

**THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND
AGENDA**

April 9, 2024

12:00 PM Call to Order/Pledge of Allegiance/Moment of Silence

Meeting Announcements - Time Is Allotted At The End Of Each Meeting For The Commissioners To Receive Comments From The Public

Public Notices

Code Home Rule Bill No. 3-2024 Short-Term Rental Tax

Adoption Notice

Joint Public Meeting with Chesapeake College

Meeting Notice

Consent Items

#1 - Regular Session Minutes, April 2, 2024

#2 - Liquor Minutes, April 2, 2024

#3 - Closed Session Minutes, April 2, 2024

#4 - Bits and Bridles 4-H Club, Raffle Only, June 8, 2024

#5 - Chestertown High School Alumni, Raffle Only, August 11, 2024

Appointments

Bill Webb, Health Officer, and Erika Hercher, Director, Environmental Health Program, Kent County Health Department

Environmental Health Fee Schedule Increase Discussion

Public Works Director

Dan Mattson, Director, Public Works

Budget Amendment

Departmental Appointments

Pete Landon, Director Office of Emergency Services

Motorola Solutions Radios and Equipment Purchase

Pete Landon, Director Office of Emergency Services

Motorola Solutions - Solutions II Computer Aided Dispatch (CAD) Services Renewal

Jamie Williams, Director, Economic and Tourism Development

Letter of Support - Reallocation of Rural Maryland Economic Development Funds (RMEDF) for the Millington Senior Village

Jamie Williams, Director, Economic and Tourism Development

Letter of Support - Play It Again Chestertown, LLC

Jamie Williams, Director, Economic and Tourism Development

Allocation of Local Assistance and Tribal Consistency Fund (LATCF)

Commissioner Fithian

Mary Etta Reedy

Maryland Senior Citizens Hall of Fame Nomination

Kent Alcohol and Tobacco Enforcement KATE Report

Bonnie S. Pearsall, Inspector, Kent Alcohol and Tobacco Enforcement
License Update

Public Comment/Media Review

Procedures For Public Comment

For Your Information

Lucie Hughes, Director of Communication, Choptank Community Health System
For Immediate Release - Choptank Health Partners with Kent County Public Library

American Rescue Plan Act Funds

American Rescue Plan Act (ARPA) Funds Spend Plan

Contingency Fund

Contingency and Use of Fund Balance Report

(Meetings are conducted in Open Session unless otherwise indicated. All or part of County Commissioners' meetings can be held in closed session under the authority of the MD Open Meetings Law by vote of the Commissioners. Breaks are at the call of the President. Please note that times listed for specific items on the agenda are only estimates, and that the order of agenda items may change as time dictates or allows. Meetings are subject to audio and video recordings.)



Code Home Rule Bill No. 3-2024 Short-Term Rental Tax 4/9/2024 County Commissioners Meeting

Item Summary:

Adoption Notice

ATTACHMENTS:

Description

CHR Bill No. 3-2024 Short-Term Rental Tax, Adoption Notice

CHR Bill No. 3-2024 Short-Term Rental Tax Legislation



The County Commissioners of Kent County
Ronald H. Fithian, President | Albert H. Nickerson, Member | John F. Price, Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

March 5, 2024
Legislative Session Day

Legislative Session Day
March 5, 2024

CODE HOME RULE
BILL NO. 3-2024

INTRODUCED BY: Ronald H. Fithian, President of the Board of County Commissioners for Kent County, Maryland.

AN ACT concerning Chapter 152 Taxation, Article III Hotel Rental Tax. For the purpose of ensuring equal treatment of all transient lodging including short-term rentals. By repealing Chapter 152 Taxation, Article III Hotel Rental Tax, and reenacting with amendments Chapter 152 Taxation, Article III Short-Term Rental Tax herein.

This legislation was adopted on April 2, 2024, without amendments; and the provisions of this Act shall take effect on July 1, 2024.

This bill in its entirety is on file at the Commissioners' Office, 400 High Street, Chestertown, Maryland, Monday through Friday, 8:30 a.m. to 4:30 p.m., and on the County's website at www.kentcounty.com.

By order of:

THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

A handwritten signature in blue ink, reading "Sondra M. Blackiston".

Sondra M. Blackiston
Clerk

PUBLISH: KCN 04/11/24, 04/18/24, 04/25/24

THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

March 5, 2024
Legislative Session Day

RECEIVED
CLERK, CIRCUIT COURT

2024 APR -5 A 11:22

Legislative Session Day

March 5, 2024

CODE HOME RULE
BILL No. 3-2024

KENT COUNTY

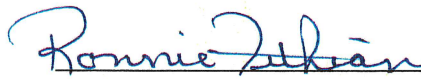
INTRODUCED BY: Ronald H. Fithian, President of the Board of County Commissioners for Kent County, Maryland.

AN ACT concerning Chapter 152 Taxation, Article III Hotel Rental Tax.

FOR the purpose of ensuring equal treatment of all transient lodging including short-term rentals.

BY repealing Chapter 152 Taxation, Article III Hotel Rental Tax, and reenacting with amendments Chapter 152 Taxation, Article III Short-Term Rental Tax herein.

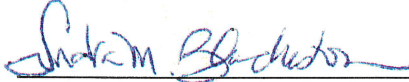
THE COUNTY COMMISSIONERS OF KENT COUNTY



Ronald H. Fithian, President

INTRODUCED, read first time, March 5, 2024, ordered posted and public hearing scheduled on March 26, 2024, at 10:00 a.m. in the County Commissioners Hearing Room, R. Clayton Mitchell, Jr., Kent County Government Center, 400 High Street, Chestertown, Maryland.

By Order of:



Sondra M. Blackiston, Clerk

PUBLIC HEARING

HAVING been posted and notice of time and place of hearing and copies having been made available to the public and the press, a public hearing was held on March 26, 2024. Reported favorably [with] [without] amendments; read second time and ordered to be considered on April 2, 2024, a legislative session day.

A BILL ENTITLED CHR 3-2024 SHORT-TERM RENTAL TAX

SECTION 1. NOW THEREFORE BE IT ENACTED BY THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND that Chapter 152, Taxation is hereby amended by repealing Chapter 152 Taxation, Article III Hotel Rental Tax, and reenacting with amendments Chapter 152 Taxation, Article III Short-Term Rental Tax herein.

ARTICLE III

~~Hotel~~ **SHORT-TERM** Rental Tax

§ 152-16 Establishment AND DEFINITIONS.

The Board of County Commissioners may impose, by resolution, a tax on a transient charge paid to a ~~hotel~~ **SHORT-TERM RENTAL** located in Kent County as authorized by and consistent with the provisions of the Annotated Code of Maryland, ~~Article 24, Title 9, Subtitle 3, Part I~~ **LOCAL GOVERNMENT ARTICLE § 20-403.**

AS USED IN THIS ARTICLE, THE FOLLOWING WORDS HAVE THE MEANING INDICATED:

A. “SHORT-TERM RENTAL” MEANS AN ESTABLISHMENT THAT OFFERS SLEEPING ACCOMMODATIONS FOR COMPENSATION AS DEFINED IN THE ANNOTATED CODE OF MARYLAND, LOCAL GOVERNMENT ARTICLE § 20-401 AND 152-16 OF THIS CODE.

1. “SHORT-TERM RENTAL” INCLUDES, BUT IS NOT LIMITED TO:

- (A) AN APARTMENT;**
- (B) A COTTAGE;**
- (C) A HOSTELRY;**
- (D) A HOTEL**
- (E) AN INN;**
- (F) A MOTEL;**
- (G) A ROOMING HOUSE;**
- (H) A TOURIST HOME;**
- (I) A RESIDENTIAL RENTAL, INCLUDING THOSE FACILITATED BY A HOSTING PLATFORM OR BOOKING SERVICE, OR**
- (J) AN OUTDOOR RETREAT**

B. “SHORT-TERM RENTAL TAX” MEANS A TAX ON A TRANSIENT CHARGE.

- C. "TRANSIENT CHARGE" MEANS A CHARGE FOR SLEEPING ACCOMMODATIONS FOR A PERIOD NOT EXCEEDING 4 CONSECUTIVE MONTHS BUT DOES NOT INCLUDE ANY CHARGE FOR SERVICES OR ACCOMMODATIONS OTHER THAN SLEEPING ACCOMMODATIONS.
- D. "OWNER OR OPERATOR" MEANS A PERSON WHO POSSESSES OR HAS AN OWNERSHIP INTEREST IN A SHORT-TERM RENTAL OR IS ENGAGED IN THE BUSINESS OF OPERATING SHORT-TERM RENTALS.
- E. "COLLECTING AUTHORITY" MEANS THE COUNTY CHIEF FINANCE OFFICER.
- F. "COUNTY" MEANS KENT COUNTY, MARYLAND, OR THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND.

§ 152-17 Payment; collection; ~~distribution~~ RETURN.

~~The procedures set forth in § 9-301 et seq of Article 24 of the Annotated Code of Maryland shall be followed. These provisions control the payment, collection, and the distribution of the taxes so collected.~~

THE FOLLOWING PROCEDURES CONSISTENT WITH § 20-406 *ET SEQ.* OF THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND SHALL BE FOLLOWED.

- A. THE SHORT-TERM RENTAL, OWNER, OR OPERATOR SHALL GIVE A PERSON WHO IS REQUIRED TO PAY A TRANSIENT CHARGE A BILL THAT IDENTIFIES THE TRANSIENT CHARGE AS A SEPARATE ITEM FROM ANY OTHER CHARGE AND COLLECT THE SHORT-TERM RENTAL TAX FROM THE PERSON WHO PAYS THE TRANSIENT CHARGE.
- B. A PERSON SHALL PAY THE SHORT-TERM RENTAL TAX TO THE SHORT-TERM RENTAL, OWNER, OR OPERATOR WHEN THE PERSON PAYS THE TRANSIENT CHARGE.
- C. THE SHORT-TERM RENTAL TAX SHALL BE HELD IN TRUST BY THE SHORT-TERM RENTAL, OWNER, OR OPERATOR UNTIL REMITTED TO THE COUNTY AS REQUIRED BY THIS ARTICLE.
- D. A SHORT-TERM RENTAL, OWNER, OR OPERATOR SHALL COMPLETE, SIGN, AND FILE A SHORT-TERM RENTAL TAX REPORT, ON THE FORM AND IN THE MANNER THE COUNTY REQUIRES AND REMIT THE FULL TAX DUE ON OR BEFORE THE 21ST DAY OF EACH MONTH FOR THE PRECEDING MONTH.

E. THE REMITTER OF THE SHORT-TERM RENTAL TAX, FOR ADMINISTRATIVE COSTS, MAY RETAIN 1.5% OF THE GROSS AMOUNT OF SHORT-TERM RENTAL TAX COLLECTED IF, ON OR BEFORE THE DUE DATE, THE SHORT-TERM RENTAL:

1. FILES A COMPLETED SHORT-TERM RENTAL TAX REPORT; AND

2. PAYS THE SHORT-TERM RENTAL TAX TO THE COUNTY.

F. IF A SHORT-TERM RENTAL, OWNER, OR OPERATOR FAILS TO PAY THE SHORT-TERM RENTAL TAX AS REQUIRED ABOVE, THE SHORT-TERM RENTAL, OWNER, OR OPERATOR SHALL PAY 0.5% INTEREST ON THE UNPAID TAX FROM THE DATE WHICH THE TAX WAS DUE UNTIL THE DATE THE TAX IS PAID.

G. IF A SHORT-TERM RENTAL, OWNER, OR OPERATOR FAILS TO PAY THE SHORT-TERM RENTAL TAX WITHIN 1 MONTH AFTER THE PAYMENT IS DUE, THE SHORT-TERM RENTAL, OWNER, OR OPERATOR SHALL PAY A TAX PENALTY OF 10% OF THE UNPAID TAX.

§ 152-18 ~~Disposition of revenue~~ DISTRIBUTION AND OTHER REGULATIONS.

~~All revenue generated to the county by this tax is to be used exclusively for economic development and tourism efforts on behalf of Kent County.~~

A. ALL REVENUE GENERATED BY THE SHORT-TERM RENTAL TAX SHALL BE DISTRIBUTED BY THE 30TH DAY OF THE CALENDAR MONTH AS FOLLOWS:

1. FOR A SHORT-TERM RENTAL PROPERTY LOCATED IN A MUNICIPALITY:

(A) 10% TO THE GENERAL FUND OF THE COUNTY FOR THE ADMINISTRATIVE COSTS OF COLLECTION OF THE TAX; AND

(B) 90% TO THE MUNICIPALITY IN WHICH THE SHORT-TERM RENTAL PROPERTY IS LOCATED.

2. FOR A SHORT-TERM RENTAL PROPERTY LOCATED OUTSIDE OF THE CORPORATE BOUNDARIES OF A MUNICIPALITY: 100% TO THE GENERAL FUND OF THE COUNTY.

B. THE COUNTY COMMISSIONERS MAY ADOPT REGULATIONS CONSISTENT WITH TITLE 20 OF THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND, AND TITLE 11 OF THE TAX-GENERAL ARTICLE OF THE ANNOTATED CODE OF MARYLAND, TO PROVIDE ORDERLY, SYSTEMATIC, AND THOROUGH ADMINISTRATION OF THE SHORT-TERM RENTAL TAX.

C. SHORT-TERM RENTALS AS DEFINED ABOVE IN § 152-16 A. 1., SHALL BE IN COMPLIANCE WITH ALL COUNTY AND MUNICIPAL REGULATIONS, LICENSING, AND ORDINANCES, WHERE APPLICABLE, TO INCLUDE BUT NOT LIMITED TO MEMORANDUMS OF UNDERSTANDING, FEE STRUCTURES, ADOPTED REGULATIONS, AND LAND USE ORDINANCE(S).

SECTION 2. BE IT FURTHER ENACTED by the County Commissioners of Kent County that this Act shall take effect on the **1st day of July 2024.**

Read Third Time April 2, 2024.

PASSED this 2nd day of April, 2024.

Failed of Passage _____.

By order of:

Sondra M. Blackiston
Sondra M. Blackiston, Clerk

(SEAL)



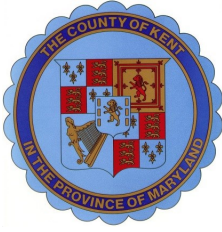
THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

Ronald H. Fithian
Ronald H. Fithian, President

Albert H. Nickerson
Albert H. Nickerson, Member

John F. Price
John F. Price, Member

ORDERED a fair summary thereof or the entire bill shall be published in at least one newspaper of general circulation in the County, not less than three times at weekly intervals within a four-week period.



Joint Public Meeting with Chesapeake College 4/9/2024 County Commissioners Meeting

Item Summary:

Meeting Notice

ATTACHMENTS:

Description

04.09.24 Notice of Joint Public Meeting with Chesapeake College



The County Commissioners of Kent County

Ronald H. Fithian, President | Albert H. Nickerson, Member | John F. Price, Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

PUBLIC NOTICE

A meeting that involves the legislative bodies of Caroline, Dorchester, Kent, Queen Anne's, and Talbot counties is scheduled for April 18, 2024, at 6:00 p.m. The meeting will take place at Chesapeake College, Dorchester Administration Building, 100 College Circle, Wye Mills, MD 21679. The primary purpose of the meeting is to discuss budgetary matters related to Chesapeake College. In addition, each county will have the opportunity to bring up other matters for discussion.

The meeting is open to the public. If you are interested in attending and observing the proceedings, please call 410-778-4600 and press 4 or email kentcounty@kentgov.org by noon on Friday, April 12, 2024, to receive further instructions on how to observe the public meeting.

By order of:

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

A handwritten signature in blue ink, reading "Sondra M. Blackiston".

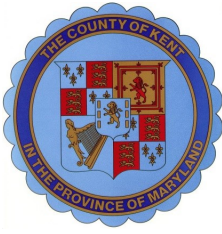
Sondra M. Blackiston
Clerk

PUBLISH: KCN 04/11/24



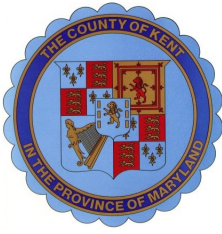
**#1 - Regular Session Minutes, April 2, 2024
4/9/2024
County Commissioners Meeting**

ATTACHMENTS:
Description



**#2 - Liquor Minutes, April 2, 2024
4/9/2024
County Commissioners Meeting**

ATTACHMENTS:
Description



**#3 - Closed Session Minutes, April 2, 2024
4/9/2024
County Commissioners Meeting**

ATTACHMENTS:
Description



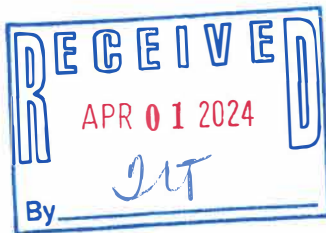
**#4 - Bits and Bridles 4-H Club, Raffle Only, June 8, 2024
4/9/2024**

County Commissioners Meeting

ATTACHMENTS:

Description

Bits and Bridles 4-H Club, Raffle Only, June 8, 2024

Permit# 13-2024

MULTIPLE GAMING DEVICE AND RAFFLE PERMIT APPLICATION
Pursuant to the provisions of the Annotated Code of Maryland, Criminal Law §§ 13-1701 to 13-1705.

Name of Organization: Bits & Bridles 4-H ClubAddress of Organization: 709 Morgnac Rd #202, Chestertown, MD 21620Telephone: (302)-531-8179Is the organization formed or located in Kent County? ☒ Yes ☐ NoDoes the organization serve the residents of Kent County? ☒ Yes ☐ NoIs this organization tax exempt under the provisions of the Internal Revenue Code? ☒ Yes ☐ NoTax Exempt Number: 30-0664414Name, address and telephone number of person responsible for complying with permit regulations and requirements: Casey Turner117 3rd St, Crumpton, MD, 21628(410) 708-1084Type of permit sought: ☒ Raffle Only ☐ Combined gaming devices used in a single fund-raising eventLocation address of fund-raising affair: Chestertown Farmers MarketRunning W KennelAre these premises owned, leased, or regularly occupied by the organization named above? Yes ☒ NoDate(s) of fund-raising: 6/13/24 - 6/27/24 5/04/24 - 6/8/24Date and Time of Drawing: 6/08/24 Begin at: 11:45 AM End at: 12:00 PM

If you are seeking a permit authorizing only a raffle that is not conducted in combination with other gaming activity, please sign below.

If, however, you are seeking to conduct a fund-raiser using more than one gaming activity in a single event, please complete the following page.

Signature of person completing this application: Casey Turner

Please Select One:

☐ Pick Up☒ Mail Permit

Tonya Thomas

From: James Lindauer <jblindauer26@hotmail.com>
Sent: Saturday, March 30, 2024 6:53 AM
To: Kent County Commissioners
Subject: Application for 4-H raffle.

Some people who received this message don't often get email from jblindauer26@hotmail.com. [Learn why this is important](#)

ATTENTION!

This email originated from an external source. DO NOT CLICK any links or attachments unless you recognize the sender and know the content is safe.

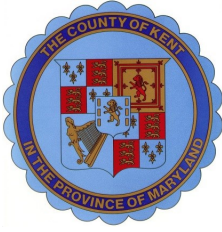
- KCIT Helpdesk

Commissoners,

I'm doing a Level 6 Diamond Clover Project. I'm raising \$2,000,00 to build a probable announcers stand for the fairgrounds. This raffle will help in my efforts. I will raffle off \$500.00 worth of meat products donated by Running W Farm.

Thanks,

Casey Turner



**#5 - Chestertown High School Alumni, Raffle Only, August 11, 2024
4/9/2024
County Commissioners Meeting**

ATTACHMENTS:

Description

Chestertown High School Alumni, Raffle Only Permit, August 11, 2024

Permit# 12-2024

MULTIPLE GAMING DEVICE AND RAFFLE PERMIT APPLICATION

Pursuant to the provisions of the Annotated Code of Maryland, Criminal Law §§ 13-1701 to 13-1706.

Name of Organization:	<u>Chestertown High School Alumni</u>	
Address of Organization:	<u>P.O. Box 765, Chestertown, MD 21620</u>	
Telephone:	<u>(410) 778-2297</u>	
Is the organization formed or located in Kent County?	<input checked="" type="radio"/> Yes	No
Does the organization serve the residents of Kent County?	<input checked="" type="radio"/> Yes	No
Is this organization tax exempt under the provisions of the Internal Revenue Code?	<input checked="" type="radio"/> Yes	No
Tax Exempt Number:		

Person responsible for complying with permit regulations and requirements:

Name: Shelly S. Coleman
Address: 209 Waldo Drive, Chestertown, MD 21620
E-Mail: _____
Telephone: (410) 778-2297

Type of permit sought: ☒ Raffle Only () Combined gaming devices used in a single fund-raising event

Location address of fund-raising affair: Kent County Ag Center
21349 Tolchester Beach Road
Chestertown, MD 21620

Are these premises owned, leased, or regularly occupied by the organization named above? Yes ☒ No

Date(s) of fund-raising: August 11, 2024

Date and Time of Drawing: August 11, 2024 Begin at: 12:00 End at: 3:00

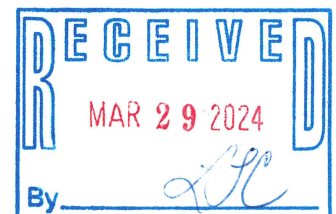
If you are seeking a permit authorizing only a raffle that is not conducted in combination with other gaming activity, please sign below.

If, however, you are seeking to conduct a fund-raiser using more than one gaming activity in a single event, please complete the following page.

Signature of person completing this application: Shelly S. Coleman

Please Select One:

- ☒ Pick Up
() Mail Permit (will be mailed to person responsible)



Pursuant to the provisions of the Annotated Code of Maryland, Criminal Law §§ 13-1701 to 13-1706.

Check the gaming devices to be used at this fund-raising event to award merchandise or cash prizes:

<input type="checkbox"/> Raffles	<input type="checkbox"/> Chance books	<input type="checkbox"/> Paddle Wheels
<input type="checkbox"/> Wheels of fortune	<input type="checkbox"/> Card games	<input type="checkbox"/> Lotteries

<input type="checkbox"/> Other _____

Will this fund-raiser be managed and operated only by individuals domiciled in Kent County? Yes No

If no, please explain circumstances:

Will alcoholic beverages be served or available for purchase at this fund-raising event? Yes ☒ No

Is the organization a religious organization? Yes ☒ No

If yes, has it conducted services regularly in Kent County for at least three (3) years? Yes ☒ No

Where are services conducted and how often? _____

What percentage of funds derived from the multiple gaming devices will be spent or donated to:

_____ % Civic _____ % Charitable _____ % Educational

Name, address, and telephone number of person completing application:

Shelly S. Coleman
209 Waldo Drive
Chestertown, MD 21620
(410) 778-2297

Signature of person completing application: _____



**Bill Webb, Health Officer, and Erika Hercher, Director, Environmental
Health Program, Kent County Health Department
4/9/2024
County Commissioners Meeting**

Item Summary:

Environmental Health Fee Schedule Increase Discussion

ATTACHMENTS:

Description

Health Department NOVUS Agenda Item

KCHD EH Fee Increase Request

Kent County Health Department Fee Increase Request





KENT COUNTY
HEALTH DEPARTMENT



COUNTY OF KENT

WILLIAM WEBB, HEALTH OFFICER
125 S. LYNCHBURG STREET, CHESTERTOWN, MARYLAND 21620 • PHONE: 410-778-1350

STATE OF MARYLAND

3/19/2024

Ms. Shelley Heller County Administrator
Kent County Government
400 High Street
Chestertown, MD 21620

VIA EMAIL: Sheller@Kentgov.org

RE: Environmental Health Fee Schedule Increases

Dear Ms. Heller,

I am writing to request that the County Commissioners review and approve an increase to our current fee schedules for the Environmental Health program. These fees have not been updated in over 16 years and have not kept pace with our operating expenses. To ensure that the proposed increases are comparable to our neighbors, we surveyed what they charge and provide the current range of prices for reference. In situations where our proposed fee is higher than others, this typically reflects a low volume service that entails significant effort to complete.

If the Commissioners approve I seek to implement the new schedule on July 1, 2024.

Attached you will find two (2) schedules of fees: 1) Environmental Health Fees and 2) Building Permit fees.

I look forward to discussing this request with the Commissioners and answering any questions they may have. I believe these fees represent a fair value for our citizens while ensuring the Health Department can continue to protect the citizens of Kent County.

Sincerely,

William Webb MS
Health Officer



KENT COUNTY HEALTH DEPARTMENT



COUNTY OF KENT

WILLIAM WEBB, HEALTH OFFICER
125 S. LYNCHBURG STREET, CHESTERTOWN, MARYLAND 21620 • PHONE: 410-778-1350

STATE OF MARYLAND

Kent County Health Department Environmental Health Program Proposed Fee Schedule March 19, 2024

Service	Current Fees	Proposed Fees	Range of Fees From Other Counties	Notes:
Bathing Beach Permit	\$200.00	\$300.00	\$120 - \$400	
Building Permit - House	\$25.00	\$200.00	\$75 - \$200	
Building Permit - Warm Season Grasses	\$0.00	\$0.00	\$0.00	Invasive species removal remain at no cost
Burning Permit	\$25.00	\$50.00	\$75 - \$150	
Camp Permit	\$200.00	\$300.00	\$120 - \$200	
FSF Late Fee*	\$100.00	\$100.00	\$100.00	1-30 days late = \$100.00, beyond 31 days late = \$350.00
FSF Menu Review/HACCP*	\$100.00	\$100.00	\$500 - \$750	
FSF Plan Review*	\$350.00	\$450.00	\$150 - \$750	
FSF Reinspection Fee*	\$0.00	\$100.00	\$100 - \$500	1st re-inspection fee at no cost, additional re-inspections at \$100.00 each visit
Land Evaluation per lot	\$400.00	\$500.00	\$270 - \$570	
Mobile Home Park Permit	\$250.00	\$350.00	\$180 - \$300	
Permanent FSF High Priority*	\$300.00	\$400.00	\$300 - \$590	
Permanent FSF Low Priority*	\$200.00	\$300.00	\$120 - \$200	
Permanent FSF Moderate Priority*	\$250.00	\$350.00	\$250 - \$400	
Pool & Spa Permit	\$200.00	\$350.00	\$120 - \$500	
Pool Operator Card	\$15.00	\$20.00	\$25.00	
Sanitary Surveys	\$0.00	\$50.00	\$30 - \$200	
Seasonal FSF operating < 6 mos*	\$150.00	\$200.00	\$200.00	
Septic Installer License	\$250.00	\$300.00	\$150 - \$250	
Septic Permit	\$400.00	\$500.00	\$250 - \$480	
Temporary Food Permit	\$25.00	\$50.00	\$75 - \$200	Non-Profits remain at no cost
Well Permit	\$160.00	\$160.00	\$160.00	

Effective July 1, 2024

* FSF: Food Service Facility

* HACCP: Hazard Analysis Critical Control Point

Comparison Data: Cecil, Caroline, Talbot, Dorchester, Wicomico, Somerset, Anne Arundel.



KENT COUNTY
HEALTH DEPARTMENT



COUNTY OF KENT

WILLIAM WEBB, HEALTH OFFICER
125 S. LYNCHBURG STREET, CHESTERTOWN, MARYLAND 21620 • PHONE: 410-778-1350

STATE OF MARYLAND

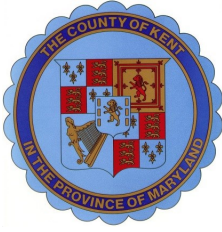
Environmental Health Program
Proposed Fee Schedule
March 19, 2024

Building Permits

Service	Current Fees	Proposed Fees	Notes:
Accessory Building	\$25.00	\$85.00	Proposed fee eliminates graduated fee based on square footage
Agricultural Building	\$25.00	\$50.00	Proposed fee eliminates graduated fee based on square footage
Amendment	\$25.00	\$25.00	
Deck, Porch, Breezeway	\$85.00	\$100.00	
Demolition	\$0.00	\$0.00	
Dog Kennel	\$35.00	\$35.00	
Fence, door, window	\$65.00	\$75.00	
Hunting Trailer	\$25.00	\$25.00	
Marina	\$20.00	\$30.00	Per slip
New Dwelling	\$150.00	\$200.00	
Permit Revision	\$25.00	\$35.00	
Pier, Boat Lift, Pilings, Walkway	\$100.00	\$100.00	
Renovations	\$100.00	\$150.00	
Roof Replacement	\$85.00	\$85.00	
Sediment Control	\$100.00	\$100.00	
Sign	\$30.00	\$30.00	
Solar Panels	\$85.00	\$100.00	
Swimming Pools	\$50.00	\$100.00	
Tennis court / Spa / Hot tub	\$50.00	\$100.00	
Use Permit / Zoning Certificate	\$35.00	\$35.00	
Plat Review	\$50.00	\$75.00	
Plat Review - TAC*	\$50.00	\$75.00	

Effective July 1, 2024

*Technical Advisory Committee



Dan Mattson, Director, Public Works
4/9/2024
County Commissioners Meeting

Item Summary:

Proposed transfer of Benefits Funds to Operating Budget

ATTACHMENTS:

Description

2024-04-05 - Budget Adjustment - EOD & Bldgs





Pete Landon, Director Office of Emergency Services
4/9/2024
County Commissioners Meeting

Item Summary:

Motorola Solutions Radios and Equipment Purchase

ATTACHMENTS:

Description

04.09.24 Motorola Solutions Quote 2444426 Office of Emergency Services Radios and Software
OES Cover Sheet

Billing Address:
KENT COUNTY
COMMISSIONERS
104 VICKERS DR UNIT D
CHESTERTOWN, MD 21620
US

Quote Date:12/07/2023
Expiration Date:05/12/2024
Quote Created By:
Erica Clark
erica.clark@
magnumelectronics.com

End Customer:
KENT COUNTY COMMISSIONERS
Contract: 22572 - CITY OF BALTIMORE

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
	APX™ 6500 / Enh Series	ENHANCEDAPX6500					
1	M25URS9PW1BN	APX6500 ENHANCED 7/800 MHZ MOBILE	1		\$8,257.12	\$5,945.13	\$5,945.13
1a	G996AS	ENH: OVER THE AIR PROVISIONING	1				
1b	GA00580AA	ADD: TDMA OPERATION	1				
1c	G67DQ	ADD: REMOTE MOUNT O2 APXM	1				
1d	G51AU	ENH: SMARTZONE OPERATION APX6500	1				
1e	GA05100AA	ADD: STD WARRANTY - NO ESSENTIAL	1				
1f	GA01606AA	ADD: NO BLUETOOTH/ WIFI/GPS ANTENNA NEEDED	1				
1g	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	1				
1h	G843AH	ADD: AES ENCRYPTION AND ADP	1				
1i	GA00804AA	ADD: APX O2 CH (GREY)	1				



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
1j	G610AC	ADD: REMOTE MOUNT CABLE 30 FT APX	1				
1k	G444AH	ADD: APX CONTROL HEAD SOFTWARE	1				
1l	G335AW	ADD: ANT 1/4 WAVE 762-870MHZ	1				
1m	G806BL	ENH: ASTRO DIGITAL CAI OP APX	1				
1n	GA01767AG	ADD: RADIO AUTHENTICATION	1				
1o	W22BA	ADD: STD PALM MICROPHONE APX	1				
1p	QA09113AB	ADD: BASELINE RELEASE SW	1				
1q	W969BG	ADD: MULTIKEY OPERATION	1				
1r	G361AH	ENH: P25 TRUNKING SOFTWARE APX	1				
	APX™ NEXT	APX NEXT XE MULTI					
2	H55TGT9PW8AN	APX NEXT; ALL-BAND MODEL 4.5 PORTABLE	3		\$13,140.00	\$9,460.80	\$28,382.40
2a	QA02006AE	ADD: APX NEXT XE M4.5 RUGGED RADIO	3				
2b	BD00001AA	ADD: CORE BUNDLE	3				
2c	H499KC	ENH: SUBMERSIBLE (DELTA T)	3				
2d	H38DA	ADD: SMARTZONE OPERATION	3				
2e	Q806CH	ADD: ASTRO DIGITAL CAI OPERATION	3				
2f	QA09028AA	ADD: VIQI VC RADIO OPERATION	3				
2g	QA03399AK	ADD: ENHANCED DATA	3				
2h	Q387CB	ADD: MULTICAST VOTING SCAN	3				



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
2i	QA00580BA	ADD: TDMA OPERATION	3				
2j	QA09001AM	ADD: WIFI CAPABILITY	3				
2k	BD00010AA	ADD: SECURITY BUNDLE	3				
2l	QA01767BL	ADD: P25 LINK LAYER AUTHENTICATION	3				
2m	Q498BN	ENH: ASTRO 25 OTAR W/ MULTIKEY	3				
2n	H797DW	ENH: DVP-XL ENCRYPTION AND ADP	3				
2o	Q15AU	ADD: AES/DES-XL/DES-OFB ENCRYPTION AND ADP	3				
2p	QA09113AA	ADD: BASELINE RELEASE SW	3				
2q	Q361CD	ADD: P25 9600 BAUD TRUNKING	3				
2r	H842BT	ADD: SINGLE UNIT PACKING	3				
2s	QA09030AA	ADD: MOTOROLA HOSTED RADIOCENTRAL W CPS*	3				
2t	QA05100AA	EHN: STD 1 YR WARRANTY APPLIES	3				
2u	QA09017AA	ADD: LTE WITH ACTIVE SERVICE AT&T US	3				
3	LSV01S03082A	RADIOCENTRAL PROGRAMMING	3	5 YEARS	\$160.20	\$160.20	\$480.60
4	PSV00S01424A	APX NEXT PROVISIONING*	1		\$0.00	\$0.00	\$0.00
5	PSV03S02465A	APX DMS PROVISIONING PD3*	1		\$0.00	\$0.00	\$0.00
6	PSV01S02941A	SMARTMESSAGING ENABLEMENT	1		\$0.00	\$0.00	\$0.00
7	PSV01S02942A	VIRTUAL PARTNER ENABLEMENT	1		\$0.00	\$0.00	\$0.00



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
8	PSV01S02940A	SMARTMAPPING ENABLEMENT	1		\$0.00	\$0.00	\$0.00
9	SSV01S01407A	SMARTPROGRAMMING	3	1 YEAR	\$75.00	\$75.00	\$225.00
10	SSV01S01406A	SMARTCONNECT	3	1 YEAR	\$75.00	\$75.00	\$225.00
11	SSV01S01476A	SMARTLOCATE	3	1 YEAR	\$75.00	\$75.00	\$225.00
12	SSV01S01907A	SMARTMAPPING	3	1 YEAR	\$75.00	\$75.00	\$225.00
13	SSV01S01906A	SMARTMESSAGING	3	1 YEAR	\$75.00	\$75.00	\$225.00
14	SSV01S01408B	VIQI VIRTUAL PARTNER	3	1 YEAR	\$75.00	\$75.00	\$225.00
15	PMPN4604A	CHARGER,CHGR DESKTOP SINGLE UNIT IMPRES 2 EXT US	3		\$207.14	\$155.36	\$466.08

Grand Total
\$36,624.21(USD)

Pricing Summary

	List Price	Sale Price
Upfront Costs for Hardware, Accessories and Implementation (if applicable), plus Subscription Fee	\$48,298.54	\$34,793.61
Year 2 Subscription Fee	\$1,446.12	\$1,446.12
Year 3 Subscription Fee	\$96.12	\$96.12
Year 4 Subscription Fee	\$96.12	\$96.12
Year 5 Subscription Fee	\$96.12	\$96.12
Year 6 Subscription Fee	\$96.12	\$96.12
Grand Total System Price	\$50,129.14	\$36,624.21

Notes:

- Additional information is required for one or more items on the quote for an order.

+ Promotional pricing for 1 year Application Service trial.



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800



Motorola's quote (Quote Number: _____ Dated: _____) is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then the following Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products which is found at <http://www.motorolasolutions.com/product-terms>.

The Parties hereby enter into this Agreement as of the Effective Date.

Motorola Solutions, Inc.

By: _____

Name: _____

Title: _____

Date: _____

Customer

By: Ronnie Fithian

Name: Ronald N. Fithian

Title: President

Date: 04/09/24

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Purchase Order Checklist

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead
(PO will not be processed without this)

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)

PO Amount must be equal to or greater than Order Total

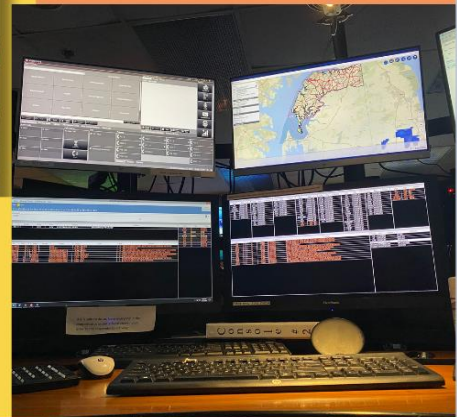
Non-Editable Format (Word/ Excel templates cannot be accepted)

Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept

Ship To Contact Name & Phone #

Tax Exemption Status

Signatures (As required)





Pete Landon, Director Office of Emergency Services
4/9/2024
County Commissioners Meeting

Item Summary:

Motorola Solutions - Solutions II Computer Aided Dispatch (CAD) Services Renewal

ATTACHMENTS:

Description

04.09.24 Motorola Solutions Quote 2510807 Services Renewal 08012024 – 07312027

OES NA Coversheet



QUOTE-2510807
MANAGED SERVICES RENEWAL

Billing Address:
KENT COUNTY DEPARTMENT
OF EMERGENCY SERVICES
104 VICKERS DRIVE
UNIT D
CHESTERTOWN, MD 21620
US

Shipping Address:
KENT COUNTY DEPARTMENT
OF EMERGENCY SERVICES
104 VICKERS DRIVE
UNIT D
CHESTERTOWN, MD 21620
US

Quote Date:02/01/2024
Expiration Date:11/30/2024
Quote Created By:
Karen Sweet
Account Sales
Karen.Sweet@
motorolasolutions.com
303-910-3070

End Customer:
KENT COUNTY DEPARTMENT OF
EMERGENCY SERVICES

Payment Terms:30 NET

Line #	Item Number	Description	Qty	Term	Ext. Sale Price
	Flex				
1	SSV00S02433A-SP	SOLUTIONS II MANAGED SERVICES RENEWAL - SINGLE WITH DR CONTRACT TERM 8/1/2024 - 7/31/2027	1	3 YEAR	\$144,072.00
2	ISV00S01856A	PROJECT MANAGEMENT	1		\$748.83

Grand Total **\$144,820.83(USD)**

Pricing Summary

	Sale Price
Year 1 Costs for Hardware, Accessories and Implementation (if applicable), plus Subscription Fee	\$48,772.83
Year 2 Subscription Fee	\$48,024.00
Year 3 Subscription Fee	\$48,024.00
Grand Total System Price	\$144,820.83



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

Notes:

- Customer affirms that a purchase order or notice to proceed is not required for contract performance or for subsequent years of service, if any, and that sufficient funds have been appropriated in accordance with applicable law. The Customer will pay all invoices as received from Motorola and any changes in scope will be subject to the change order process as described in this Agreement. At the time of execution of this Agreement, the Customer will provide all necessary reference information to include on invoices for payment in accordance with this Agreement.
- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.

Future Maintenance


- Future maintenance is estimated for your planning purposes and is not included in this purchase.

Term 4 Subscription Total: \$49,944.96

The Customer's signature below constitutes its agreement to purchase the licenses, products and/or services according to the terms quoted by Motorola Solutions within this document. This document shall serve as an addendum to the Purchase Agreement previously entered into between the Customer and Motorola Solutions. The terms and conditions of the Purchase Agreement, as well as the related License Agreement and Support Agreement, shall apply to the items quoted herein.

Motorola Solutions, Inc.

By: _____
Name: _____
Title: _____
Date: _____

Customer
By: 
Name: Ronald N. Fithian
Title: President
Date: 04/09/24



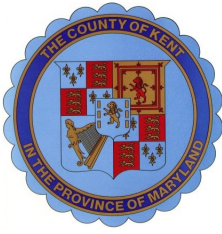
Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800



Office of Emergency Services





Jamie Williams, Director, Economic and Tourism Development
4/9/2024
County Commissioners Meeting

Item Summary:

Letter of Support - Reallocation of Rural Maryland Economic Development Funds (RMEDF) for the Millington Senior Village

ATTACHMENTS:

Description

04.09.24 Susan O'Neill, Upper Shore Regional Council Reallocation of Rural Maryland Economic Development Funds (RMEDF) for the Millington Senior Village \$50,000.00

Cover Sheet



The County Commissioners of Kent County
Ronald H. Fithian, President | Albert H. Nickerson, Member | John F. Price, Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

April 9, 2024

Susan O'Neill, Executive Director
Upper Shore Regional Council
122 North Cross Street
Chestertown, MD 21620

RE: Letter of Support - Reallocation of RMEDF for the Millington Senior Village

Dear Ms. O'Neill:

The County Commissioners of Kent County fully support the Reallocation of the Rural Maryland Economic Development Fund (RMEDF) as approved by the Maryland Department of Commerce. We were pleased to receive the Notice of Approval – Reallocation of RMEDF for Kent County, dated March 8, 2024.

The Millington Senior Village development will be a game changer for Millington and Kent County. Affordable senior housing is a critical need across the country. Here in Kent County, the lack of affordable and secure housing in our rural areas makes this project even more important for our community. On March 26, 2024, we voted unanimously to commit the funding from the Rural Maryland Economic Development Fund to this project as referenced in the letter from the Maryland Department of Commerce.

We recognize that reallocating this funding required considerable hard work and commitment, and we deeply appreciate the efforts of the Upper Shore Regional Council in supporting projects vital to Kent County's future.

Sincerely,
THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

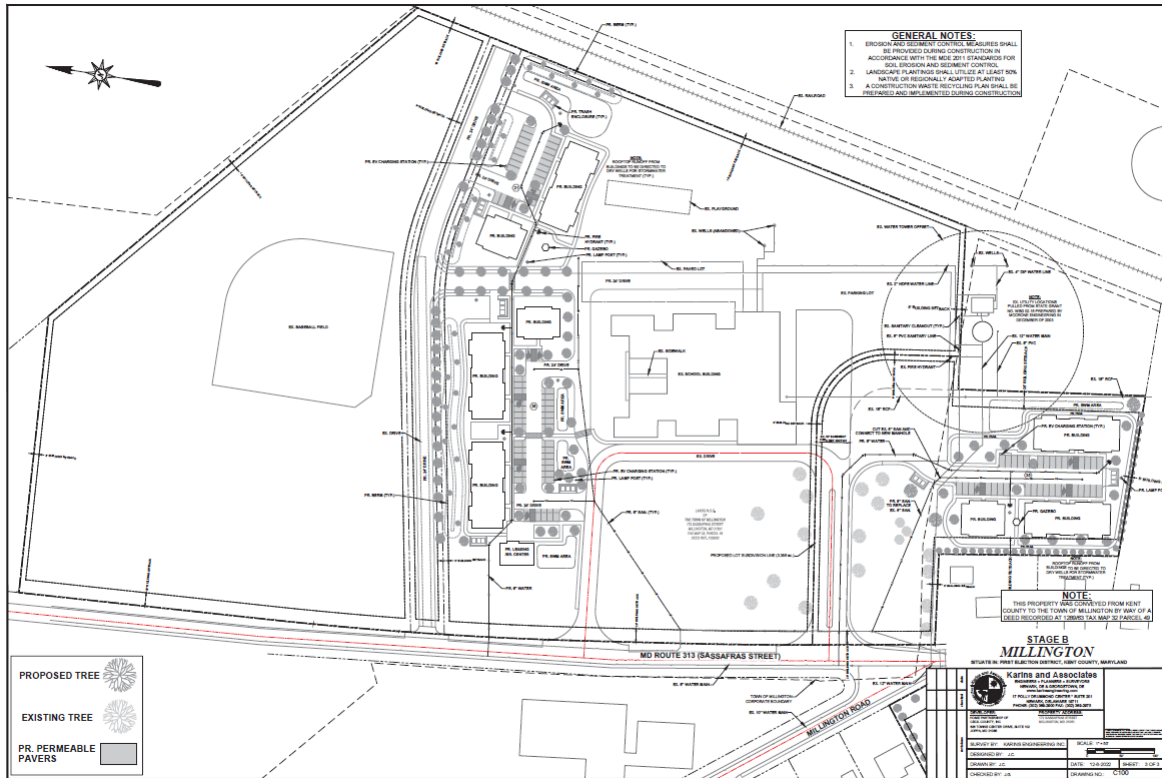

Ronald H. Fithian, President


Albert H. Nickerson, Member

John F. Price, Member

cc: Jamie L. Williams, Director, Economic and Tourism Development

Millington Senior Village – RMEDF Support





Jamie Williams, Director, Economic and Tourism Development
4/9/2024
County Commissioners Meeting

Item Summary:

Letter of Support - Play It Again Chestertown, LLC

ATTACHMENTS:

Description

04.09.24 Azyia Ryans, Department of Housing and Community Development - Play It Again Chestertown, LLC Letter of Support Regarding DHCD NBW Loan Application to Relocate and Expand to 18 Washington Square Unit #4

Cover Sheet



The County Commissioners of Kent County
Ronald H. Fithian, President | Albert H. Nickerson, Member | John F. Price, Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

April 9, 2024

Azyia Ryans, Program Associate
Department of Housing and Community Development
Neighborhood BusinessWorks (NBW) Program
7800 Harkins Road
Lanham MD 20706

Re: Play it Again Chestertown, LLC d/b/a Play it Again Sam - Relocation/Expansion Loan Request

Dear Ms. Ryans:

The County Commissioners of Kent County support the loan request submitted by Play It Again Sam for the relocation and expansion of their business to Washington Square. Play It Again Sam has been a part of the downtown Chestertown community for over 20 years. They have struggled to grow due to their overwhelming popularity and limited space to accommodate the volume of patrons.

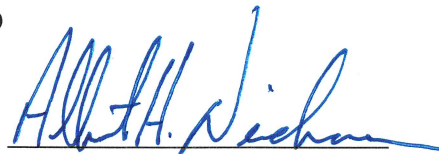
The proposed relocation will address a longstanding vacancy in one of the County's retail shopping centers. Additionally, it will provide Play It Again Sam with the opportunity to expand their business significantly, offering more kitchen space, increased seating capacity, and notably, additional parking. The relocation will situate the business directly adjacent to the proposed Washington Square Development Project.

This project aligns perfectly with one of the County's key initiatives outlined by the Kent County Economic and Tourism Development Strategic Plan, to cultivate business retention and expansion by assisting businesses ready to transition from home-based businesses into the larger business community.

We respectfully encourage your careful and favorable consideration in approving this funding request.

Sincerely,
THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND


Ronald H. Fithian, President


Albert H. Nickerson, Member

John F. Price, Member

cc: Jamie L. Williams, Director, Economic and Tourism Development

Letter of Support – Play It Again Sam





Jamie Williams, Director, Economic and Tourism Development
4/9/2024
County Commissioners Meeting

Item Summary:

Allocation of Local Assistance and Tribal Consistency Fund (LATCF)

ATTACHMENTS:

Description

Cover Page

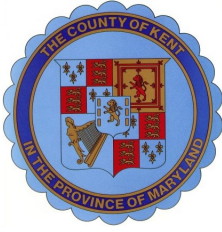


U.S. DEPARTMENT
OF THE TREASURY



Local Assistance and Tribal Consistency Fund

The Local Assistance and Tribal Consistency Fund is a general revenue enhancement program that provides additional assistance to eligible Tribal governments, eligible revenue sharing counties and eligible revenue sharing consolidated governments.



Mary Etta Reedy
4/9/2024
County Commissioners Meeting

Item Summary:

Maryland Senior Citizens Hall of Fame Nomination

ATTACHMENTS:

Description

04.09.24 MSCHF Selection Committee Hall of Fame Nomination Phil Cicconi



The County Commissioners of Kent County
Ronald H. Fithian, President | Albert H. Nickerson, Member | John F. Price, Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

April 9, 2024

MSCHF Selection Committee
14 Stone Manor Court
Towson, Maryland 21204

RE: The Maryland Senior Citizens Hall of Fame, Inc., Hall of Fame Nomination

Dear Sir or Madam:

Philip Cicconi has been a volunteer in Kent County Maryland since moving here in 1998. Almost immediately after moving to Kent County, he joined the Friends of Eastern Neck National Wildlife Refuge where he served as a Board member, Vice President, and President until resigning in 2021. During his tenure as President, he led a successful effort in 2018 to keep the refuge open despite the fact, that closure was considered a forgone conclusion. This was accomplished through persistence, meetings with Maryland politicians, and numerous letters written and data collection. His success allowed the maintenance of a wildlife refuge to support thousands of migrant birds, maintain healthy waterways, and prevent erosion. In addition, the refuge now remains financially beneficial to the County and the Town of Rock Hall through increased tourism.

Another of Phil's major achievements is the organization of the Kent County Learning Center, Inc. Utilizing his business background, he completed the incorporation and the establishment of the 501 (c)(3). Then, he volunteered as a tutor, initially to help seventy-eight Rock Hall watermen earn a high school diploma through the General Education Diploma (GED) program. Watermen found that making a living on the water was no longer feasible, but they were limited in their ability to get other jobs due to the lack of a high school diploma. After meeting the need for high school diplomas, as a Vice President, he assisted in redirecting the Learning Center's purpose to improving elementary student achievement. The goal was to help students get a good math foundation so all Rock Hall students would earn a high school diploma, thus, eliminating the need for the GED classes. This program provides one-to-one tutoring for students in grades one to five. The program has been active since 2014 and utilizes approximately twenty-five volunteers each year. This year, Rock Hall Elementary was the only county school to grow in reading and math at each grade level. Several grade levels achieved proficiency levels above the state levels.

The above accomplishments earned Phil a reputation as a problem solver and that accelerated his volunteer accomplishments. Phil's service as a member of the Kent County Commission on Aging directed most of his recent volunteering toward senior issues. For example, during COVID-19, seniors were unable to obtain vaccines due to limited quantities and a lack of technological proficiency.

To solve the problem, Phil worked with the Kent County Health Department to set aside a specific number of vaccines for seniors. Then, a team from the Kent County Commission on Aging called and registered 1200 Kent County seniors for both recommended vaccinations. This alone made him a hero to Kent County seniors.

Currently, he is working with Rock Hall and Kent County leaders to assist elderly citizens in avoiding offshore scams by speaking to churches and other groups and distributing custom-written documents warning of scams and describing how to avoid them.

Another new and exciting initiative is the promotion of Financial Literacy as a graduation requirement in the Kent County Public Schools. Phil began promoting Financial Literacy because many seniors were living solely on Social Security and needed significant financial help. Initially, Phil was faced with opposition because Financial Literacy does not help current seniors. However, Phil, a systems thinker, continued to promote the idea at each opportunity for the last couple of years. He continued to communicate his goal of helping meet the needs of current seniors but also, eliminating the same problem for the next generation of seniors. Financial Literacy is becoming increasingly important in our daily lives as these concepts are becoming more complex and difficult to understand and social security and pensions for future generations are less certain.

In Rock Hall, if a senior has a problem, call Phil. He is known for his caring attitude, large network of contacts, and incredible insight and persistence. It is without reservation that we recommend Phillip Cicconi for the 2024 Maryland Senior Citizen's Hall of Fame.

Sincerely,

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND



Ronald H. Fithian, President



Albert H. Nickerson., Member

John F. Price, Member



Bonnie S. Pearsall, Inspector, Kent Alcohol and Tobacco Enforcement
4/9/2024
County Commissioners Meeting

Item Summary:

License Update

ATTACHMENTS:

Description

KATE NA Cover

04.09.24 KATE License Update, Huriom Petroleum Corporation, Inc., Trading As Galena Mini Mart,
Upgraded License Issued



Kent Alcohol and Tobacco Enforcement

Questions?
Please contact me:

Bonnie S. Pearsall
Office: 410-810-2212
Cell: 443-282-5785
bspearsall@kentgov.org





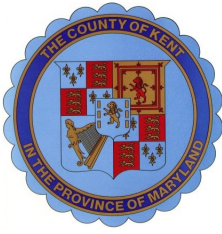
Kent Alcohol and Tobacco Enforcement

To: Commissioners Fithian, Nickerson, and Price
From: Bonnie S. Pearsall, Inspector, and Sondra M. Blackiston, Clerk/KATE Manager
Date: April 9, 2024
Subject: Huriom Petroleum Corporation, Inc., Trading As Galena Mini Mart

Memorandum

During the March 12, 2024 meeting, the Commissioners approved an application requesting an upgrade to the liquor license for Galena Mini Mart, License No. 4778. The request was to upgrade from a Class A, Beer and Wine license to a Class A, Beer, Wine, and Liquor license. On April 1, 2024 Runit Dusia paid the pro-rated amount for one month of the upgraded liquor license. Mr. Dusia is still required to renew his liquor license for the upcoming year and pay the full amount due for an annual renewal.

This transaction will be recorded in the monthly report of retail license activity required by the Comptroller of Maryland, Field Enforcement Division.



Procedures For Public Comment 4/9/2024 County Commissioners Meeting

ATTACHMENTS:

Description

04.09.24 Public Comments Sign In Sheet

Procedures for Public Comment

**PUBLIC COMMENTS
SIGN IN SHEET
April 9, 2024**

NAME (please print)	ADDRESS	TOPIC



Office of The County Commissioners

Press and Public Comments

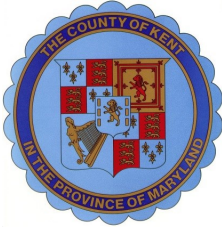
Time is allotted at the end of each meeting for the Commissioners to receive comments from the public. Anyone interested in speaking must sign up on the provided Public Comment sign-up sheet located on the table inside the meeting room.

The President of the Board will call the names of the listed individuals when it is time to speak. When making comments, individuals are asked to speak slowly, clearly, and concisely. Precede all comments with your name and address and speak only on the subject under discussion.

Comments in writing are welcomed and should be given to the staff after your presentation. Any person making personal, impertinent, or slanderous remarks, or whose speech or actions become disruptive, will be asked to leave the meeting.

Interested parties may address the Commissioners in writing at any time about any matter of County business. Written statements can be hand-delivered or mailed to:

The County Commissioners of Kent County, Maryland
400 High Street
Chestertown, MD 21620
kentcounty@kentgov.org



**Lucie Hughes, Director of Communication, Choptank Community
Health System**

4/9/2024

County Commissioners Meeting

Item Summary:

For Immediate Release - Choptank Health Partners with Kent County Public Library

ATTACHMENTS:

Description

04.09.24 Lucie Hughes, Director of Communication, Choptank Community Health System, Partners with Kent County Public Library, Expanding Access to Behavioral Health

ChoptankHealth KentCounty Telehealth Tablets

FOR IMMEDIATE RELEASE

Contact: Lucie Hughes, Director of Communication
Choptank Community Health System
410-479-8394, lhughes@choptankhealth.org

(Chestertown and Galena, Maryland – April 3, 2024)

Choptank Health partners with Kent County Public Library to expand access to behavioral health

Choptank Community Health is expanding access to healthcare for behavioral health patients in Kent County through a new partnership with the Kent County Public Library (KCPL) and its Chestertown and North County branches to provide safe spaces and the use of iPads for telehealth appointments.

The program is funded through a grant from the Mid-Shore Health Improvement Coalition and aims at providing expanded access to healthcare to people without access to technology, including those in Mid-Shore's most rural areas.

"We're especially grateful for this new partnership with Kent County Public Library and the Coalition's funding because it helps to expand access to healthcare, and that's something we are deeply committed to at the core of our mission," says Choptank Health President and CEO Sara Rich.

"That's why we are investing in innovative ways to reach our patients closer to where they are, including increased access to mobile medical services and telehealth appointments, like this program with the library, which we hope we can replicate in other Mid-Shore areas."

Rich says behavioral health patients will need to make appointments with Choptank Health before using the iPads. When arriving at the Chestertown or North County library branches, patients will be provided with an iPad and a safe space in a Cubicall study pod to conduct video appointments with their Choptank Health provider.

Cubicall is a U.S.-based company that provides modular spaces for isolated, private communications in healthcare offices, libraries, court systems, businesses, and more.

The iPads will be returned to the library's front desk at check out for others to use after each session. The installation of the Cubicall study pods at KCPL's Chestertown and North County branches in 2023 was made possible in part by the Institute of Museum and Library Services, IMLS Grant #00001386. IMLS is the primary source of federal support for the nation's libraries and museums.

"The library is a community resource for our residents to use for more than just books," said Kent County Public Library Executive Director Arnessa Dowell. "We're proud to partner with Choptank Health on this project to help strengthen our communities and help bring this access to healthcare to Kent County."

Choptank Community Health System provides medical, dental, and School-Based health services to more than 30,000 adults and children in Caroline, Dorchester, Kent, Queen Anne's, and Talbot counties, with a mission to provide access to exceptional, comprehensive, and integrated healthcare for all. Medical services include primary healthcare, women's health, pediatrics, behavioral health, chronic health management, lab services, and care navigation. New patients are welcome, with more information www.choptankhealth.org.

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Photo/Cutline:

"ChoptankHealth_KentCounty_Telehealth_Tablets.jpg"

The Chestertown and North County branches of the Kent County Public Library are helping to expand access to healthcare, with Choptank Health behavioral health patients now able to be provided with an iPad and a safe space in a Cubicall study pod, like the one shown here, to conduct private video appointments with their Choptank Health provider.



West County Public Library
Study Pod
The podded area inside
is open to the public
and library staff
will be available to assist you.
The podded area is not
a private space and is
not for personal use.
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a private space and is
not for personal use.

STUDY POD
What to Know

AVAILABILITY
The Study Pod is available first come, first served with same-day only reservations.
• Reservations are available in 1 or 2 hour blocks on the hour.
For example: 10am-11am or 2pm-4pm
• Daily use limit: 2 hours

RESERVATIONS
To make a reservation, please talk with library staff.
• You must be age 18 or older to make a reservation.
• You must provide your full name and contact information.
• You must check in at the desk before using.

MAXIMUM OCCUPANCY
Chestertown Study Pod: 2 people
North County Study Pod: 1 person

STUDY POD
Rules of Use

The Study Pod is a semi-private space that can be used for studying, small in-person meetings, and virtual meetings.

USER RESPONSIBILITIES

- Check in at the desk before entering the Study Pod.
- Keep the sign with your reservation time on the Study Pod door.
- Follow COVID-19 Rules of Operation and all other policies.
- Do not take food and drinks into the Study Pod.
- Report any concerns about the Study Pod to library staff immediately.
- Clean up the Study Pod at the end of your session time, including returning any books.
- Check out of the desk when you are finished using the Study Pod.
- Failure to follow the Study Pod rules and regulations may result in not being allowed to use the Study Pod in the future.



American Rescue Plan Act (ARPA) Funds Spend Plan 4/9/2024 County Commissioners Meeting

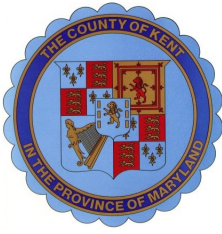
ATTACHMENTS:

Description

4-2-2024 ARPA Fund Commissioner Report

AMERICAN RESCUE PLAN ACT FUND
AS OF COMMISSIONER MEETING MINUTES DATED
4/2/2024

Project	Department	Project Estimate	Date Approved	Amount Approved	Date Completed
Feed the Elderly Year 1	Local Management Board	112,800	08/31/21	112,800	9/30/2022
Feed the Elderly Year 2 and 3	Local Management Board	204,115	03/08/22	204,115	
Clariflocculator Replacement Project	Water & Wastewater Fund	275,000	08/31/21	275,000	6/28/2022
Clariflocculator Replacement Project Change Order #1		2,817	01/11/22	2,817	6/28/2022
Clariflocculator Replacement Project Change Order #2		90,642	01/11/22	90,642	11/23/2022
AV System	Information Technology	71,254	10/26/21	71,254	5/17/2023
IT Software	Information Technology	27,095	10/26/21	27,095	8/10/2022
Neighborhood & Infrastructure Grants	Information Technology	258,402	12/14/21	258,402	
A/V Equipment in EOC	Emergency Operation Center	14,087	02/01/22	14,087	
SCADA Pump Station Monitoring	Water & Wastewater Fund	110,065	02/08/22	110,065	
Millington/RT301 Wastewater Treatment Feasibility Study	Water & Wastewater Fund	57,500	02/08/22	57,500	
Millington/RT301 Wastewater Conveyance System Capacity Study		9,500	09/27/22	9,500	
Tolchester Wastewater-Design Services Influent Screen	Water & Wastewater Fund	52,910	02/08/22	52,910	
Tolchester Wastewater - Bid Services and Const. Management		35,735	09/27/22	35,735	
Tolchester Wastewater Influent Screen Construction		600,914	04/25/23	600,914	
Worton WWTP Influent Lagoon Engineer Design & Bid Services	Water & Wastewater Fund	33,076	03/22/22	33,076	
Worton WWTP Influent Lagoon Engineer Const. Management		43,736	03/08/23	43,736	
Worton WWTP Lagoon Sludge Removal Contract		1,400,725	12/13/22	1,400,725	
Worton WWTP Lagoon Sludge Removal Contract Change Order #1		30,000	06/13/23	30,000	
Worton WWTP Lagoon Sludge Removal Contract Change Order #2		(486,784)	08/08/23	(486,784)	
Kennedyville Pump Station #2 Relocation Design	Water & Wastewater Fund	52,338	09/27/22	52,338	
Kennedyville Pump Station #2 Relocation Const. Management		<i>Deferred</i>			
Kennedyville Pump Station #2 Construction		<i>Deferred</i>			
Worton/Kennedyville GIS Water and Sewer Facilities Mapping	Water & Wastewater Fund	75,770	09/27/22	75,770	
Worton Vehicle Storage Building & site prep/lighting/heat	Water & Wastewater Fund	40,000	10/25/22	40,000	
Worton WWTP Solids Press Replacement Design	Water & Wastewater Fund	64,940	11/28/23	64,940	
Worton WWTP Solids Press Replacement Construction Management		20,000			
Worton WWTP Solids Press Replacement		250,000			
Sewer Jetter Camera Nozzle	Water & Wastewater Fund	14,065	04/02/24	14,065	
Major Repairs and Expenses	Water & Wastewater Fund				
Well redevelopment program		40,000	04/02/24	40,000	
Pump Stations - pump replacement program		28,000	04/02/24	28,000	
Worton Wastewater Treatment Plant - replace electrical wiring		50,000	04/02/24	50,000	
Fairlee Water Treatment Plant - design/replace actuator valve & repair piping		15,000	04/02/24	15,000	
Tolchester Wastewater Treatment Plant - replace control valves		19,000	04/02/24	19,000	
Pump Station SCADA Upgrades - convert remainder of locations		36,675	04/02/24	36,675	
Total Amount of Funds Committed		<u>\$ 3,649,377</u>		<u>\$ 3,379,377</u>	
Amount of ARPA Funds		3,766,777		3,766,777	
Balance of ARPA Funds Remaining		<u>\$ 117,400</u>		<u>\$ 387,400</u>	



Contingency and Use of Fund Balance Report 4/9/2024 County Commissioners Meeting

ATTACHMENTS:

Description

4-2-2024 Commissioner Report Contingency

**FY24 CONTINGENCY & USE OF FUND BALANCE
AS OF COMMISSIONERS MEETING MINUTES DATED
April 2, 2024**

CONTINGENCY					
DATE APPROVED	DEPARTMENT	AMOUNT APPROVED	DESCRIPTION		
7/25/23	Buildings and Grounds-Government Center	\$ 53,522	Cornice and fascia repair to the Kent County Government Center Building (400 High Street)		
7/25/23	Buildings and Grounds-Courthouse	23,949	Replacement of (2) Packaged Terminal Air Conditioner Units within Jury Assignment Office		
8/8/23	Office of Finance	10,320	Lease Query subscription for GASB 87 and GASB 96 reporting		
8/22/23	Water & Wastewater Fund	10,200	Edesville sewer service district-Parcel 46 Lover's Lane construction of sewer service line to the manhole		-
10/31/23	Buildings and Grounds - EMS Lynch Station	10,400	Building repairs at EMS Lynch Station		-
10/31/23	Capital Projects Fund - Detention Center	32,967	Regional Detention Center - Part I & Part 2 programing study - letter of intent		-
1/30/24	Parks	5,078	Turner's Creek Granary-drawings, photography and keeping the record in an institutional archive		-
1/30/24	County Commissioners	1,000	National Vietnam War Veterans Day on March 29 in downtown Chestertown		-
3/5/24	Information Systems	2,365	Replacement of security cameras at the County Government Center		-
3/5/24	Information Systems	5,303	Upgraded and additional panic buttons at the County Government Center		-
3/26/24	Information Systems	3,747	Extend county fiber at Tolchester Fairgrounds		-
3/26/24	State's Attorney	6,000	Grant writer for the Recidivism Reduction Project		-
4/2/24	Circuit Court	31,577	Court Smart software installation		-
4/2/24	Emergency Medical Service	10,000	PPE Equipment		-
4/2/24	Buildings and Grounds - Government Center	10,000	Repair and replacement windows at 400 High Street		-
4/2/24	Buildings and Grounds - Government Center	1,800	Engineer's structural evaluation and recommendation at 400 High Street		-
		-			-
		-			-
		-			-
		-			-
		-			-
		-			-
TOTAL		<u>\$ 218,228</u>			
BEGINNING CONTINGENCY BUDGET		\$ 400,000			
ENDING CONTINGENCY BALANCE		<u>\$ 181,772</u>			
USE OF FUND BALANCE					
DATE APPROVED	DEPARTMENT	AMOUNT APPROVED	DESCRIPTION		
10/31/2023	General Services	23,848	Technology software solution software to identify monitor, and collect taxes on short-term rentals		
1/23/2024	Detention Center	94,377	Fill vacant Correctional Officer that was placed on hold during FY24 Budget process		
2/13/2024	County Commissioners	10,000	Greenwill Consulting Group, LLC - Government relation services		
TOTAL		<u>\$ 128,225</u>			
USE OF FUND BALANCE					
Note: If expenses are not reduced or offset by the same amount of fund balance used, this will result in a decrease in fund balance below our 7.5% target.					