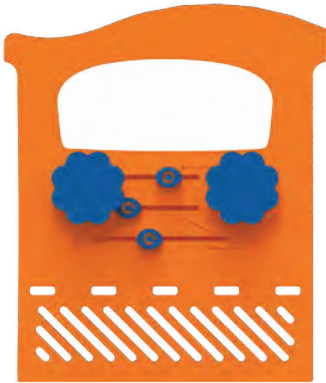
Horn Panel AGES: 2-12

- Press for two distinct horn noises
- Promotes rhythm, hand/eye coordination, and fine motor skills
- Ground-level and deck-level versions available



Drum Panel AGES: 2-12

- Bongo-style drums in varying tones
- Ground-level and deck-level versions available
- Also available as single drum panel to attach to single post



Whimsy Wheel Panel AGES: 2-5

- Little ones will delight in spinning wheels and sliding knobs on this whimsical panel
- Available in ground-level and deck-level versions for Challengers® only



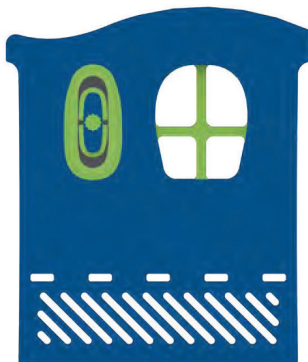
Garden Panel AGES: 2-5

- Imaginations soar as children slide butterflies through the garden
- Available in ground-level and deck-level versions for Challengers® only



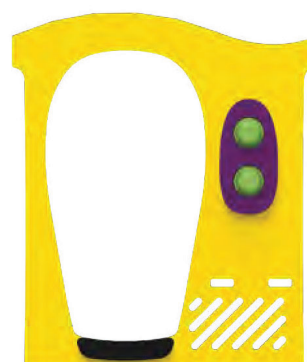
Art Panel AGES: 2-5

- Kids can explore their creative side on this washable, Lexan® panel
- Integrated cup holders for art supplies
- Available in ground-level and deck-level versions for Challengers® only



Window Panel w/Push Clicker AGES: 2-5

- Young children can look out the window or push the button to "turn on the lights"
- Encourages imaginative role playing
- Available in ground-level and deck-level versions for Challengers® only



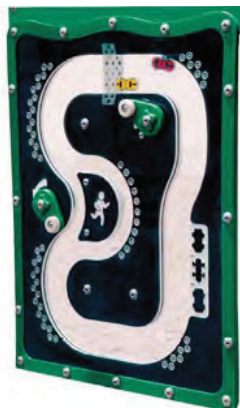
Door Panel AGES: 2-5

- Create an entrance to an under-deck hideaway
- Fine motor skills are improved using the rattle knobs
- Available in Challengers® only



Spin Racer Panel AGES: 2-12

- Promotes cognitive development and encourages social interaction



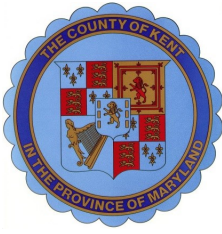
Driver Panel AGES: 2-12

- Spinning knobs move cars around track



Tic-Tac-Toe Panel AGES: 2-12

- Promotes hand/eye coordination and builds dexterity



Commissioner Ronald Fithian
4/23/2024
County Commissioners Meeting

Item Summary:
Right-Of-Way Discussion



**Kamili Jamal Brown, Assistant Director, Single Family Housing
Maryland Department of Housing and Community Development
4/23/2024
County Commissioners Meeting**

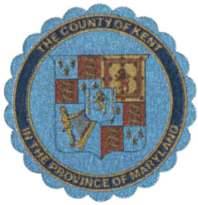
Item Summary:

2024 Annual Housing Bond Allocation

ATTACHMENTS:

Description

04.23.24 Kamili Jamal Brown, Maryland Department of Housing and Community Development Housing Bonds or Mortgage Credit Certificates



The County Commissioners of Kent County
Ronald H. Fithian, President | Albert H. Nickerson, Member | John F. Price, Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

April 23, 2024

Kamili Jamal Brown, Assistant Director
Single Family Housing
Community Development Administration
Maryland Department of Housing and Community Development
7800 Harkins Road, Room 367
Lanham, Maryland 20706

Dear Mr. Brown:

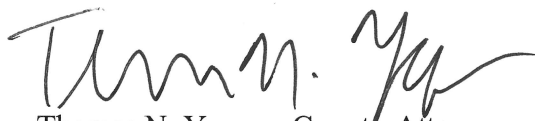
Pursuant to Sections 13-801 through 13-807 of the Financial Institutions Article of the Maryland Annotated Code, Kent County hereby irrevocably transfers to the Community Development Administration, for use in issuing housing bonds or mortgage credit certificates on behalf of this jurisdiction, \$845,250.00 of its total \$845,250.00 tax-exempt housing bond allocation as set forth in 2024 allocation of the Maryland State Ceiling made by the Secretary of Commerce pursuant to the Article.

Sincerely,
THE COUNTY COMMISSIONERS OF
KENT COUNTY, MARYLAND


Ronald H. Fithian, President

Certificate of Counsel

This transfer of a tax-exempt bond allocation is duly authorized and executed and constitutes the valid, binding, and irrevocable act of Kent County.


Thomas N. Yeager, County Attorney
Attorney for: Kent County

KCC/tlt



Will Albright, Property Manager, KRM Development Corporation
4/23/2024
County Commissioners Meeting

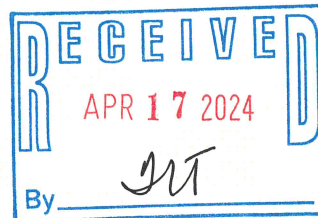
Item Summary:

Board of Elections Lease Discussion

ATTACHMENTS:

Description

04.15.24 Will Albright, Property Manager, KRM Rental Notice Board of Elections Office



205 Cannon Street
Suite 1
Chestertown, MD 21620
(410) 810 1574 *Phone*
(410) 810 1571 *Fax*

165 Log Canoe Circle
Suite J
Stevensville, MD 21666
(410) 604 2622 *Phone*
(410) 604 2624 *Fax*

www.krm-dev.com

April 15, 2024

Kent County Board of Election
c/o Kent County Commissioners
400 High Street
Chestertown, MD 21620

Dear Gentlemen:

Your Lease with KRM – GSM, LLC for 135 Dixon Drive, Chestertown, MD in the GSM Building will expire on July 31, 2024. Please contact our office at 410-810-1574 by May 15, 2024, if possible, to let us know your intent regarding renewal.

If you have any questions, please let us know. Thank you.

Sincerely,

Will Albright
Property Manager

C: Cheemoandia Blake



Harry Kettner, Captain, Kent County Sheriff's Office
4/23/2024
County Commissioners Meeting

ATTACHMENTS:

Description

04.16.24 FY2025 Body Armor for Local Law Enforcement (BARM) Grant Application DUNS #086131901

Letter to Commissioner President Fithian

American Public Safety Quote 122924

American Public Safety Quote 123004

FY 2025 Body Armor for Local Law Enforcement (BARM)

Applicant: Kent County Board of County Commissioners

Grant Application Form



Governor's Office of Crime Control and Prevention

Pending Submission

Governor's Office of Crime Control and Prevention
100 Community Place, 1st Floor Crownsville, MD
21032-2042 (410) 697-9338
Email: dinfo_goccp@maryland.gov

www.goccp.maryland.gov
Wes Moore, Governor
Aruna Miller, Lt. Governor

Application Contents

- | | |
|---|---|
| <input checked="" type="checkbox"/> Cover Sheet | <input checked="" type="checkbox"/> Civil Rights |
| <input checked="" type="checkbox"/> Face Sheet | <input checked="" type="checkbox"/> Service Sites |
| <input checked="" type="checkbox"/> Summary / Narrative | <input checked="" type="checkbox"/> Assurances |
| <input checked="" type="checkbox"/> Budget Summary | <input checked="" type="checkbox"/> Anti-Lobbying |
| <input type="checkbox"/> Personnel | <input type="checkbox"/> Services |
| <input type="checkbox"/> Operating | <input checked="" type="checkbox"/> Equipment |
| <input type="checkbox"/> Travel | <input type="checkbox"/> Other |

Date Stamp:	OFFICE USE ONLY	
	Control Number:	Application Number:
	Received By:	Date:

Governor's Office of Crime Control & Prevention - Grant Application Form

FY 2025 Body Armor for Local Law Enforcement (BARM)**Applicant:** Kent County Board of County Commissioners**Project Title:** Body Armor**Kent****Local Government****Start Date:** 07/01/2024**Submitted:** Pending Submission**DUNS Number:** 086131901**End Date:** 06/30/2025**Funding Year:****SAM Expiration:** 2/13/2025**Applicant:**

Kent County Board of County Commissioners
 R. Clayton Mitchell, Jr. Kent County Government
 Center
 400 High Street
 Chestertown, MD 21620 1312
 (410) 778-4600

Implementing Agency:

Kent County Sheriff's Office
 Unit B
 104 Vickers Drive
 Chestertown, MD 21620 3358
 (410) 778-2279 FAX: (410) 778-7488

FAX: (410) 778-7482

Authorized Official:

Fithian, Ronald H.
 kentcounty@kentgov.org
 Kent County Board of County Commissioners
 R. Clayton Mitchell, Jr. Kent County Government Center
 400 High Street
 Chestertown, MD 21620-1312
 (410) 778-4600

President

FAX: (410) 778-7482

Project Director:

Hickman, Dennis
 dhickman@kentgov.org
 Kent County Sheriff's Office
 Unit B
 104 Vickers Drive
 Chestertown, MD 21620-3358
 (410) 778-2279

Sheriff

FAX: (410) 778-7488

Fiscal Officer:

Merritt, Patricia M
 pmerritt@kentgov.org
 Kent County Board of County Commissioners
 R. Clayton Mitchell, Jr. Kent County Government Center
 400 High Street
 Chestertown, MD 21620-1312
 (410) 778-7456

Chief Finance Officer

FAX: (410) 810-2947

Funding Summary

50.0 % Grant Funds

\$3,627.00

50.0 % Cash Match

\$3,627.00

0.0 % In-Kind Match

\$0.00**Total Project Funds****\$7,254.00**

Project Summary

The Kent County Sheriff's Office Body Armor Program protects the lives of its Deputies who work towards crime prevention efforts, including objectives of disrupting and dismantling criminal organizations involved in guns, gangs, drugs, and human trafficking. The program funds protective body armor and stab resistant vests for our Deputies and replaces protective body armor if testing or age indicates a need for replacement.

Problem Statement/Needs Justification

Kent County, Maryland is a rural Eastern Shore County with a dispersed population of 19,270 (US Census, 2021). The Kent County Sheriff's Office is committed to deploying protective body armor to all our Deputies. This is to keep the Deputies safe while working towards crime prevention efforts, which include disrupting and dismantling criminal organizations involved in guns, gangs, drugs, and human trafficking.

The Kent County Sheriff's Office has handled approximately 21 violent crime incidents in the last two years. These crimes include attempted murder, first degree assault, robbery, and home invasion. This does not include any incidents handled by other agencies within the county.

The Kent County Sheriff's Office being a smaller agency must seek all the assistance it can when it comes to budgetary concerns. Deputies having protective body armor is not just a want, it is a need to effectively and safely complete crime prevention within the county.

The Kent County Sheriff's Office currently employs twenty-four sworn Deputies, one Special Police Officer, and one recruit in the police academy. All Deputies are issued protective body armor. The police academy recruit and a newly hired lateral Deputy do not have custom fitted vests issued to them at this time.

There are plans to purchase one protective vest that will expire in 2024. There are two vests that expire in 2025, five vests expire in 2026, three vests expire in 2027, and ten vests expire in 2028. The Special Police Officer's vest is expired, so we would look to replace it as well. Two additional vests will be purchased for the police academy recruit as well as the newly hired Deputy that is utilizing a vest from someone that resigned. The vest the Deputy is utilizing is not custom fitted for him, so the plan is to purchase a custom fitted vest for the best protection. The anticipation for two years is to replace the total eight vests that expire in 2024, 2025 and 2026. In addition to that we plan to replace the expired vest for the Special Police Officer, the new hire, and the police academy recruit. We would also anticipate hiring either one or two new Deputies per year, based on average resignations and hiring trends, which would add one or two more vests per year for two years.

For the FY2025 budget year the Sheriff's Office budgeted \$4,000.00 to fund protective body armor. The budgeted amount for protective body armor was \$3,000.00 for FY2023 and \$4,400.00 for FY2024.

The Kent County Sheriff's Office has an existing mandatory wear policy in place for protective soft body armor. The mandatory wear policy is added in the documents for this application.

Program Goals and Objectives

BARM Goal: Identify protective body armor that needs to be replaced due to age, wear, or fit for all sworn Kent County Sheriff's Office Deputies to protect them during the course of their duties to prevent crime.

The Kent County Sheriff's Office Body Armor Program will continue to protect the lives of its Deputies who work towards crime prevention efforts, including objectives of disrupting and dismantling criminal organizations involved in guns, gangs, drugs, and human trafficking. The program funds protective body armor and stab resistant vests for our Deputies and replaces protective body armor if testing or age indicates a need for replacement.

Objective 1: Outfit Deputies who have not been issued protective body armor with such.

Objective 2: Identify and outfit Deputies who have protective body armor that will be expiring, is worn, and not custom fitted to each Deputy's body.

Objective 3: Predict average trends of resignations and hiring to predict the needs to purchase protective body armor in the future.

Objective 4: Continue to replace and outfit Deputies with protective body armor when they are expired or worn.

Program Strategy/Program Logic

The Kent County Sheriff's Office Body Armor Program will continue to protect the lives of its Deputies who work towards crime prevention efforts, including objectives of disrupting and dismantling criminal organizations involved in guns, gangs, drugs, and human trafficking. The program funds protective body armor and stab resistant vests for our Deputies and replaces protective body armor if testing or age indicates a need for replacement.

Program Measurement

OUTPUTS:

100% of the Kent County Sheriff's Office Deputies/Special Police will be issued protective body armor that is not expired or too worn to safely be effective. Protective body armor will continue to be purchased when necessary to have them issued to every Deputy/Special Police Officer.

OUTCOMES:

The purchase of protective body armor that is not expired or worn will effectively allow each Deputy to prevent crime in the county, while keeping themselves safe while wearing the protective body armor.

IMPACTS:

Keeping each Deputy outfitted in fitted protective body armor that is not expired will keep them safe while preventing crime within the county. The assistance of this grant will ease the budgetary concerns for a small agency like the Kent County Sheriff's Office, in the continued purchasing of protective body armor for each Deputy and keeping them safe while on duty.

Timeline

July 2024:

Purchase protective body armor for the police academy recruit.

August 2024:

Purchase protective body armor for any Deputy/ Special Police Officer that needs because of wear or expiration.

Spending Plan

\$1,454.00 for one protective body armor vest and carrier for police academy recruit no later than July 2024.

\$5,801.00 for four protective body armor vests and carriers for Deputies/Special Police Officer that have expired or nearly expired protective body armor no later than August 2024.

Management Capabilities

The Kent County Sheriff's Office was the first accredited Sheriff's Office on Maryland's Eastern Shore and through the years has managed several grant-funded projects, including FY24 PACT Equipment Initiative, SAPP grants, MSHO grants, SOCM grants, MCSAP grants BJJAG grants, and others.

Project Director, Sheriff Dennis Hickman, whose position is funded through Kent County, was elected in November 2022 for a four-year term. He received a business management degree from Salisbury University and has worked for the Kent County Sheriff's Office for more than 22 years. During this time, he has been assigned to patrol; as a school resource officer; and supervisor of the Criminal Investigations Division.

Captain Harry Kettner B.A., was hired by the Kent County Sheriff's Office in 2006. He has worked in Patrol as a patrol deputy; in the Criminal Investigations Division as a detective, and also served as part of the Sheriff's Office tactical team. Captain Kettner was a patrol supervisor and was promoted to Patrol Commander, overseeing the entire Patrol Division. He is not the second-in-command at the Kent County Sheriff's Office, overseeing daily and special operations as well as the administrative side to include policy, training, and equipment decisions. He will be responsible for purchasing all equipment related to this grant.

Fiscal Officer Patricia M. Merritt serves as Kent County's Chief Finance Officer, a County-funded position. She began her career with Kent County 27 years ago as director of Budget and Accounting, and was promoted to CFO in 2007. She has been a CPA since 1990, having graduated from Rider University with a bachelor's degree in science of commerce. Ms. Merritt will oversee all finances and spending related to this program.

Grants Management and Reporting will be the responsibility of Captain Harry Kettner, who has experience in grant writing and management.

Sustainability

Kent County is committed to providing its Deputies with the tools needed to keep themselves protected while keeping our community safe. There is no research to be done for this project. The County and Sheriff Hickman ensure sustainability of this program to keep our Deputies safe.

Applicant Disclosure of Pending Applications Statement

The Kent County Sheriff's Office/ Kent County does not have pending applications submitted within the last 12 months for federally funded assistance that includes requests for funding to support the same project being proposed under this solicitation and will cover the identical cost items in the budget narrative and worksheet in the application under this solicitation.

Unique Entity Identifier and SAM.GOV Expiration Date

SAM Unique Entity ID: C8C6GAZ67CA9

Expiration Date: 2/13/2025

Person Completing the Project Narrative

Captain Harry Kettner

Acting Chief Deputy

Kent County Sheriff's Office

410-778-2279

Fax: 410-778-7488

hkettner@kentgov.org

Project Budget

Control Number:

A. Budget Summary

	Grant Funds	Cash Match	In-Kind Match	Total Award
Personnel	\$0.00	\$0.00	\$0.00	\$0.00
Operating Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00	\$0.00
Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$3,627.00	\$3,627.00	\$0.00	\$7,254.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total	\$3,627.00	\$3,627.00	\$0.00	\$7,254.00

Category E - Equipment

Control Number:

	Equipment	Priority	Funding Type	Quantity	Cost / Unit	Total
1	Protective body armor and carrier	1	Grant Funds	1	\$1,454.00	\$727.00
2	Protective body armor and carrier	2	Cash Match	1	\$1,454.00	\$727.00
3	Protective body armor and carriers (4)	3	Grant Funds	4	\$5,801.00	\$2,900.00
4	Protective body armor and carriers (4)	4	Cash Match	4	\$5,801.00	\$2,900.00
						\$7,254.00

1. Grant funds for one protective body armor vest and carrier.
2. County match of 50% of cost of one protective body armor vest and carrier.
3. Grant funds for four protective body armor vests and carriers.
4. County funds 50% match cost of four protective body armor vests and carriers.

V. Civil Rights Requirements

Control Number:

1. Civil rights contact person: Miller, Jim - Director, Human Resources
2. Organization: Kent County Board of County Commissioners
3. Address: R. Clayton Mitchell, Jr. Kent County Government Center
400 High Street
Chestertown, MD 21620-1312
4. Telephone Number: (410) 778-7481
5. Number of persons employed by the organization unit responsible for implementation of this grant: 23

Project Service Sites

Site 1

Service Site	Kent County Sheriff's Office
Apt. Suite, No. Street	104 Vicker's Drive Unit B
City	Chestertown
State & Zip	MD 21620



Quote Number: 122924

09 Apr 2024

Customer PO: AE VEST

Customer Reference:

Quote Pricing Expires 30 days after date of creation.

Sales Rep: Alex Sgambato

Shipping Method: Best Way (Freight to be charged actual)

Company: Kent County Sheriff's Office

Contact: Scott Duhamell

Invoice to:

Scott Duhamell
Kent County
Sheriff's Office
104 Vickers Drive
Unit B
Chestertown MD
21620
United States

Ship to:

Scott Duhamell
Kent County
Sheriff's Office
104 Vickers Drive
Unit B
Chestertown MD
21620
United States

Qty	Item name	SKU	Item net	Total net	Row total
1	Hard Core H3 BRAVO OVERT CARRIER - HARD CORE H3 - MOLLE - WITH HOOK & LOOP CUMMERBUND (#1200-M1) - BLACK	ARM-HCH3MHLCBLKBM1	\$445.00	\$445.00	\$445.00
1	Vortex Level II - NIJ Model#: AEXPG2-A-II (male) - Bravo Ballistic Front and Back Panels only	ARM-VTXM20RG2BRV	\$700.00	\$700.00	\$700.00
1	SURGE III ICW PLATE - 5X8 - LEVEL III ICW - MULTI CURVE - FULL CUT	ARM-PLTAEICW5X8	\$249.00	\$249.00	\$249.00
1	Set of 2 QUOTE 2104-24 - SHERIFF KENT COUNTY gray Color: Black	ARM-NASPO-IDPLCBLK-HCH3	\$35.00	\$35.00	\$35.00
1	SHIPPING		\$25.00	\$25.00	\$25.00
			Subtotal	\$1454.00	
			Not rated @ 0%		\$0.00
			Non Taxable @ 0%		\$0.00
			Total	\$1454.00	
			Paid to date		\$0.00

American Public Safety
31507 Trading Post Plaza Unit 10
Millsboro Delaware 19966
United States



Quote Number: 123004

11 Apr 2024

Customer PO: AE VEST

Customer Reference:

Quote Pricing Expires 30 days after date of creation.

Sales Rep: Alex Sgambato

Shipping Method: Best Way (Freight to be charged actual)

Company: Kent County Sheriff's Office

Contact: Scott Duhamell

Invoice to:	Ship to:
Scott Duhamell	Scott Duhamell
Kent County	Kent County
Sheriff's Office	Sheriff's Office
104 Vickers Drive	104 Vickers Drive
Unit B	Unit B
Chestertown MD	Chestertown MD
21620	21620
United States	United States

Qty	Item name	SKU	Item net	Total net	Row total
4	Hard Core H3 BRAVO OVERT CARRIER - HARD CORE H3 - MOLLE - WITH HOOK & LOOP CUMMERBUND (#1200-M1) - BLACK	ARM-HCH3MHLCLBLKBM1	\$445.00	\$1780.00	\$1780.00
4	Vortex Level II - NIJ Model#: AEXPG2-A-II (male) - Bravo Ballistic Front and Back Panels only	ARM-VTXM20RG2BRV	\$700.00	\$2800.00	\$2800.00
4	SURGE III ICW PLATE - 5X8 - LEVEL III ICW - MULTI CURVE - FULL CUT	ARM-PLTAEICW5X8	\$249.00	\$996.00	\$996.00
4	Set of 2 QUOTE 2104-24 - SHERIFF KENT COUNTY gray Color: Black	ARM-NASPO-IDPLCLBK-HCH3	\$35.00	\$140.00	\$140.00
1	SHIPPING		\$85.00	\$85.00	\$85.00
Subtotal				\$5801.00	
Not rated @ 0%					\$0.00
Non Taxable @ 0%					\$0.00
Total				\$5801.00	
Paid to date					\$0.00

American Public Safety
31507 Trading Post Plaza Unit 10
Millsboro Delaware 19966
United States

Certified Assurances**THE APPLICANT HEREBY ASSURES AND CERTIFIES THE FOLLOWING:**

1. That Federal funds made available under this formula grant will not be used to supplant State or local funds, but will be used to increase the amounts of such funds that would, in the absence of Federal Funds, be made available for program activities.

2. That matching funds required to pay the non-Federal portion of the cost of each project, for which grant funds are made available, shall be in addition to funds that would otherwise be made available for program activities by the recipient of the grant funds and shall be provided as required in the Grant Award document.

3. That following the first year covered by a Grant Award and each year thereafter, a performance evaluation and assessment report will be submitted to the Governor's Office of Crime Control & Prevention.

4. That fund accounting, auditing, monitoring, evaluation procedures and such records as the Governor's Office of Crime Control & Prevention shall prescribe to and shall be provided to assure fiscal control, proper management and efficient disbursement of funds received.

5. That the Grantee shall maintain such data and information and submit such reports in such form, at such times, and containing such information as the Governor's Office of Crime Control & Prevention may reasonably require to administer the program.

6. Sub-recipients will comply (and will require any sub-grantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604 (e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000(d)); the Rehabilitation Act of 1973 (29 U.S.C. § 704); the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. § 1681, 1683, 1685-86); the Age Discrimination Act of 1975 (42 U.S.C. § 6101-07); and the

Department of Justice (DOJ's) Equal Treatment Regulations (28 C.F.R. pt. 38).

7. That in the event a Federal or state court or administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against the Grantee, a copy of the finding will be forwarded to the Governor's Office of Crime Control & Prevention.

8. Sub-recipients that are governmental or for-profit entities, that have fifty or more employees and that receive a single award of \$500,000 or more under the Safe Streets Act or other Department of Justice (DOJ) program statutes are required to submit their Equal Employment Opportunity Plan (EEOP) to the federal Office of Civil Rights (OCR). The sub-recipients are not required to submit a copy to the Governor's Office of Crime Control & Prevention (GOCCP), but must have a copy available on site for monitoring purposes. Those sub-recipients that are subject to the OCR's EEOP Certification Form may access this form at: <http://www.ojp.usdoj.gov/about/ocr/eeop.htm>.

9. That the Grantee will comply with all provisions set forth in the Governor's Office of Crime Control & Prevention's General <http://www.goccp.maryland.gov/grants/general-conditions.php> and Special Conditions.

10. That the Grantee will comply with the provisions of 28 CFR applicable to grants and cooperative agreement.

11. Sub-recipients are obligated to provide services to Limited English Proficient (LEP) individuals. Refer to the DOJ's Guidance Document. To access this document see U.S. Department of Justice, Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons (67 Federal Regulation 41455 (2002)). This regulation may be accessed at: <http://www.archives.gov/eeo/laws/title-vi.html>

CERTIFICATION: I certify that this program will comply with the provisions set forth by the State of Maryland and the Governor's Office of Crime Control and Prevention.

 04/16/24

Signature of Authorized Official

Date

Fithian, Ronald H. - President

Name and Title

Certification Regarding Lobbying

Control Number:



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510 -

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with

obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted or otherwise criminally or civilly charged by a Government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph, (1) (b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminate for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67, Sections 67.615 and 67.620 -

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about -

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will –

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after having received notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 312A, GSA Regional Office Building No. 3), Washington DC 20202-4571. Notice shall include the identification number(s) of each affected grant.

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted --

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant.

Place of Performance (street address, city, county, state, zip code)

Check ☐ if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check ☐ if the State has elected to complete OJP Form 4061/7.

**DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67, Sections 67.615 and 67.620 --

As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Applicant: Kent County Board of County Commissioners
Address: R. Clayton Mitchell, Jr. Kent County Government Center
400 High Street
Chestertown, MD 21620 1312

Project Title: Body Armor
Federal ID Number: 52-6000974

Authorized Representative: Fithian, Ronald H. - President

Signature:


Signature of Authorized Official

04/16/24
Date



KENT COUNTY SHERIFF'S OFFICE

104 Vickers Drive, Unit B
Chestertown, MD 21620

Dennis W. Hickman, Jr
Sheriff

410-778-5946
Fax 410-778-7488
www.sheriff.kentcounty.com

April 16, 2024

The Honorable Ronald H. Fithian
President
Kent County Board of County Commissioners
R. Clayton Mitchell, Jr. Kent County Government Center
400 High Street
Chestertown, MD 21620

Dear President Fithian,

The Kent County Sheriff's Office found a grant program through the Governor's Office Office of Crime Control and Prevention. The grant is the FY2025 Body Armor for Local Law Enforcement (BARM), which is a 50% match grant to purchase body armor. Although this is a 50% match, this would be used to purchase body armor that the Sheriff's Office would have already budgeted to purchase required vests for Deputies. This grant would be used to essentially save on the cost of body armor that we would be purchasing with or without the grant. This will save money for the County and the Sheriff's Office.

I have drafted the grant application to apply for the grant. The deadline for submission of the grant application is Friday, April 19th, 2024. That application requires your signature on the Certified Assurances (page 12) and the Certification Regarding Lobbying (page 14). We are also completing a NOVUS Agenda item for the April 23rd Commissioner's Meeting to present this.

I ask that you review the grant paperwork and agree that this is a chance to take advantage of grant funds that will ease the cost of body armor, which will need to be purchased. I also request that you sign the signature pages so that the application can be submitted by Friday, April 19th, 2024.

Thank you for your consideration in this matter,

Capt. Harry Kettner #6038

Captain Harry Kettner
Chief Deputy
Kent County Sheriff's Office

"An Accredited Law Enforcement Agency"





Quote Number: 122924

09 Apr 2024

Customer PO: AE VEST

Customer Reference:

Quote Pricing Expires 30 days after date of creation.

Sales Rep: Alex Sgambato

Shipping Method: Best Way (Freight to be charged actual)

Company: Kent County Sheriff's Office

Contact: Scott Duhamell

Invoice to:

Scott Duhamell
Kent County
Sheriff's Office
104 Vickers Drive
Unit B
Chestertown MD
21620
United States

Ship to:

Scott Duhamell
Kent County
Sheriff's Office
104 Vickers Drive
Unit B
Chestertown MD
21620
United States

Qty	Item name	SKU	Item net	Total net	Row total
1	Hard Core H3 BRAVO OVERT CARRIER - HARD CORE H3 - MOLLE - WITH HOOK & LOOP CUMMERBUND (#1200-M1) - BLACK	ARM-HCH3MHLCBLKBM1	\$445.00	\$445.00	\$445.00
1	Vortex Level II - NIJ Model#: AEXPG2-A-II (male) - Bravo Ballistic Front and Back Panels only	ARM-VTXM20RG2BRV	\$700.00	\$700.00	\$700.00
1	SURGE III ICW PLATE - 5X8 - LEVEL III ICW - MULTI CURVE - FULL CUT	ARM-PLTAEICW5X8	\$249.00	\$249.00	\$249.00
1	Set of 2 QUOTE 2104-24 - SHERIFF KENT COUNTY gray Color: Black	ARM-NASPO-IDPLCBLK-HCH3	\$35.00	\$35.00	\$35.00
1	SHIPPING		\$25.00	\$25.00	\$25.00
			Subtotal	\$1454.00	
			Not rated @ 0%		\$0.00
			Non Taxable @ 0%		\$0.00
			Total	\$1454.00	
			Paid to date		\$0.00

American Public Safety
31507 Trading Post Plaza Unit 10
Millsboro Delaware 19966
United States



Quote Number: 123004

11 Apr 2024

Customer PO: AE VEST

Customer Reference:

Quote Pricing Expires 30 days after date of creation.

Sales Rep: Alex Sgambato

Shipping Method: Best Way (Freight to be charged actual)

Company: Kent County Sheriff's Office

Contact: Scott Duhamell

Invoice to:

Scott Duhamell
Kent County
Sheriff's Office
104 Vickers Drive
Unit B
Chestertown MD
21620
United States

Ship to:

Scott Duhamell
Kent County
Sheriff's Office
104 Vickers Drive
Unit B
Chestertown MD
21620
United States

Qty	Item name	SKU	Item net	Total net	Row total
4	Hard Core H3 BRAVO OVERT CARRIER - HARD CORE H3 - MOLLE - WITH HOOK & LOOP CUMMERBUND (#1200-M1) - BLACK	ARM-HCH3MHLCLBKBM1	\$445.00	\$1780.00	\$1780.00
4	Vortex Level II - NIJ Model#: AEXPG2-A-II (male) - Bravo Ballistic Front and Back Panels only	ARM-VTXM20RG2BRV	\$700.00	\$2800.00	\$2800.00
4	SURGE III ICW PLATE - 5X8 - LEVEL III ICW - MULTI CURVE - FULL CUT	ARM-PLTAEICW5X8	\$249.00	\$996.00	\$996.00
4	Set of 2 QUOTE 2104-24 - SHERIFF KENT COUNTY gray Color: Black	ARM-NASPO-IDPLCBLK-HCH3	\$35.00	\$140.00	\$140.00
1	SHIPPING		\$85.00	\$85.00	\$85.00
			Subtotal	\$5801.00	
			Not rated @ 0%		\$0.00
			Non Taxable @ 0%		\$0.00
			Total	\$5801.00	
			Paid to date		\$0.00

American Public Safety
31507 Trading Post Plaza Unit 10
Millsboro Delaware 19966
United States



Susan O'Neill, Executive Director, Upper Shore Regional Council
4/23/2024
County Commissioners Meeting

Item Summary:

Reallocation of Rural Maryland Economic Development Fund for the Millington Infrastructure Project

ATTACHMENTS:

Description

04.16.24 Susan O'Neill, Letter of Support – Reallocation of RMEDF for the Millington Infrastructure Project



The County Commissioners of Kent County
Ronald H. Fithian, President | Albert H. Nickerson, Member | John F. Price, Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

April 16, 2024

Susan O'Neill, Executive Director
Upper Shore Regional Council
122 North Cross Street
Chestertown, MD 21620

RE: Letter of Support - Reallocation of RMEDF for the Millington Infrastructure Project

Dear Ms. O'Neill:

On March 26, 2024, the County Commissioners of Kent County voted unanimously to reallocate \$1,532,000 of the Rural Maryland Economic Development Fund from the Worton Service District Water and Sewer Extension Project to the Millington Infrastructure Project. We were pleased to receive the Notice of Approval for this reallocation from the Maryland Department of Commerce dated April 8, 2024.

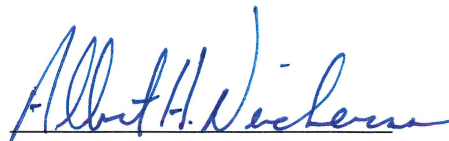
The Millington Infrastructure Project will provide the Town with a strong competitive advantage against tax free Delaware to attract businesses, thus building on the Route 301 Corridor economic growth plans of Kent County. The Project site is within 1.5 miles of Route 301, one of two designated growth areas within the County. The allocation of funding to this project underscores the County's dedication to realizing its development goals.

We understand the Memorandum of Understanding (MOU) Between the Upper Shore Regional Council (USRC) and the County Commissioners of Kent County, Maryland for \$1,532,000.00 for the Worton Service District Water and Sewer Extension Project signed and executed on July 25, 2023, will be voided. We also understand a new MOU will be signed between the USRC and the subgrantee for the Millington Infrastructure Project.

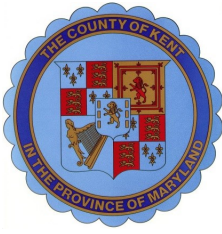
We recognize that reallocating this funding required considerable hard work and commitment, and we deeply appreciate the efforts of the USRC in supporting projects vital to Kent County's future.

Sincerely,
THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND


Ronald H. Fithian, President


Albert H. Nickerson, Member

cc: Jamie L. Williams, Director, Economic and Tourism Development



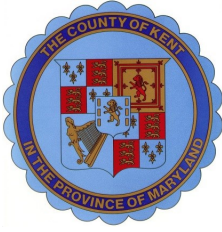
Request to Appeal Interest Accrued 4/23/2024 County Commissioners Meeting

Item Summary:

Letter of Credit Approval

ATTACHMENTS:

Description



Procedures For Public Comment 4/23/2024 County Commissioners Meeting

ATTACHMENTS:

Description

04.23.24 Public Comments Sign In Sheet

Procedures for Public Comment

**PUBLIC COMMENTS
SIGN IN SHEET
April 23, 2024**

NAME (please print)	ADDRESS	TOPIC



Office of The County Commissioners

Press and Public Comments

Time is allotted at the end of each meeting for the Commissioners to receive comments from the public. Anyone interested in speaking must sign up on the provided Public Comment sign-up sheet located on the table inside the meeting room.

The President of the Board will call the names of the listed individuals when it is time to speak. When making comments, individuals are asked to speak slowly, clearly, and concisely. Precede all comments with your name and address and speak only on the subject under discussion.

Comments in writing are welcomed and should be given to the staff after your presentation. Any person making personal, impertinent, or slanderous remarks, or whose speech or actions become disruptive, will be asked to leave the meeting.

Interested parties may address the Commissioners in writing at any time about any matter of County business. Written statements can be hand-delivered or mailed to:

The County Commissioners of Kent County, Maryland
400 High Street
Chestertown, MD 21620
kentcounty@kentgov.org



Andy Harris, M.D., Member of Congress, Congress of the United States
4/23/2024
County Commissioners Meeting

Item Summary:

Rural Development Broadband ReConnect Grant Program

ATTACHMENTS:

Description

04.10.24 Andy Harris, M.D., Member of Congress Notification of Rural Development Broadband ReConnect Loan and Grant Program

ANDY HARRIS, M.D.

FIRST DISTRICT, MARYLAND

COMMITTEE ON APPROPRIATIONS

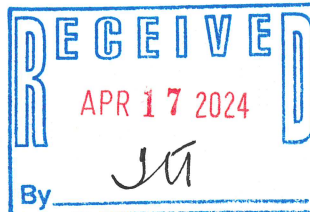
SUBCOMMITTEES

CHAIR

AGRICULTURE, RURAL DEVELOPMENT,
FOOD AND DRUG ADMINISTRATION

LABOR, HEALTH AND HUMAN SERVICES,
EDUCATION

HOMELAND SECURITY



1536 LONGWORTH HOUSE OFFICE BUILDING
WASHINGTON, D.C. 20515
PHONE: 202.225.5311

15 EAST CHURCHVILLE ROAD, SUITE 102B
BEL AIR, MARYLAND 21014
PHONE: 410.588.5670

100 EAST MAIN STREET, SUITE 702
SALISBURY, MARYLAND 21801
PHONE: 443.944.8624

100 OLDE POINT VILLAGE, SUITE 101
CHESTER, MARYLAND 21619
PHONE: 410.643.5425

WWW.HARRIS.HOUSE.GOV

Congress of the United States
House of Representatives
Washington, DC 20515

April 10, 2024

Kent County Commissioners
400 High Street
Chestertown, MD 21620

Dear President Fithian and County Commissioners of Kent County,

I write to you today to provide some information regarding the Rural Development Broadband ReConnect loan and grant program for Fiscal Year 2024. The ReConnect Grant program was established by the U.S. Department of Agriculture (USDA) to provide direct funding to construct, improve, or acquire new facilities and equipment to provide broadband services in rural communities. The program's goal is to assist rural communities in accessing broadband services and thus contribute to long-term rural economic development and provide access to the same opportunities available to those with ready access to broadband or other internet services.

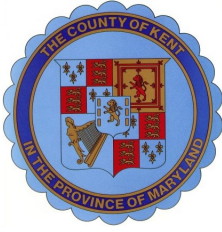
The application window for the fifth round of funding for this program opened on March 22nd, and will close on May 21st at 11:59 am EST. You can find more information about the specific grant program, as well as information to get your application started at the link below:

<https://www.usda.gov/reconnect>

Rest assured, should Kent County seek a ReConnect grant, I would be happy to provide you with a letter of support. Please feel free to reach out to my office's grant coordinator, Mark Brown, at mark.brown@mail.house.gov and my office's Director of District Operations and Outreach, Keith Graffius, at keith.graffius@mail.house.gov with any questions or inquiries for a letter of support. As I noted above, the application deadline for this round of funding is May 21st. Please feel free to stay in contact with my staff as we approach May 21st and beyond should you have any grant-related questions.

Sincerely,

Andy Harris, M.D.
Member of Congress



**Robert Peoples, Water Supply Program, Maryland Department of the
Environment
4/23/2024
County Commissioners Meeting**

Item Summary:

Water Appropriation and Use Permit No. KE1993G006(06) Publication of Permit Decision

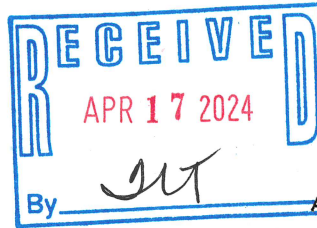
ATTACHMENTS:

Description

04.12.24 Robert Peoples Water Supply Program, Maryland Department of the Environment
KE1993G006(06)



Maryland
Department of
the Environment



Wes Moore, Governor
Aruna Miller, Lt. Governor

Serena McIlwain, Secretary
Suzanne E. Dorsey, Deputy Secretary

April 12, 2024

RE: Water Appropriation and Use Permit No.: KE1993G006(06)
Publication of Permit Decision

Dear Property Owner, Public Official, Interested Person or Applicant:

On April 11, 2024, the Water and Science Administration (Administration) issued Water Appropriation and Use Permit No. KE1993G006(06) to Lester C. Jones & Sons, Inc. to appropriate and use an annual average of 611,000 gallons of water per day (gpd) and an average of 3,716,000 gpd during the month of maximum use for crop irrigation at Jones Family Farm. Water is to be withdrawn from three wells in the Aquia aquifer. The site is located at 12511 Massey Road, Massey, Kent County, Maryland.

After examination and consideration of the documents received and evidence in the application file and record, the Administration has determined that the application meets the statutory and regulatory criteria necessary for issuance of a Water Appropriation and Use Permit. The Impact Analysis Summary used in reaching this determination is enclosed with this permit decision. A copy of Water Appropriation and Use Permit No. KE1993G006(06) is available upon request.

This is a final agency determination; there is no further opportunity for administrative review. The applicant or any person with standing who participated in the public participation process through the submission of written or oral comments may petition for judicial review in the Circuit Court in the County where the permitted activity is to occur. The petition for judicial review must be filed within 30 days of the publication of the permit decision. Please see the attached fact sheet for additional information about the judicial review process.

If you have any questions or need any additional information, please do not hesitate to contact me at (410) 537-3590.

Sincerely,

Robert Peoples
Water Supply Program

Enclosures

Lester C. Jones & Sons, Inc.
(Name of Applicant)

KE1993G006/06
(Application No.)

Matthew Murphy
(Assigned WSA Project Manager)

March 22, 2024
(Date Form Completed)

IMPACT ANALYSIS SUMMARY

I. REASONABLENESS OF THE AMOUNT OF WATER REQUESTED IN RELATION TO THE ANTICIPATED LEVEL OF USE DURING THE PERMIT PERIOD.

The applicant requests to increase a total water appropriation from an annual average of 457,000 gallons of groundwater per day (gpd) and 2,767,500 gpd during the month of maximum use to an annual average of 611,000 gpd and 3,716,000 gpd during the month of maximum use for crop irrigation. The total allocation was previously issued under Water Appropriation and Use permits KE1993G006(05) and KE2015G002(01). The permittee is increasing the irrigated area, interconnecting some of the center pivots, and adding a new well. The new version of this permit will combine and supersede both KE1993G006(05) and KE2015G002(01). Water will be withdrawn from two existing wells and one new well in the Aquia aquifer. Water demand is based on the type of crops to be irrigated, irrigated acreage, soil type(s), and type of irrigation system to be used. The applicant requests to irrigate approximately 610 acres of grain corn (water demand = 11.7 inches) in silt loam soil, using a low-pressure center pivot system, with a water loss factor of 15 percent. The proposed quantities are reasonable for the requested use.

II. REASONABLENESS OF THE IMPACT OF THE REQUESTED WITHDRAWAL ON THE RESOURCE.

Based on information obtained from the on-site well KE-14-0155 and the Aquifer Information System (AIS), it was determined that the surficial aquifer and the Aquia aquifer form one unconfined hydrologic unit in the area. The impact of the requested withdrawal on a water table (unconfined) aquifer like the Aquia is based on the annual rainfall (47.37 inches, PRISM) that falls in the area, the amount of recharge (infiltration) on the applicant's property during a drought year, and the amount of groundwater set aside to maintain stream baseflow. In addition, 15% of the irrigation water which is not used by crops infiltrates back into the aquifer. Based on the factors above, the Administration's analysis indicates that the long-term consumptive use of the proposed withdrawal is 49% of the drought year recharge available at the site. Hence the proposed withdrawal from the Aquia aquifer is sustainable. No unreasonable impact to the resource is expected.

III. REASONABLENESS OF THE IMPACT OF THE REQUESTED WITHDRAWAL ON OTHER USERS OF THE RESOURCE.

The existing wells are about 140 feet deep and the new well will be drilled to a depth of about 200 feet. Impacts due to the withdrawal were evaluated using data from geological reports and investigations available to the Water and Science Administration. Projections of aquifer drawdown were developed using a transmissivity of 3,129 ft²/day calculated from on-site test well KE-22-0062 and a storage coefficient of 0.1. Pumping the well at the maximum rate of 3,716,000 gpd for 60 days with no recharge to the aquifer produces a total drawdown of about ten feet at the closest property boundary (about 1,600 feet away). A review of the State's well database for wells in this area was conducted. There are approximately 33 wells in the vicinity drilled in the Aquia aquifer. 17 wells are for domestic use, 11 are for farm use, three are test wells, and one is for industrial use. One domestic well is indicated as having a 2-inch diameter casing. No unreasonable impacts to other users of the resource are anticipated.

FACT SHEET

JUDICIAL REVIEW PROCESS

Legislation passed by the 2009 General Assembly changes procedures for certain permits issued by the Department, including water appropriation permits. The judicial review procedures took effect on January 1, 2010 and applies to final permit decisions issued on and after January 1, 2010.

Under pre-existing procedures, permit applicants and third parties with standing under Maryland law could challenge the issuance of a permit or the conditions of a permit through a request for a "contested case" adjudicatory hearing conducted by the Office of Administrative Hearings. Effective January 1, 2010, the "contested case" process no longer applies to final decisions on applications for these permits. Rather, permits can be challenged through a request for direct judicial review in the Circuit Court for the county where the activity authorized by the permit will occur. Applicants, and persons who meet standing requirements under federal law and who participated in a public comment process by submitting written or oral comments (where an opportunity for public comment was provided), may seek judicial review. Judicial review will be based on the administrative record for the permit compiled by the Department and limited to issues raised in the public comment process (unless no public comment process was provided, in which case the review will be limited to issues that are connected to the permit).

Who Has Standing?

Anyone who meets the threshold standing requirements under federal law and is either the applicant or someone who participated in the public participation process through the submission of written or oral comments, as provided in Environment Article § 5-204, Annotated Code of Maryland. The three traditional criteria for establishing standing under federal law are injury, causation, and redressability, although how each criterion is applied is highly fact-specific and varies from case to case. Further, an association has standing under federal law to bring suit on behalf of its members when its members would otherwise have standing to sue in their own right, the interests at stake are related to the organization's purpose, and neither the claim asserted nor the relief requested requires the participation of individual members in the lawsuit.

What is the Procedure for Seeking Judicial Review?

Petitions for judicial review of a final determination or permit decision subject to judicial review must be filed in accordance with § 1-605 of the Environment Article no later than 30 days following publication by the Department of a notice of final determination or final permit decision and must be filed in the circuit court of the county where the permit application states that the proposed activity will occur. Petitions for judicial review must conform to the applicable Maryland Rules of Civil Procedure (Title 7, Chapter 200).

To review the legislation follow the link below:

http://mgaleg.maryland.gov/2009rs/chapters_noln/Ch_650_sb1065T.pdf

For a complete list of permits that these procedures apply to follow the link below:

<http://www.mde.maryland.gov/programs/researchcenter/legislativetestimony/pages/jrproc.aspx>



American Rescue Plan Act (ARPA) Funds Spend Plan 4/23/2024 County Commissioners Meeting

ATTACHMENTS:

Description

4-16-2024 ARPA Fund Commissioner Report

AMERICAN RESCUE PLAN ACT FUND
AS OF COMMISSIONER MEETING MINUTES DATED
4/16/2024

Project	Department	Project Estimate	Date Approved	Amount Approved	Date Completed
Feed the Elderly Year 1	Local Management Board	112,800	08/31/21	112,800	9/30/2022
Feed the Elderly Year 2 and 3	Local Management Board	204,115	03/08/22	204,115	
Clariflocculator Replacement Project	Water & Wastewater Fund	275,000	08/31/21	275,000	6/28/2022
Clariflocculator Replacement Project Change Order #1		2,817	01/11/22	2,817	6/28/2022
Clariflocculator Replacement Project Change Order #2		90,642	01/11/22	90,642	11/23/2022
AV System	Information Technology	71,254	10/26/21	71,254	5/17/2023
IT Software	Information Technology	27,095	10/26/21	27,095	8/10/2022
Neighborhood & Infrastructure Grants	Information Technology	258,402	12/14/21	258,402	
A/V Equipment in EOC	Emergency Operation Center	14,087	02/01/22	14,087	
SCADA Pump Station Monitoring	Water & Wastewater Fund	110,065	02/08/22	110,065	
Millington/RT301 Wastewater Treatment Feasibility Study	Water & Wastewater Fund	57,500	02/08/22	57,500	
Millington/RT301 Wastewater Conveyance System Capacity Study		9,500	09/27/22	9,500	
Tolchester Wastewater-Design Services Influent Screen	Water & Wastewater Fund	52,910	02/08/22	52,910	
Tolchester Wastewater - Bid Services and Const. Management		35,735	09/27/22	35,735	
Tolchester Wastewater Influent Screen Construction		600,914	04/25/23	600,914	
Worton WWTP Influent Lagoon Engineer Design & Bid Services	Water & Wastewater Fund	33,076	03/22/22	33,076	
Worton WWTP Influent Lagoon Engineer Const. Management		43,736	03/08/23	43,736	
Worton WWTP Lagoon Sludge Removal Contract		1,400,725	12/13/22	1,400,725	
Worton WWTP Lagoon Sludge Removal Contract Change Order #1		30,000	06/13/23	30,000	
Worton WWTP Lagoon Sludge Removal Contract Change Order #2		(486,784)	08/08/23	(486,784)	
Kennedyville Pump Station #2 Relocation Design	Water & Wastewater Fund	52,338	09/27/22	52,338	
Kennedyville Pump Station #2 Relocation Const. Management		<i>Deferred</i>			
Kennedyville Pump Station #2 Construction		<i>Deferred</i>			
Worton/Kennedyville GIS Water and Sewer Facilities Mapping	Water & Wastewater Fund	75,770	09/27/22	75,770	
Worton Vehicle Storage Building & site prep/lighting/heat	Water & Wastewater Fund	40,000	10/25/22	40,000	
Worton WWTP Solids Press Replacement Design	Water & Wastewater Fund	64,940	11/28/23	64,940	
Worton WWTP Solids Press Replacement Construction Management		20,000			
Worton WWTP Solids Press Replacement		250,000			
Sewer Jetter Camera Nozzle	Water & Wastewater Fund	14,065	04/02/24	14,065	
Major Repairs and Expenses	Water & Wastewater Fund				
Well redevelopment program		40,000	04/02/24	40,000	
Pump Stations - pump replacement program		28,000	04/02/24	28,000	
Worton Wastewater Treatment Plant - replace electrical wiring		50,000	04/02/24	50,000	
Fairlee Water Treatment Plant - design/replace actuator valve & repair piping		15,000	04/02/24	15,000	
Tolchester Wastewater Treatment Plant - replace control valves		19,000	04/02/24	19,000	
Pump Station SCADA Upgrades - convert remainder of locations		36,675	04/02/24	36,675	
Total Amount of Funds Committed		<u>\$ 3,649,377</u>		<u>\$ 3,379,377</u>	
Amount of ARPA Funds		3,766,777		3,766,777	
Balance of ARPA Funds Remaining		<u>\$ 117,400</u>		<u>\$ 387,400</u>	



Contingency and Use of Fund Balance Report 4/23/2024 County Commissioners Meeting

ATTACHMENTS:

Description

4-16-2024 Commissioner Report Contingency

[illegible]